

Reclassifying Database Clerk/Typist Position To Senior Database Clerk/Typist Position – Amending The 2007 Ulster County Budget – Youth Bureau

The Human Development Committee (Chairman Kraft and Legislators Distel, Liepmann, Loughran, R.A. Parete, Harris and Noonan) offers the following:

WHEREAS, the Commissioner of the Ulster County Department of Social Services requests that one position be reclassified to reflect the duties and responsibilities of the position and that the 2007 Ulster County Budget be amended to reflect this reclassification accordingly, and

WHEREAS, the opportunity to review the duties and responsibilities of the Database Clerk/Typist position in the Ulster County Youth Bureau existed and it was requested that review of this position also be made by the Ulster County Personnel Department, and

WHEREAS, the Personnel Department has by Order and Determination #7793 determined that the position of Database Clerk/Typist (Grade 3) (Position Number 73101110) (full-time) would be appropriately reclassified to Senior Database Clerk/Typist (Grade 5) (Position Number 73101110) (full-time), and

WHEREAS, no additional County dollars are required for reclassification of this position as funds exist within current budget lines, and

WHEREAS, the Human Development Committee has met and reviewed said request with a majority of the members voting approval, and

WHEREAS, the Ways and Means Committee has met and reviewed said request with a majority of the members voting approval.

RESOLVED, that the 2007 Ulster County Budget is hereby amended as follows:

RECLASSIFY

FROM

AMOUNT

| | | |
|---------------------|---|--------------|
| 7310-1110 (PC #) | Database Clerk/Typist *Annual Salary (Grade 3) (Step 4) (Full Time) (Salary To Year End \$12,502.00) | \$26,528.00* |
|---------------------|---|--------------|

Resolution No. 250 July 11, 2007

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| <u>TO</u> | | <u>AMOUNT</u> |
|---------------------|---|---------------|
| 7310-1110 (PC #) | Senior Database Clerk/Typist *Annual Salary (Grade 5) (Step 4) (Full Time) (Effective July 12, 2007) (Salary To Year End \$13,079.00) | \$27,752.00* |

TRANSFER

| <u>FROM</u> | | <u>AMOUNT</u> |
|----------------------------|-------------------|---------------|
| A4-3100-4009 | Computer Supplies | \$ 425.00 |
| A4-3100-4011 (App. #'s) | Food Supplies | \$ 152.00 |

| <u>TO</u> | | <u>AMOUNT</u> |
|---------------------------|-------------|---------------|
| A4-3100 -1005 (App. #) | Regular Pay | \$ 577.00 |

and moves its adoption.

ADOPTED BY THE FOLLOWING VOTE:

AYES: 32 NOES: 0
(Absent: Legislator Every)

FINANCIAL IMPACT:
\$577.00 – TRANSFER OF APPROPRIATIONS
BUDGETED TO YEAR END