

PERSONNEL COMMITTEE
April 30, 2008
UCOB – LIBRARY CONFERENCE ROOM

COMMITTEE CHAIRPERSON – MARY SHEELEY

1. Review and Approval of March 27, 2008 meeting
2. Mental Health Resolutions
 - a. Transfer of position from Division 4220 to Division 4320 CDS Clinical Supervisor
 - b. Reclassification of a vacant Staff Psychiatrist position to Associate Medical Director (position 4320 1918)
3. Self – Insurance – Reallocation of four positions
 - a. Compensation/Disability Claims Examiner (three positions) (CSEA grade 9 to CSEA grade 10)
 - b. Senior Compensation/Disability Claims Examiner (one position) (CSEA grade 10 to CSEA grade 11)
4. Attorney Salary Survey Recommendations – District Attorney and Public Defender Offices
5. Military Leave
6. Purchasing – Points of Discussion
 - a. Reclassifying a vacant Automotive Mechanic Helper (grade 6) to Automotive Mechanic II (grade 10)
 - b. CDL license requirement in automotive mechanic series
 - c. On-call policy for automotive mechanics to tow cars for impoundment for the Sheriff's Office
7. Other Points of Discussion
 - a. Desk Audits (hiring freeze)
 - b. Emergency Services Dispatcher (grade 12 to grade 13) and Senior Emergency Services Dispatcher (grade 13 to grade 14)
8. Employee Recognition Awards – June 4th at the Holiday Inn at 2:00 pm
9. New Hires 3/26/2008 – 4/22/2008 (attached)
10. Terminations 3/26/2008 – 4/22/2008 (attached)
11. MUNIS Vacancy Report (attached)