

**Ways & Means Committee
Regular Meeting Minutes**

DATE & TIME: October 10, 2023 – 5:00 PM
LOCATION: Legislative Chambers, 6th Floor, County Office Building
PRESIDING OFFICER: Chair Gavaris
LEGISLATIVE STAFF: Natalie Kelder, Legislative Financial Analyst
PRESENT: Legislators Bartels, Cahill & Ronk
ABSENT: None
QUORUM PRESENT: Yes

OTHER ATTENDEES: Legislators Bowen, Erner, Greene, Heppner, Nolan, Petit, Stewart & Uchitelle, Legislative Counsel Gordon & Pascale, Deputy County Executives Contreras & LaValle – UC Executive’s Office, Comptroller Gallagher, Deputy Comptroller DeMarco, & Alaina Voulgaropoulos – UC Comptroller’s Office, Sheriff Figueroa – UC Sheriff’s Office, Commissioner Daw & Deputy Commissioner Cordella - UC Department of Finance, Director Macaluso – UC Information Services, Director Jordan – UC Purchasing Director

Chair Gavaris called the meeting to order at 5:04 PM

Resolutions for the October 17, 2023 Session of the Legislature

Motion No. 1: **MOTION TO APPROVE the Minutes of September 12, 2023 and September 19, 2023 Regular Meetings and the August 29, 2023 Special Meeting**

Motion By: Legislator Ronk
Motion Seconded By: Legislator Bartels

Discussion: None

Voting In Favor: Legislators Bartels, Cahill, Gavaris, & Ronk
Voting Against: None
Votes in Favor: 4
Votes Against: 0
Disposition: **Minutes APPROVED**

Ed Jordan, Director of the Purchasing Department, provided a brief update with year-to-date statistics on procurement, mail, consulting and vending machine revenues. Director Jordan stated that the department is responsible for an estimated \$300,000 of cost savings / avoidance. Discussion ensued on the county’s vending machines. Director Jordan reminded the committee that there has been significant turnover within this department in recent years and reviewed the 2024 County Executive Recommended Budget.

Legislative Chair Bartels confirmed that nonunion longevity is not in individual lines and requested that each position line show the entire pay compensation in the future.

Comptroller Gallagher introduced Alaina Voulgaropoulos, the Quality Analyst within the Comptroller’s Department. Ms. Voulgaropoulos explained that incoming invoices are now being tracked, to see if they are related to a contract, and the Comptroller’s Office is reaching out to departments for contractually obligated reports. Ms. Voulgaropoulos explained that the vision is to create a vendor dashboard which will show all contracts, payments, data points, etc. Ms. Voulgaropoulos was met with enthusiasm from members of the Ways & Means Committee regarding the draft version and vision of the vendor dashboard.

Comptroller Gallagher informed the committee that a vehicle is being reimbursed through a contract with SAMADHI and provided a second example of this occurring but highlighted the differences between the two contracts and subsequent vehicle purchase. Comptroller Gallagher suggested the legislature adopt a policy for vehicle reimbursement under county contracts.

Discussion ensued on the potential for a policy, the differences between the two vehicle purchases, and the need for these vehicles.

Resolution No. 432: A Policy Requiring Venders To Comply With All Applicable Ulster County Policies

Resolution Summary: This Resolution establishes a Policy that all present and future vendors be notified at the earliest possible point and in all contractual agreements of their need to comply with all Ulster County policies relevant to their interactions with the County and requires that all vendors operating in or on County buildings and properties be required to comply with Ulster County policies.

Motion No. 2: MOVE TO DISCUSS Resolution No. 432
Motion By: Legislator Ronk
Motion Seconded By: Legislator Bartels

Discussion: Legislator Ronk looked to the sponsor, Legislator Nolan, for an update regarding this resolution. Legislator Nolan requested a month postponement.

Motion No. 3: MOTION TO POSTPONE Resolution No. 432 1 MONTH
Motion By: Legislator Ronk
Motion Seconded By: Legislator Bartels

Discussion: None

Voting In Favor: Legislators Bartels, Cahill, Gavaris, & Ronk
Voting Against: None
Votes in Favor: 4
Votes Against: 0
Disposition: Resolution POSTPONED 1 MONTH

Resolution No. 573: Amending The 2023 Ulster County Sheriff’s Office Budget – UCSO Corrections Telephone Account Reserve Transfer To Expenditure- Ulster County Sheriff

Resolution Summary: This Resolution amends the 2023 Ulster County Budget in the amount of \$128,870 to utilize Jail Reserve funds for upgrades to the Ulster County Jail Office Dining Room.

Motion No. 4: MOVE TO DISCUSS Resolution No. 573

Motion By: Legislator Ronk

Motion Seconded By: Legislator Cahill

Discussion: Legislator Uchitelle informed the committee that new information has just come to light regarding the revenue source. The New York State Criminal Code section 7016.1 states commissary revenues should only be used for the purposes of prisoner welfare and rehabilitation.

Legislative Chair Bartels disagreed with the revenue source for this expense.

Sheriff Figueroa stated that the commissary and telephone funds were two different funds.

Legislator Ronk suggested using fund balance to pay for the renovations.

Motion No. 5: MOTION TO REFER Resolution No. 573 TO LAW ENFORCEMENT & PUBLIC SAFETY COMMITTEE

Motion By: Legislator Ronk

Motion Seconded By: Legislator Cahill

Discussion: None

Voting In Favor: Legislators Bartels, Cahill, Gavaris, & Ronk

Voting Against: None

Votes in Favor: 4

Votes Against: 0

Disposition: Resolution REFERRED TO LAW ENFORCEMENT & PUBLIC SAFETY COMMITTEE

Resolution No. 574: Authorizing The Chair Of The Ulster County Legislature To Execute An Agreement With The City Of Kingston For Special Operations Response Services – Ulster County Department Of Emergency Services

Resolution Summary: This Resolution authorizes the Chair of the Ulster County Legislature to execute an agreement with the City of Kingston for revenues in the amount of approximately \$25,000 a year through 2027 for Special Operations Response Services.

Motion No. 6: MOTION TO APPROVE Resolution No. 574

Motion By: Legislator Ronk

Motion Seconded By: Legislator Cahill

Discussion: None

Voting In Favor: Legislators Bartels, Cahill, Gavaris, & Ronk

Voting Against: None

Votes in Favor: 4

Votes Against: 0

Disposition: Resolution ADOPTED

Resolution No. 576: Amending The 2023 Ulster County Budget For 2022 Federal Grant Rollover Expenses – Department Of Probation

Resolution Summary: This Resolution amends the 2023 Ulster County Budget for 2022 Federal Grant Rollover Expenses in the amount of \$26,000.

Motion No. 7: MOTION TO APPROVE Resolution No. 576

Motion By: Legislator Ronk

Motion Seconded By: Legislator Bartels

Discussion: None

Voting In Favor: Legislators Bartels, Cahill, Gavaris, & Ronk

Voting Against: None

Votes in Favor: 4

Votes Against: 0

Disposition: Resolution ADOPTED

Resolution No. 577: Approving Ulster County’s 2024 STOP-DWI Program Plan And Authorizing The Chair Of The Ulster County Legislature To Execute All Inter-Municipal Agreements Required Under The Plan – Department Of Probation, STOP-DWI Division

Resolution Summary: This Resolution approves the Ulster County 2024 STOP DWI Program Plan and authorizes the Chair of the Ulster County Legislature to execute all intermunicipal agreements required under the plan.

Motion No. 8: MOTION TO APPROVE Resolution No. 577

Motion By: Legislator Ronk

Motion Seconded By: Legislator Cahill

Discussion: Legislative Chair Bartels noted that no money was being spent on rehabilitation.

Legislator Ronk stated these funds are to crack down on drunk drivers and other funds exist for rehabilitation.

Voting In Favor: Legislators Cahill, Gavaris, & Ronk

Voting Against: Legislator Bartels

Votes in Favor: 3

Votes Against: 1

Disposition: Resolution ADOPTED

Resolution No. 579: Approving The Execution Of A Contract For \$67,106.00 Entered Into By The County – Family Of Woodstock Inc. – Department Of Probation

Resolution Summary: This Resolution approves the execution of a contract in the amount of \$67,106 with the Family of Woodstock to develop a domestic violence program known as EVOLVE for a term of 1/1/24 – 12/31/24.

Motion No. 9: MOTION TO APPROVE Resolution No. 579
Motion By: Legislator Ronk
Motion Seconded By: Legislator Cahill

Discussion: None

Voting In Favor: Legislators Bartels, Cahill, Gavaris, & Ronk
Voting Against: None
Votes in Favor: 4
Votes Against: 0
Disposition: Resolution ADOPTED

Resolution No. 589: Authorizing The Conveyance Of County-Owned Property To The Original Owner – Department Of Finance

Resolution Summary: This Resolution authorizes the conveyance of county-owned property to the original owner for \$66,192.46 in unpaid taxes.

Motion No. 10: MOTION TO APPROVE Resolution No. 589
Motion By: Legislator Ronk
Motion Seconded By: Legislator Cahill

Discussion: None

Voting In Favor: Legislators Bartels, Cahill, Gavaris, & Ronk
Voting Against: None
Votes in Favor: 4
Votes Against: 0
Disposition: Resolution ADOPTED

Resolution No. 590: Establishing County Equalization Rates For The Year 2024 Levy

Resolution Summary: This Resolution establishes the county equalization rates for the 2024 levy.

Motion No. 11: MOTION TO APPROVE Resolution No. 590
Motion By: Legislator Ronk
Motion Seconded By: Legislator Cahill

Discussion: None

Voting In Favor: Legislators Bartels, Cahill, Gavaris, & Ronk
Voting Against: None
Votes in Favor: 4
Votes Against: 0

Disposition: Resolution ADOPTED

Resolution No. 591: Approving The Execution Of A Contract Amendment For \$28,000.00, Causing The Aggregate Contract Plus Amendment Amount To Be In Excess Of \$50,000.00, Entered Into By The County – Bonadio & Co., LLP – Department Of Finance

Resolution Summary: This Resolution approves the execution of a contract amendment in the amount of \$28,000 with Bonadio & Co., LLP for consulting services regarding financial issues, development of enhanced internal controls, and training of county employees.

Motion No. 12: MOTION TO APPROVE Resolution No. 591
Motion By: Legislator Ronk
Motion Seconded By: Legislator Bartels

Discussion: Chair Gavaris questioned the reason for the increase on this contract. Commissioner Daw explained that there was an unexpected IRS audit and enumerated the reports where assistance is needed as well as help communicating with IRS agents.

Voting In Favor: Legislators Bartels, Cahill, Gavaris, & Ronk
Voting Against: None
Votes in Favor: 4
Votes Against: 0
Disposition: Resolution ADOPTED

Resolution No. 592: Approving The Execution Of A Contract Amendment For \$30,075.95, Causing The Aggregate Contract Plus Amendment Amount To Be In Excess Of \$50,000.00, Entered Into By The County – AssetWorks LLC – Department Of Information Services

Resolution Summary: This Resolution approves the execution of a contract amendment in the amount of \$30,075.95 with AssetWorks LLC for fleet management software support and maintenance.

Motion No. 13: MOTION TO APPROVE Resolution No. 592
Motion By: Legislator Ronk
Motion Seconded By: Legislator Bartels

Discussion: None

Voting In Favor: Legislators Bartels, Cahill, Gavaris, & Ronk
Voting Against: None
Votes in Favor: 4
Votes Against: 0
Disposition: Resolution ADOPTED

Resolution No. 593: Approving The Execution Of A Contract Amendment For \$20,000.00, Causing The Aggregate Contract Plus Amendment Amount To Be In Excess Of \$50,000.00, Entered Into By The County – Next Step Digital, LLC – Department Of Information Services

Resolution Summary: This Resolution approves the execution of a contract amendment in the amount of \$20,000 with Next Step Digital for website support and maintenance.

Motion No. 14: MOTION TO APPROVE Resolution No. 593
Motion By: Legislator Ronk
Motion Seconded By: Legislator Cahill

Discussion: None

Voting In Favor: Legislators Bartels, Cahill, Gavaris, & Ronk
Voting Against: None
Votes in Favor: 4
Votes Against: 0
Disposition: Resolution ADOPTED

Resolution No. 594: Approving The Execution Of A Contract Amendment For \$25,000.00, Causing The Aggregate Contract Plus Amendment Amount To Be In Excess Of \$50,000.00, Entered Into By The County – Superior Telephone Systems, Inc. – Department Of Information Services

Resolution Summary: This Resolution approves the execution of a contract amendment in the amount of \$25,000 for Superior Telephone Systems, Inc. for telephone support, voice and data cabling support services.

Motion No. 15: MOTION TO APPROVE Resolution No. 594
Motion By: Legislator Ronk
Motion Seconded By: Legislator Cahill

Discussion: None

Voting In Favor: Legislators Bartels, Cahill, Gavaris, & Ronk
Voting Against: None
Votes in Favor: 4
Votes Against: 0
Disposition: Resolution ADOPTED

Resolution No. 600: Approving The Execution Of A Contract For \$77,000.00 Entered Into By The County – PKF O’Connor Davies, LLP. – Legislature

Resolution Summary: This Resolution approves the execution of a contract in the amount of \$77,000 with PKF O’Connor Davies, LLP for audit services.

Motion No. 16: MOTION TO APPROVE Resolution No. 600
Motion By: Legislator Ronk
Motion Seconded By: Legislator Bartels

Discussion: None

Voting In Favor: Legislators Bartels, Cahill, Gavaris, & Ronk
Voting Against: None
Votes in Favor: 4
Votes Against: 0
Disposition: **Resolution ADOPTED**

Resolution No. 486 of 2022: Adopting The Ulster County Information Services/ Information Technology Security Policy – Department Of Information Services

Resolution Summary: This Resolution adopts the Ulster County Information Services / Information Technology Security Policy.

Motion No. 17: **MOTION TO POSTPONE Resolution No. 486 OF 2022 1 MONTH**
Motion By: Legislator Ronk
Motion Seconded By: Legislator Bartels

Discussion: None

Voting In Favor: Legislators Bartels, Cahill, Gavaris, & Ronk
Voting Against: None
Votes in Favor: 4
Votes Against: 0
Disposition: **Resolution POSTPONED 1 MONTH**

Forthcoming Resolutions / Local Laws:

Resolution No. 309 - Placing A Spending Cap Of \$XX,XXX,XXX.00 On All Costs Related To The Proposed Government Operations Center At Paradies Lane In New Paltz
(No Action in Law Enforcement & Public Safety Committee on 10/5/23)

Resolution No. 364 - Establishing A Restricted Capital Reserve Fund For The Government Operations Center Of The County Of Ulster Under Section 6-C Of The New York State General Municipal Law
(No Action in Law Enforcement & Public Safety Committee on 10/5/23)

Resolution No. 479 – Authorizing The Ulster County Executive To Execute A Contract With The New York State Empire State Development Corporation For State Funding For The Implementation Of Restore New York Communities Initiative Grants, Amending The 2023 Ulster County Budget – Department Of Economic Development
(No Action in Economic Development, Planning, Education, Employment Arts & Agriculture on 10/3/23)

Resolution No. 552 - Establishing A Policy To Replace Conventional Toilets With Composting Toilets At County Facilities
(Postponed in Energy, Environment, and Sustainability Committee on 10/5/2023)

Resolution No. 559 – Funding American Rescue Plan Small Business And Economic Recovery For Low And Moderate Income (LMI) Businesses – Department Of Finance
(Postponed in American Rescue Plan Special Committee on 9/27/23)

Resolution No. 560 - Recording ARPA Revenue Loss – Department Of Finance, Division Of Recovery And Resilience
(Postponed in American Rescue Plan Special Committee on 9/27/23)

Resolution No. 561 – Authorizing The Chair Of The Legislature To Execute A Memorandum Of Agreement Between The United States Environmental Protection Agency And Ulster County, New York Regarding The Hertel Landfill Site, A Foreclosure Eligible Parcel – Department Of Planning
(No Action in Economic Development, Planning, Education, Employment Arts & Agriculture on 10/3/23)

Adjournment

Motion Made By: Legislator Ronk
Motion Seconded By: Legislator Cahill

No. of Votes in Favor: 4
No. of Votes Against: 0

TIME: 6:10 PM

Respectfully submitted: Natalie Kelder
Minutes Approved: November 8, 2023