

**AGENDA**  
**Public Works and Capital Projects Committee**  
**March 11, 2008**

Mr. Anthony Bucca – Cross Roads Ventures, LLC. – RR Crossing – Town of Shandaken  
Mr. Tom Turco – Board of Elections Space Needs

**Highways & Bridges Division**

- 1) Progress Report
- 2) Resolution Request – Kerhonkson Bridge Replacement – HBRR Program
- 3) Resolution Request – MS4 Annual Report Presentation & Public Information Meetings
- 4) Request-to-Fills (Budgeted):
  - a) CEO I – D451101369 – vacancy exists due to promotion of Zupa
  - b) MEO – D451101641 – vacancy exists due to promotion of H. Davis
  - c) CEO II – D451101807 – vacancy exists due to demotion of Raskoskie
  - d) CEO II – D451101588 – vacancy exists due to demotion of J. Wood
  - e) CEO I – D451101665 – filled Temp by Jones, need to repost as perm
  - trouble finding applicants for Civil Engineer
  - trouble filling “old” request to fills (delays due to snow season, etc.)
- 5) Overtime & Salt and Sand Update
- 6) Resolution Request – New Paltz Salt Shed

**Buildings & Grounds Division**

- 1) Resolution Request – Lease Agreement with UCCC Small Business Incubator for Social Services Offices
- 2) Request for Intrusion Alarm – Public Works Building
- 3) Purchase Request – Laptop Computer (Budgeted)
- 4) Software Contract Request - One American Institute of Architects Unlimited Seat License - \$979/yr
- 5) Request to Hire Architectural & Engineering Services (Budgeted):
  - a) CCP Roof Top Unit Replacement Project - \$22,000 Engineering Services
  - b) NP Pool Bathhouse Roof - \$5,000
  - c) Courthouse Lobby Roof & Cooling Tower MS4 Compliance - \$10,000
  - d) UC Fairgrounds Bathroom Facility Replacement - \$10,000
- 6) Move of ADA Antonelli into 1<sup>st</sup> Floor of COB (old Sheriff’s Office)
- 7) Creation of Office by Adding Door & Wall – Sheriff’s Dept. for Private Conferences
- 8) Projects Update

## ULSTER COUNTY LEGISLATURE COMMITTEE MEETING

Name: Public Works & Capital Projects Committee

Date: March 11, 2008

Time: 4:45 p.m.

Place: Library

Legislators Present: Chairman Loughran, Legislators Cahill, Decker, Fabiano, Felicello, Lomita, and Roberts

Legislators Excused: None.

Others Attending: Commissioner of Public Works, Dave Sheeley; B&G Administrative Manager, Victor Work; Public Works Controller, Lynda Bertling; H&B Field Operations Manager, John Lukaszewski; County Attorney, Joshua Koplovitz; Cross Roads Ventures Representative, Anthony Bucca; BOE Democratic Commissioner, John Parete; BOE Republican Commissioner, Tom Turco and Recording Secretary, Kathy Jansen

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Chairman Loughran called the meeting to order at 4:52. p.m.

The committee was addressed by Cross Roads Ventures representative, Anthony Bucca. He requested approval for an easement to cross County owned railroad beds to help facilitate the transfer of 1400 acres of land to the State with a "Forever Wild" designation. County Attorney Koplovitz answered questions for the committee on the matter and noted no objection to the request. Legislator Cahill noted concerns raised during a public hearing by Legislator Shapiro of the potential of County Road #s 49A and 47 being realigned and widened following expansion at the site. He questioned whose responsibility the increased road maintenance expenses would be following the project. Commissioner Sheeley noted that his Department had made their needs known in relation to the further development being proposed on the County roads. Chairman Loughran called a vote to approve providing an easement contingent upon the sale of the land to the State. The vote passed unanimously. County Attorney Koplovitz noted that the granting of the easements would not occur until everything is finalized with the State. He advised the committee that he would prepare a proposed resolution for the April meeting.

Board of Elections Republican Commissioner Turco and Democratic Commissioner Parete addressed the committee with space needs for the storage of new voting machines. They noted that the machines are scheduled for delivery within the month and would require a space comfortable enough for them to be worked on and also used as a training area. B&G Administrative Manager Work advised the committee of three areas had been proposed to the Board of Elections as potential sites: The Rent-A-Center, the dorm area at the old jail and the warehouse at the old jail. Commissioners Turco and Parete noted they had seen the sites and noted the cons associated with them. Following conversation on the matter, the committee deemed that due to budgetary constraints, the immediate solution to best suit their needs would be the dorm area at the old jail. A motion to store the new voting machines at the dorm area of

the old jail was made by Legislator Decker and seconded by Legislator Lomita. The motion passed unanimously.

## **HIGHWAYS & BRIDGES DIVISION**

### **1) Progress Report**

Progress reports were handed out. Commissioner Sheeley updated the committee on road conditions following the heavy rains and flooding during the week.

### **2) Resolution Request – Kerhonkson Bridge Replacement – HBRR Program**

A motion in the form of a resolution request to authorize right-of-way acquisition of certain real property for the purpose of replacing the Kerhonkson Bridge over the Rondout Creek in the Town of Wawarsing (HBRR Program) was made by Legislator Felicello and seconded by Legislator Fabiano. The motion passed unanimously.

### **3) Resolution Request – MS4 Annual Report Presentation & Public Information Meetings**

A motion in the form of an informational resolution request directing the Departments of Public Works, Environment and Planning to conduct an annual report presentation meeting concerning the County's MS4 Program and holding additional public information meeting as requested by Municipalities was made by Legislator Cahill and seconded by Legislator Felicello. The motion passed unanimously.

### **4) Request-to-Fills (Budgeted):**

a) **CEO I – D451101369**

b) **MEO – D451101641**

c) **CEO II – D451101807**

d) **CEO II – D451101588**

e) **CEO I – D451101665**

**-Trouble finding applicants for Civil Engineer**

**-Trouble filling "old" request-to-fills**

A motion to approve all five request-to-fills was made by Legislator Felicello and seconded by Legislator Decker. The motion passed unanimously.

Commissioner Sheeley advised the committee that a search to fill the Civil Engineer vacancy had not been successful to date. Chairman Loughran suggested that a search of colleges should be done that offer engineering programs, along with advertising at these colleges and newspapers outside the area. Chairman Loughran noted he would speak to the Legislative Chairman regarding the problems filling older request-to-fills.

Conversation took place concerning the impending retirement of H&B Field Operations Manager Lukaszewski. Legislator Felicello addressed the committee on the position's inability to perform the job with a 35-hour workweek and referred to discussion last year that it should be a 40-hour workweek. Legislator Cahill noted agreement that the intention last year was that the

position would go back to a 40-hour position when it became vacant. Commissioner Sheeley noted that he would like to promote from within the department but may have difficulty convincing someone to forego earning overtime while undertaking much more responsibility.

**5) Overtime & Salt and Sand Update**

PW Controller Bertling advised the committee that the Highways & Bridges road and garage overtime accounts had been hit hard therefore leaving insufficient funding for the remainder of the year. She noted the sand and salt account is roughly \$230,000 ahead of last year's budget and that supplies are low. Controller Bertling noted that continued bad weather will cause difficulties obtaining salt and sand materials, as well as with the overtime funds.

**6) Resolution Request – New Paltz Salt Shed**

A motion in the form of a resolution request to establish and fund Capital Project #306 for the construction of a salt shed/substation located in the Ulster County Fairgrounds was made by Legislator Felicello and seconded by Legislator Fabiano. The motion passed unanimously.

Commissioner Sheeley noted the bid for the contract was due to expire on April 1<sup>st</sup> but was able to have it extended for one month.

**BUILDINGS & GROUNDS DIVISION**

**1) Resolution Request – Lease Agreement with UCCC Small Business Incubator for Social Services Offices**

A motion in the form of a resolution request to enter into a lease agreement with the Ulster County Community College Small Business Incubator for Social Services offices was made by Legislator Felicello and seconded by Legislator Cahill. The motion passed unanimously.

**2) Request for Intrusion Alarm – Public Works Building**

A motion to approve the request for an intrusion alarm at the Public Works Building was made by Legislator Felicello and seconded by Legislator Lomita. The motion passed unanimously.

**3) Purchase Request – Laptop Computer (Budgeted)**

A motion to approve the purchase of a laptop computer for usage with the FM Desktop software package was made by Legislator Felicello and seconded by Legislator Lomita. The motion passed unanimously.

**4) Software Contract Request – One American Institute of Architects Unlimited Seat License - \$979/yr**

A motion to approve the purchase of one American Institute of Architects unlimited seat license was made by Legislator Felicello and seconded by Legislator Lomita. The motion passed unanimously.

- 5) **Request to Hire Architectural & Engineering Services (Budgeted):**
- a) **CCP Roof Top Unit Replacement Project - \$22,000 Engineering Services**
  - b) **NP Pool Bathhouse Roof - \$5,000**
  - c) **Courthouse Lobby Roof & Cooling Tower MS4 Compliance - \$10,000**
  - d) **UC Fairgrounds Bathroom Facility Replacement - \$10,000**

Administrative Manager Work noted that the request for the Community Corrections Program roof top unit's engineering services would be contingent upon whether or not ICE buys the building. A motion to approve all four requests to hire architectural and engineering services was made by Legislator Felicello. The motion was seconded by Legislator Lomita and passed unanimously.

6) **Move of ADA Antonelli into 1<sup>st</sup> Floor of COB (old Sheriff's office)**

Administrative Manager Work informed the committee that an Assistant District Attorney would be moved into a vacant first floor office temporarily until a better place could be found.

7) **Creation of Office by Adding Door & Wall – Sheriff's Dept. for Private Conferences**

Administrative Manager Work advised the committee of a request by the County Sheriff to create a private office/conference area for newly promoted Lieutenant Brewster in the UCLEC facility. An open area next to the URGENT task force that could be enclosed in-house was noted as a possible location. Following discussion on the matter a motion of support was made by Legislator Felicello and seconded by Legislator Fabiano. The motion passed with Legislators Roberts and Cahill voting no.

8) **Projects Update**

The project update report was handed out. Administrative Manager Work pointed out the bulb and battery recycling program and that "Green" cleaning products had been tested and found to work well.

**Additional Business**

Legislator Cahill requested that the new Environmental Department be contacted to see if a press release could be done regarding the environmentally friendly chemicals now being used and recycling of the florescent bulbs and batteries. Chairman Loughran agreed, noting that a press release should also be done announcing the lease agreement with the Agricultural Society. Chairman Loughran noted he would speak to the Legislative Clerk's office regarding procedure on the matter and asked Administrative Manager Work to contact the Environmental Department and write up the release.

Legislator Felicello commended the snow plowing and removal being done by county employees.

Commissioner Sheeley updated the committee members on the status of the fuel storage matter. He noted that his office is awaiting prices on converting large storage tanks to be able to pump fuel into delivery trucks.

Commissioner Sheeley advised the committee of a deserving employee working out of class that had a desk audit. He noted the audit recommended an upgrade in title that was subsequently not approved in the 2008 budget. He asked the committee to please consider the upgrade for this invaluable employee. Legislator Cahill made a motion of support that contingent upon the request having passed in the Personnel Committee that a resolution be brought back to committee next month with the costs. Legislator Lomita seconded the motion and it passed unanimously.

Commissioner Sheeley advised the committee that the Information Services building's roof had been examined by an engineering firm. He noted a report had been prepared with a remedial list of possibilities to bring the roof up to code and Buildings & Grounds was pricing the materials to prepare a cost estimate.

Commissioner Sheeley sought support from the committee to amend Capital Project #284, a five-year plan for the purchase of new equipment. He noted that this year and next year as being the most important part of the program, with the replacement of eight Osh Kosh trucks. The committee asked Legislator Fabiano to go to the Quarry complex to look over the equipment and to bring the request back to committee next month.

A motion to adjourn at 6:40 p.m. was made by Legislator Lomita and seconded by Legislator Fabiano. The motion passed unanimously.

Respectfully,