

Establishing And Reporting The Standard Work Day For Appointed Officials

Referred to: The Health and Personnel Committee (Chairman Aiello and Legislators Belfiglio, Ronk, Robert Parete and Provenzano)

Chairman of the Health and Personnel Committee, Robert T. Aiello, and Deputy Chairman Jeanette Provenzano, offer the following:

WHEREAS, the New York State Comptroller is authorized by Sections 34 and 334 of the Retirement and Social Security Law to adopt rules and regulations for reporting the service and salary information for all employees of participating employers in the New York State and Local Employees' Retirement System ("Retirement System"), and

WHEREAS, Ulster County is a participating employer in the Retirement System, and

WHEREAS, the New York State Comptroller has promulgated Regulation 315.4 which imposes certain reporting requirements for elected and appointed officials of participating employers, and requires the governing board of each participating employer to adopt a resolution establishing a standard work day for each elected or appointed official, and

WHEREAS, Regulation 315.4 applies only to those elected and appointed officials who are not covered by a collective bargaining agreement and who do not participate in their employer's time-keeping system; and

WHEREAS, the below named employees either do not participate in their employer's time-keeping system or assist in the development of policy-making activities through the drafting of Resolutions; and

WHEREAS, pursuant to Regulation 315.4, in the event that elected or appointed officials do not participate in an employer's time keeping system, they are required to keep a record of activities (ROA) for a three month period and submit it to the clerk of the governing board within 180 days of taking office, and

WHEREAS, among the requirements for employers are a more detailed description of a Standard Work Day along with a Legislative resolution establishing and reporting such Standard Work Day, public posting of the Resolution, and submission of the Resolution to the New York State Retirement System, and

WHEREAS, previously Resolution 155 dated June 19, 2012 was passed for other employees; and

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WHEREAS, each of these appointed employees have kept records of their time working in their current position for the required ninety days; now, therefore, be it

RESOLVED, that the Ulster County Legislature hereby establishes the following as Standard Work Days for these appointed officials who are not covered by a collective bargaining agreement, and will report the following days worked to the New York State and Local Employees' Retirement System based on the record of activities (ROA) maintained and submitted to the Clerk of the Legislature, or by participation in the County's time keeping system for the following officials:

LAST NAME	FIRST NAME	TITLE	STANDARD HRS/DAY	TERM	PARTICIPATES IN TIME SYSTEM	TIER 1	DAYS WORKED PER MONTH (ROA)
FABELLA	VICTORIA	CLERK, LEGISLATURE	8.00	7/18/2012-12/31/2012* ¹	YES	NO	
BARRINGER	KRISTA	DEPUTY CLERK, LEGISLATURE	8.00	7/31/2012 – 12/31/2012	YES	NO	
TANTILLO	FAWN	DEPUTY CLERK, LEGISLATURE	8.00	1/03/2012 – 12/31/2012	YES	NO	
REGERRO	FRANK	SENIOR LEGISLATIVE EMLOYEE	8.00	5/7/2012- 12/31/2012	YES	NO	
MANCE	LISA	LEGISLATIVE EMPLOYEE	8.00	3/7/2012- 12/31/2012	YES	NO	
MATHES	SANDY	DEPUTY CLERK OF FINANCE, LEGISLATURE	6	3/5/2012- 12/31/2012	YES	NO	18
RAGUCCI	CHIRSTOPHER	MINORITY COUNSEL	6	1/01/2012-12/31/2012	NO	NO	12.64
GUERIN	ERICA	LEGISLATIVE COUNSEL	6	1/01/2012-12/31/2012	NO	NO	12.64

and be it further

RESOLVED, the Clerk of the Ulster County Legislature is hereby directed to post a copy of this resolution on the County's website or official sign-board of the County for a period of not less than 30 days, and be it further

RESOLVED, the Clerk of the Ulster County Legislature is hereby further directed to file a certified copy of this resolution along with an affidavit of posting

¹ Victoria Fabella previously served as Deputy Clerk of the Ulster County Legislature from the period of 6/7/10 to 7/17/12. From the period of 6/7/10 to 12/31/11 her Standard Hours per day were 7.5 and commencing January 1, 2012 her Standard Hours per day became 8 hours per day.

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with the Office of the New York State Comptroller within 45 days of the adoption of this resolution,

and moves its adoption.

ADOPTED BY THE FOLLOWING VOTE:

AYES: 21 NOES: 0
(Absent: Legislators Gregorius and John Parete)

Passed Committee: Health and Personnel Committee on December 11, 2012

FINANCIAL IMPACT:
NONE

STATE OF NEW YORK
 ss:
COUNTY OF ULSTER

This is to certify that I, the undersigned Clerk of the Legislature of the County of Ulster have compared the foregoing resolution with the original resolution now on file in the office of said clerk, and which was adopted by said Legislature on the 18th day of December, 2012, and that the same is a true and correct transcript of said resolution and of the whole thereof.

IN WITNESS WHEREOF, I have hereunto set my hand and seal of the County of Ulster this 19th day of December in the year Two Thousand and Twelve.

/s/ Victoria A. Fabella
Victoria A. Fabella, Clerk
Ulster County Legislature