

**Establishing A Policy Authorizing The Personnel Director To Execute Student Internship And Educational Affiliation Agreements Containing No Fiscal Impact**

Referred to: The Ways and Means Committee (Chairman Gavaris and Legislators Collins, Hansut, Kovacs, Nolan, Roberts, and Uchitelle)

Chairman of the Ways and Means Committee, John Gavaris, offers the following:

WHEREAS, this resolution has been submitted at the request of the County Executive on behalf of Department of Personnel; and

WHEREAS, Sections A3-4 (Y) and A2-6(A)(3) of the Administrative Code provide that the Chair of the Ulster County Legislature can, upon approval of the County Legislature, enter into an inter-municipal agreement on behalf of the County of Ulster; and

WHEREAS, pursuant to section A3-4 (Y)(2) the County Legislature is authorized to approve all contracts on behalf of the County that provide for the provision of facilities or the rendering of services by or for any other government; and

WHEREAS, Section A3-4 (Y) permits the Legislature to adopt policies authorizing the County Executive to execute and implement classes of such contracts without requiring individual legislative approval; and

WHEREAS, Ulster County departments, such as the Department of Social Services and the Department of Mental Health, provide internship opportunities for students in partnership with colleges and universities, benefiting both the students and the County, as the students receive valuable training experience and the departments receive the services of interns at no cost; and

WHEREAS, these educational affiliation agreements with accredited public institutions of higher education, including agreements with State University of New York (SUNY) campuses, historically required separate legislative approval by resolution as an inter-municipal agreement despite carrying no fiscal impact; and

WHEREAS, the Legislature finds that when such agreements carry zero fiscal impact, meaning they entail no County expenditure of funds and no County revenue, and the County's role is solely to serve as a host site for educational training, requiring separate legislative approval for each agreement with a public entity of higher education is inefficient and unnecessary; now, therefore be it

**Resolution No. 484      October 21, 2025**

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RESOLVED, that the Ulster County Legislature hereby grants authority to the Ulster County Personnel Director to execute any and all student internship or educational affiliation agreements with accredited educational institutions for the placement of students as interns or trainees in County departments for educational or clinical training purposes, provided that the following criteria are met:

1. No Fiscal Impact: the agreement requires no payment by Ulster County and results in no revenue to Ulster County;
2. Host-Only Role: the County's role is strictly as a host or training site for the student's educational experience; and, be it further

RESOLVED, that the County Attorney shall approve each such agreement as to form and content prior to execution; and, be it further

RESOLVED, the Personnel Director shall file a copy of each agreement executed pursuant to this policy with the Clerk of the Ulster County Legislature within 10 days of execution; and, be it further

RESOLVED, that this resolution shall take effect immediately,  
and moves its adoption

ADOPTED BY THE FOLLOWING VOTE:

AYES:                      NOES:

Passed Committee: Ways and Means on \_\_\_\_\_.

FINANCIAL IMPACT:  
NONE