

**Public Works & Transportation Committee
Regular Meeting Minutes**

DATE & TIME: October 15, 2025 – 5:00 PM
LOCATION(S): KL Binder Library, 6th Floor, County Office Building, Kingston
Livestreamed at <https://www.youtube.com/@UlsterCountyLegislature/streams>
PRESIDING OFFICER: Chair Nolan
LEGISLATIVE STAFF: Tyron Rogers, Technical Support Specialist
Michael Tierney, Legislative Support Specialist
MEMBERS PRESENT: Legislators Donaldson, Kovacs, Litts, McCollough
MEMBERS ABSENT: None
QUORUM PRESENT: Yes

OTHER ATTENDEES: Legislator Eric Stewart, Public Works Deputy Commissioner Dean Rylewicz,
Public Works Deputy Commissioner Robert Parete

Complete content of the meeting can be accessed via the Ulster County Legislature’s YouTube channel at <https://www.youtube.com/@UlsterCountyLegislature/streams>

Chair Nolan called the meeting to order at 5:00 PM.

Motion No. 1:	Motion to Approve the Minutes of the September 8, 2025 Meeting
Motion Made By:	Legislator Litts
Motion Seconded By:	Legislator Donaldson
Voting in Favor:	Legislators Donaldson, Kovacs, Litts, McCollough, Nolan
Voting Against:	None
Votes in Favor:	5
Votes Against:	0
Disposition:	Minutes Approved

Resolutions for the October 21, 2025 Legislative Session:

Resolution No. 463 - Authorizing The Chair Of The Ulster County Legislature To Execute A Lease Amendment With Access: Supports For Living, Inc. For Space At 368 Broadway, City of Kingston – Department Of Public Works (Buildings & Grounds)

Resolution Summary: This Resolution authorizes the Chair of the Legislature to execute a lease amendment with Access: Supports for Living Inc, for a total of 4,398 square feet for an amended total of \$226,680.00, and amends the Operating Budget accordingly in the amount of \$1,907.00.

Motion No. 2	Motion to Adopt Resolution No. 463
Motion Made By:	Legislator Litts
Motion Seconded By:	Legislator Donaldson
Voting in Favor:	Legislators Donaldson, Kovacs, Litts, McCollough, Nolan
Voting Against:	None
Votes in Favor:	5

Votes Against:	0
Disposition:	Resolution Adopted

Resolution No. 466 - Establishing Capital Project No. 739 – Golden Hill Office Building Interior Renovations, 239 Golden Hill Drive – Amending The 2025 Capital Fund Budget – Department Of Public Works (Buildings & Grounds)

Resolution Summary: This Resolution establishes Capital Project No. 739 - Golden Hill Office Building Renovation Project in the amount of \$900,000.00 to renovate the existing windows, heating and cooling systems, lighting, elevators, and reconfigure the existing office space layout of the Golden Hill Office Building located at 239 Golden Hill Drive, Kingston.

Motion No. 3	Motion to Adopt Resolution No. 466
Motion Made By:	Legislator Donaldson
Motion Seconded By:	Legislator McCollough

Voting in Favor:	Legislators Donaldson, Kovacs, Litts, McCollough, Nolan
Voting Against:	None
Votes in Favor:	5
Votes Against:	0
Disposition:	Resolution Adopted

Resolution No. 468 - Approving The Execution Of A Contract For \$960,500.00 Entered Into By The County – LaBella Associates, D.P.C. – Department Of Public Works

Resolution Summary: This Resolution approves the execution of a contract in the amount of \$960,500 with LaBella Associates, DPC for architectural and engineering design services in connection with the renovation of the Golden Hill Office Building for a term commencing November 15, 2025 and ending April 30, 2028.

Motion No. 4	Motion to Adopt Resolution No. 468
Motion Made By:	Legislator McCollough
Motion Seconded By:	Legislator Donaldson

Voting in Favor:	Legislators Donaldson, Kovacs, Litts, McCollough, Nolan
Voting Against:	None
Votes in Favor:	5
Votes Against:	0
Disposition:	Resolution Adopted

Resolution No. 471 - Approving The Execution Of A Contract Amendment For \$165,000.00 Entered Into By The County – Dutchess Tekcon Industries, Inc. – Department Of Public Works

Resolution Summary: This Resolution approves the execution of a contract amendment in the amount of \$165,000 to increase the not-to-exceed amount in order to extend the term of agreement to December 31, 2027.

Motion No. 5 Motion to Adopt Resolution No. 471

Motion Made By: Legislator Kovacs

Motion Seconded By: Legislator McCollough

Voting in Favor: Legislators Donaldson, Kovacs, Litts, McCollough, Nolan

Voting Against: None

Votes in Favor: 5

Votes Against: 0

Disposition: **Resolution Adopted**

Resolution No. 472 - Approving The Execution Of A Contract Amendment For \$26,582.00, Causing The Aggregate Contract Plus Amendment Amount To Be In Excess Of \$50,000.00, Entered Into By The County – Encon Services & Supply, Inc. – Department Of Public Works

Resolution Summary: This Resolution approves the execution of a contract amendment in the amount of \$26,582 with Encon Services & Supply to expand the scope of services to include upgrades to 15 Joys Lane.

Motion No. 6 Motion to Adopt Resolution No. 472

Motion Made By: Legislator McCollough

Motion Seconded By: Legislator Donaldson

Voting in Favor: Legislators Donaldson, Kovacs, Litts, McCollough, Nolan

Voting Against: None

Votes in Favor: 5

Votes Against: 0

Disposition: **Resolution Adopted**

Resolution No. 473 - Adopting Proposed Local Law No. 10 Of 2025, A Local Law Amending Chapter 185 Of The Code Of The County Of Ulster, Establishing the Ulster County Electrical Licensing Board And Providing For the Qualifications, Examination, Licensing And Regulation Of Electricians In Ulster County, New York

Resolution Summary: This Resolution adopts Proposed Local Law No. 10 of 2025, A Local Law Amending Chapter 185 Of The Code Of The County Of Ulster, Establishing the Ulster County Electrical Licensing Board And Providing For the Qualifications, Examination, Licensing And Regulation Of Electricians In Ulster County, New York.

Motion No. 7 Motion to Adopt Resolution No. 473

Motion Made By: Legislator McCollough

Motion Seconded By: Legislator Donaldson

Voting in Favor: Legislators Donaldson, McCollough, Nolan

Voting Against: Legislators Litts, Kovacs

Votes in Favor: 3

Votes Against:	2
Disposition:	Resolution Adopted

New Business:

None.

Old Business:

Chair Nolan asked for an updated on the proposed easement on County land for a NYSEG electrical pole. Deputy Commissioner Parate stated there was no update from NYSEG at the moment.

Legislator McCollough thanked DPW for the installation of the traffic signal at the intersection of route 32 and Golden Hill Drive.

Chair Nolan inquired on a pothole at the intersection of County Route 44 and State Route 28 in Shokan. Deputy Commissioner Parete stated that the pothole is likely in the State Right of Way but the County has an agreement with NYSDOT to fix their potholes.

Deputy Chair Litts asked for an update on the notifying GPS companies about large trucks directed on County Roads. Deputy Commissioner Parete stated that the Department is looking into.

Adjournment

Motion Made By:	Legislator Litts
Motion Seconded By:	Legislator Donaldson
Votes in Favor:	5
Votes Against:	0

TIME:	5:32 PM
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Respectfully Submitted:	Michael Tierney, Legislative Support Specialist
Approved:	October 15, 2025

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