

**Audit Committee
Regular Meeting Minutes**

DATE & TIME: December 6, 2023 – 4:00 PM
LOCATION: KL Binder Library, 6th Floor, County Office Building, Kingston
Livestreamed at <https://www.youtube.com/@UlsterCountyLegislature/streams>
PRESIDING OFFICER: Chair Bartels
LEGISLATIVE STAFF: Amber Feaster, Deputy Clerk – Finance, and
Tyron Rogers, Legislative Technical Support Specialist
MEMBERS PRESENT: Legislators Criswell, and Gavaris; Comptroller Gallagher; Deputy County
Executive Capuano on behalf of County Executive Metzger
MEMBERS ABSENT: Legislators Ronk, and Lopez
QUORUM PRESENT: Yes

OTHER ATTENDEES: Deputy Comptroller DeMarco; Commissioner of Finance Daw; Deputy
Commissioner of Finance Jaros; Melissa Szot and Chris Kopf, O'Connor Davies; Director of Planning Doyle

Complete content of the meeting can be accessed via the Ulster County Legislature's YouTube channel at
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Chair Bartels called the meeting to order at 4:10 PM

Motion No. 1: **Motion to Approve the minutes of the August 29, 2023 Meeting**
Motion Made By: Legislator Criswell
Motion Seconded By: Legislator Gavaris

Voting in Favor: Legislators Bartels, Criswell, and Gavaris
Voting Against: None
Votes in Favor: 3
Votes Against: 0
Disposition: **Minutes Approved**

2022 External Audit of the Annual Financial Statements – PFK O'Connor Davies

Presentation by Melissa Szot and Chris Kopf from O'Connor Davies of the external audit of the financial statements for the fiscal year ended December 31, 2022

Forthcoming Resolutions: None

New Business: Comptroller Gallagher - Audit Committee purpose

Old Business: None

Adjournment

Motion Made By: Legislator Gavaris
Motion Seconded By: Legislator Criswell
Votes in Favor: 3
Votes Against: 0

TIME: 5:14 PM

Respectfully Submitted: Amber Feaster, Deputy Clerk of the Legislature - Finance
Adopted: May 14, 2024

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