

**Economic Development, Planning, Education, Employment, Arts & Agriculture Committee
Regular Meeting Minutes**

DATE & TIME: December 9, 2025 – 6:00 PM
LOCATION(S): Legislative Chambers, 6th Floor, County Office Building, Kingston, NY
Livestreamed at <https://www.youtube.com/@UlsterCountyLegislaturestreams>
PRESIDING OFFICER: Chair Sperry
LEGISLATIVE STAFF: Jay Mahler, Deputy Clerk, and Tyron Rogers, Technical Support Specialist
MEMBERS PRESENT: Legislators Hewitt, Litts, Stewart & Walls
MEMBERS ABSENT: Legislators Clinton & Corcoran
QUORUM PRESENT: Yes

OTHER ATTENDEES: Deputy County Executive Amanda LaValle; Director Kevin Lynch & Deputy Director Josh Stratton-Raynor – Department of Economic Development; Director Dennis Doyle – Department of Planning; Vice President for Administration and Finance Michael Schreiber – SUNY Ulster County Community College; Executive Director Melanie Forstrom – Cornell Cooperative Extension

Complete content of the meeting can be accessed via the Ulster County Legislature's YouTube channel at <https://www.youtube.com/@UlsterCountyLegislaturestreams>

Chair Sperry called the meeting to order at 6:03 PM and asked Legislator Litts to lead everyone in the Pledge of Allegiance.

Chair Sperry recognized Department of Economic Development Director Kevin Lynch to give an update on the county's Revolving Loan Fund program (appended to these minutes.)

Motion No. 1: Motion to Approve the minutes of the November 3, 2025 Regular Meeting

Motion Made By: Legislator Litts
Motion Seconded By: Legislator Hewitt

Voting in Favor: Legislators Hewitt, Litts, Sperry, Stewart & Walls
Voting Against: None
Votes in Favor: 5
Votes Against: 0
Disposition: Minutes Approved

Resolutions for the December 16, 2025 Legislative Session:

Resolution No. 580 – Approving The Execution Of A Contract For \$770,000.00 Entered Into By The County – The Hudson Valley Agri-Business Development Corporation – Department Of Economic Development

Resolution Summary – This Resolution approves a \$770,000.00 contract with Hudson Valley Agri-Business Development Corporation for the administration of an Agricultural Sustainability Loan Program dedicated exclusively to support agricultural enterprises from 12/1/25 – 11/30/26

Motion No. 2: Motion to Adopt Resolution No. 580

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| Motion Made By: | Legislator Litts |
| Motion Seconded By: | Legislator Hewitt |
| Voting in Favor: | Legislators Hewitt, Litts, Sperry, Stewart & Walls |
| Voting Against: | None |
| Votes in Favor: | 5 |
| Votes Against: | 0 |
| Disposition: | Resolution Adopted |

Resolution No. 575 – Confirming Reappointment Of Anna Brett To The Ulster County Community College Board Of Trustees

Resolution Summary – This Resolution confirms the reappointment of Anna Brett (Kingston) to the Ulster County Community College Board of Trustees for the term present through June 30, 2032

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| Motion No. 3: | Motion to Adopt Resolution No. 575 |
| Motion Made By: | Legislator Litts |
| Motion Seconded By: | Legislator Hewitt |
| Voting in Favor: | Legislators Hewitt, Litts, Sperry, Stewart & Walls |
| Voting Against: | None |
| Votes in Favor: | 5 |
| Votes Against: | 0 |
| Disposition: | Resolution Adopted |

Resolution No. 576 – Confirming Appointment Of Tracey Bartels To The Ulster County Community College Board Of Trustees

Resolution Summary – This Resolution confirms the appointment of Tracey Bartels (Gardiner) to the Ulster County Community College Board of Trustees for the term present through June 30, 2032

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| Motion No. 4: | Motion to Adopt Resolution No. 576 |
| Motion Made By: | Legislator Hewitt |
| Motion Seconded By: | Legislator Stewart |
| Voting in Favor: | Legislators Hewitt, Litts, Sperry, Stewart & Walls |
| Voting Against: | None |
| Votes in Favor: | 5 |
| Votes Against: | 0 |
| Disposition: | Resolution Adopted |

Resolution No. 577 – Approving The Execution Of A Contract For \$70,500.00 Entered Into By The County – Trane U.S. Inc. – SUNY Ulster County Community College

Resolution Summary – This Resolution approves a \$70,500.00 contract with Trane U.S. Inc to install Vanderlyn Hall English Department RTU and 239 Social Science BMS at UCCC from 11/1/25 – 12/31/26

Resolution No. 578 – Approving The Execution Of A Contract For \$149,980.00 Entered Into By The County – Trane U.S. Inc. – SUNY Ulster County Community College

Resolution Summary – This Resolution approves a \$149,980.00 contract with Trane U.S. Inc to install English Department RTU at UCCC from 11/1/25 – 12/31/26

Resolution No. 579 – Approving The Execution Of A Contract For \$149,980.00 Entered Into By The County – Trane U.S. Inc. – SUNY Ulster County Community College

Resolution Summary – This Resolution approves a \$149,980.00 contract with Trane U.S. Inc for Vanderlyn 239 Social Science HVAC replacement at UCCC from 11/1/25 – 12/31/26

Motion No. 5:

Motion Made By:

Motion Seconded By:

Motion to Block Resolution Nos. 577, 578, 579

Legislator Hewitt

Legislator Litts

Voting in Favor:

Legislators Hewitt, Litts, Sperry, Stewart & Walls

Voting Against:

None

Votes in Favor:

5

Votes Against:

0

Disposition:

Resolutions Blocked

Motion No. 6:

Motion Made By:

Motion Seconded By:

Motion to Adopt Blocked Resolutions

Legislator Litts

Legislator Stewart

Voting in Favor:

Legislators Hewitt, Litts, Sperry, Stewart & Walls

Voting Against:

None

Votes in Favor:

5

Votes Against:

0

Disposition:

Resolutions Adopted

Resolution No. 581 – Reappointing Cindy Lanzetta As Member And Chris Brand As Alternate Member To The Ulster County Planning Board – Town Of Marlborough

Resolution Summary – This Resolution appoints Cindy Lanzetta, as representative of the Town of Marlborough, to the Ulster County Planning Board for the term January 1, 2026 through December 31, 2026, and reappoints Chris Brand, as an alternate representative of the Town of Marlborough, to the Ulster County Planning Board for the term January 1, 2026 through December 31, 2029

Motion No. 7:

Motion Made By:

Motion Seconded By:

Motion to Adopt Resolution No. 581

Legislator Litts

Legislator Hewitt

Voting in Favor:

Legislators Hewitt, Litts, Sperry, Stewart & Walls

Voting Against:

None

Votes in Favor:

5

Votes Against:

0

Disposition:

Resolution Adopted

Resolution No. 582 – Amending The 2025 Ulster County Budget – Department Of Planning And Department Of Social Services

Resolution Summary – This Resolution amends the 2025 Operating Budget to increase the Planning Department's Other Professional Services account and decrease the Department of Social Service's Temporary Assistance Division's Misc. Contractual Other account in the amount of \$90,000.00 for the County's food insecurity program

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| Motion No. 8: | Motion to Adopt Resolution No. 582 |
| Motion Made By: | Legislator Hewitt |
| Motion Seconded By: | Legislator Stewart |
| Voting in Favor: | Legislators Hewitt, Litts, Sperry, Stewart & Walls |
| Voting Against: | None |
| Votes in Favor: | 5 |
| Votes Against: | 0 |
| Disposition: | Resolution Adopted |

Resolution No. 583 – Approving The Execution Of A Contract Amendment For \$90,000.00 Entered Into By The County – Community Foundations Of The Hudson Valley – Department Of Planning

Resolution Summary – This Resolution approves a \$90,000.00 contract amendment with Community Foundations Of The Hudson Valley to increase funding for UC Emergency Food Service Provider grants from 10/31/25 – 12/31/26

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| Motion No. 9: | Motion to Adopt Resolution No. 583 |
| Motion Made By: | Legislator Hewitt |
| Motion Seconded By: | Legislator Stewart |
| Voting in Favor: | Legislators Hewitt, Litts, Sperry, Stewart & Walls |
| Voting Against: | None |
| Votes in Favor: | 5 |
| Votes Against: | 0 |
| Disposition: | Resolution Adopted |

Resolution No. 584 – Approving The Execution Of A Contract For \$249,980.00 Entered Into By The County – CPL Architects, Engineers And Landscape Architect, D.P.C. – Department Of Planning

Resolution Summary – This Resolution approves a \$249,980.00 contract with CPL Architects, Engineers And Landscape Architect, D.P.C. to conduct a county-wide water and wastewater asset inventory and capacity study from 12/1/25 – 12/31/26

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| Motion No. 10: | Motion to Adopt Resolution No. 584 |
| Motion Made By: | Legislator Litts |
| Motion Seconded By: | Legislator Hewitt |
| Voting in Favor: | Legislators Hewitt, Litts, Sperry, Stewart & Walls |
| Voting Against: | None |

Votes in Favor: 5
Votes Against: 0
Disposition: **Resolution Adopted**

Resolution No. 585 – Authorizing The Chair Of The Ulster County Legislature To Execute An Agreement With Cornell Cooperative Extension Of Ulster County For 2026 Appropriations – Ulster County Legislature

Resolution Summary – This Resolution authorizes the Chair of the Legislature to sign a memorandum of agreement and an agreement for professional services in the amount of \$493,417.00 between the County of Ulster and Cornell Cooperative Extension of Ulster County

Motion No. 11: **Motion to Adopt Resolution No. 585**

Motion Made By: Legislator Litts
Motion Seconded By: Legislator Stewart

Voting in Favor: Legislators Hewitt, Litts, Sperry, Stewart & Walls

Voting Against: None

Votes in Favor: 5

Votes Against: 0

Disposition: **Resolution Adopted**

Resolution No. 586 – Authorizing The Chair Of The Ulster County Legislature To Enter Into An Agreement With The Ulster County Soil And Water Conservation District For The 2026 Appropriation – Ulster County Legislature

Resolution Summary – This Resolution authorizes the Chair of the Legislature to execute an agreement in the amount of \$187,000.00, to be expended towards the costs associated with operations of the Ulster County Soil and Water Conservation District

Motion No. 12: **Motion to Adopt Resolution No. 586**

Motion Made By: Legislator Litts
Motion Seconded By: Legislator Stewart

Voting in Favor: Legislators Hewitt, Litts, Sperry, Stewart & Walls

Voting Against: None

Votes in Favor: 5

Votes Against: 0

Disposition: **Resolution Adopted**

Resolution No. 587 – Authorizing The 2026 Appropriation For The Ulster County Libraries Program – Ulster County Legislature

Resolution Summary – This Resolution authorizes and directs the Ulster County Commissioner of Finance to pay to the Mid-Hudson Library System the sum of \$126,000.00 for the Ulster County Libraries Program

Motion No. 13: **Motion to Adopt Resolution No. 587**

Motion Made By: Legislator Litts
Motion Seconded By: Legislator Stewart

Voting in Favor: Legislators Hewitt, Litts, Sperry, Stewart & Walls

Voting Against: None
Votes in Favor: 5
Votes Against: 0
Disposition: **Resolution Adopted**

New Business - None

Old Business - None

Chair Sperry thanked Legislator Litts for his service on the Committee and Legislature and wished him well.

Adjournment

Motion Made By: Legislator Litts
Motion Seconded By: Legislator Hewitt
Votes in Favor: 5
Votes Against: 0

TIME: 6:30 PM

Respectfully Submitted: Lizvett Noriega, Legislative Administrative Assistant
Adopted: February 3, 2026

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