

**Personnel Committee
Meeting Minutes
May 29, 2008
Mary Sheeley – Chairperson**

Call to Order: The Personnel Committee was called to order at 6:00 pm on May 29, 2008.

Members Present: Mary Sheeley, Philip Terpening, Robert Aiello, and Frank Dart.

Members not present: James Maloney, Robert Parete and Laura Petit.

Others Present: David Lyons (Personnel), Andrew Kossover (Public Defender), Holley Carnwright (District Attorney), Michael Iapoce (Social Services) and Barbara Sorkin (Social Services).

1. Review and approval of the meeting minutes:

The Committee approved the minutes. Frank Dart motioned to accept minutes of the April 30, 2008 meeting. Second by Robert Aiello. All in favor.

2. Attorney Salary Survey Discussions

Frank Dart, Chairman of the Criminal Justice Committee has approved salary survey. Mary Sheeley is concerned that the monies being held in contingency is not currently available. Frank Dart suggested that the Committee should get a bottom line and talk with Mike Hein, County Administrator to see if funding is reasonable. Holley Carnwright asked that \$40,000 be allocated to his personnel lines now. Phil Terpening stated that parity should exist among all attorney positions. Michael Iapoce stated that he has recruitment and retention issues with DSS attorneys. Also, pointed out that Law Guardians and Assigned Counsels are contracted at the rate of \$75.00 per hour, considerable higher than Staff DSS Attorneys. Mr. Iapoce recognized the fiscal issues the County is facing and have requested permission to review salaries and offer a 2009 budget proposal for additional compensation for DSS attorneys.

The Committee agreed to support that the Personnel Department continue with the attorney salary study for the District Attorney's Office and Public Defender's Office and make recommendations for DSS Attorneys in 2009.

3. Purchasing – Points of Discussion

- a. Reclassifying a vacant Automotive Mechanic Helper (grade 6) to Automotive Mechanic II (grade 10)

Mary Sheeley expected this to be presented as a Resolution. It was explained that the minutes of the Administrative Committee did not approve a reclassification to an Automotive Mechanic II, but an Automotive Mechanic I. A special meeting is being held June 11, 2008 for approval of this reclassification to an Automotive Mechanic II.

b. CDL license requirement in automotive mechanic series

The Administrative Services Committee asked that all positions within the mechanic series have a CDL license requirement. The Personnel Department has verified that the Automotive Mechanic I and Automotive Mechanic II job class specifications have such a requirement.

c. On-call policy for automotive mechanics to tow cars for impoundment for the Sheriff's Office

The Personnel Department has requested additional information from Robin Peruso, Purchasing Agent regarding an on-call policy for automotive mechanics. The CSEA collective bargaining agreement has provision for call-backs which pays overtime as applicable. Any on-call policies must be negotiated with the Union.

4. Emergency Services Dispatcher (grade 12 to grade 13) and Senior Emergency Services Dispatcher (grade 13 to 14) reallocation

The Personnel Department explained that currently and for some time that these titles have had a high turnover rate. Frank Dart stated that the Criminal Justice Committee feels that this is even further disparaging because this title exists in the CSEA and PBA bargaining agreements. The Committee agreed to prepare a proposal for Committee approval in June.

5. Office of the Aging Organizational Review Update

Dave Lyons presented the status of the organizational review to the Committee. The final proposal will be presented to the Committee in the near future.

6. Resolutions

a. Ulster County Mental Health Department

Authorizing the Chairman of the Ulster County Legislature to execute an agreement with the New York State Office of Mental Health and the Institute for Family Health creating one staff Psychiatrist position amending the 2008 Ulster County budget.

Motion made by Frank Dart, seconded by Robert Aiello. All in favor.

b. Ulster County Area Transit

Authorizing the Chairman of the Ulster County Legislature to execute a memorandum of agreement to provide public transit service to the New Paltz area creating two Bus Driver positions amending the 2007 Ulster County budget.

Motion made by Frank Dart, seconded by Philip Terpening. All in favor.

Other Business

The Personnel Department presented two recent reclassification requests and the Committee concurred that at this time reclassification requests will not be considered during the current hiring freeze and will be considered as part of the 2009 departmental requests.

Adjournment:

Meeting adjourned at 7:15 pm.