

**Ways & Means Committee
Regular Meeting Minutes**

DATE & TIME: September 19, 2023 – 5:00 PM
LOCATION: KL Binder Library, 6th Floor, County Office Building
PRESIDING OFFICER: Chair Gavaris
LEGISLATIVE STAFF: Natalie Kelder, Legislative Financial Analyst
PRESENT: Legislators Bartels, Cahill, Criswell, Roberts, & Ronk
ABSENT: None
QUORUM PRESENT: Yes

OTHER ATTENDEES: Legislators Erner, Hansut, Heppner, Litts, Maloney, Nolan, Petit, & Uchitelle, Legislative Counsel Pascale, Deputy County Executives Contreras, Kelly, & LaValle – UC Executive’s Office, Comptroller Gallagher & Deputy Comptroller DeMarco – UC Comptroller’s Office, Director Doyle – UC Planning Department, Commissioner Daw & Deputy Commissioner Cordella - UC Department of Finance, Director Juras – UC Department of Budget, Director Litwin – UC Recovery & Resilience, Deputy Commissioner Rylewicz – Ulster County Public Works

Chair Gavaris called the meeting to order at 5:02 PM

Resolutions for the September 19, 2023 Session of the Legislature

Resolution No. 432: A Policy Requiring Vendors To Comply With All Applicable Ulster County Policies

Resolution Summary: This Resolution creates a policy requiring vendors to comply with all other applicable Ulster County Policies.

Disposition: No Action

Resolution No. 473: Approving Changes Of A Subordination Mortgage To A Restrictive Covenant – Silver Gardens Senior Housing Development – ARPA - Department Of Finance, Division Of Recovery And Resilience

Resolution Summary: This Resolution approves changes of a previously approved agreement for Silver Gardens Senior Housing Development project.

Motion No. 1: MOTION TO APPROVE Resolution No. 473
Motion By: Legislator Ronk
Motion Seconded By: Legislator Cahill

Discussion: None

Voting In Favor: Legislators Bartels, Cahill, Criswell, Gavaris, Roberts, & Ronk
Voting Against: None
Votes in Favor: 6
Votes Against: 0
Disposition: Resolution ADOPTED

Resolution No. 476: Amending Capital Project No. 519 – Ulster County Law Enforcement Center Energy Upgrades For Construction Services For Mechanical Refrigeration Project – Amending The 2023 Capital Fund Budget - Department Of Public Works (Buildings & Grounds)

Resolution Summary: This Resolution amends Capital Project No. 519, Ulster County Law Enforcement Center Energy Upgrades in the amount of \$175,000 for construction services.

Motion No. 2: MOTION TO APPROVE Resolution No. 476

Motion By: Legislator Ronk

Motion Seconded By: Legislator Criswell

Discussion: None

Voting In Favor: Legislators Bartels, Cahill, Criswell, Gavaris, Roberts, & Ronk

Voting Against: None

Votes in Favor: 6

Votes Against: 0

Disposition: Resolution ADOPTED

Resolution No. 477: Authorizing Preliminary Construction Services For Mechanical Refrigeration Project At The Law Enforcement Center, In And For The County Of Ulster, New York, At A Maximum Estimated Cost Of \$175,000.00, And Authorizing The Issuance Of \$175,000.00 Bonds Of Said County To Pay The Cost Thereof

Resolution Summary: This Resolution authorizes bonding in the amount of \$1750,000 for the mechanical refrigeration project in Capital Project No. 519, Ulster County Law Enforcement Center.

Motion No. 3: MOTION TO APPROVE Resolution No. 477

Motion By: Legislator Ronk

Motion Seconded By: Legislator Criswell

Discussion: None

Voting In Favor: Legislators Bartels, Cahill, Criswell, Gavaris, Roberts, & Ronk

Voting Against: None

Votes in Favor: 6

Votes Against: 0

Disposition: Resolution ADOPTED

Resolution No. 480: Amending The 2023 - 2027 Capital Improvement Program – Establishing Capital Project No. 677 Golden Hill Transportation Improvements – Amending The 2023 Capital Fund Budget – Department Of Planning

Resolution Summary: This Resolution amends the 2023 – 2027 Capital Improvement Program and establishes Capital Project No. 677, Golden Hill Transportation Improvements in the amount of \$52,000.

Resolution No. 481: Authorizing Engineering And Preliminary Design Expenses For Golden Hill Transportation Improvements, In And For The County Of Ulster, New York, At A Maximum Estimated

Cost Of \$52,000.00, And Authorizing The Issuance Of \$52,000.00 Bonds Of Said County To Pay The Cost Thereof

Resolution Summary: This Resolution authorizes bonding in the amount of \$52,000 for preliminary design expenses in Capital Project No. 677, Golden Hill Transportation Improvements.

Motion No. 4: MOTION TO BLOCK Resolution Nos. 480 & 481

Motion By: Legislator Ronk

Motion Seconded By: Legislator Criswell

Discussion: None

Voting In Favor: Legislators Bartels, Cahill, Criswell, Gavaris, Roberts, & Ronk

Voting Against: None

Votes in Favor: 6

Votes Against: 0

Disposition: Resolutions BLOCKED

Motion No. 5: MOTION TO APPROVE Resolution Nos. 480 & 481

Motion By: Legislator Ronk

Motion Seconded By: Legislator Criswell

Discussion: None

Voting In Favor: Legislators Bartels, Cahill, Criswell, Gavaris, Roberts, & Ronk

Voting Against: None

Votes in Favor: 6

Votes Against: 0

Disposition: Resolutions ADOPTED

Resolution No. 483: Approving The Execution Of A Contract For \$78,188.00 Entered Into By The County – Transpo Group USA, Inc. – Department Of Planning

Resolution Summary: This Resolution approves the execution of a contract in the amount of \$78,188 with Transpo Group USA, Inc. for a coordinated human services public transit transportation plan.

Motion No. 6: MOTION TO APPROVE Resolution No. 483

Motion By: Legislator Ronk

Motion Seconded By: Legislator Cahill

Discussion: None

Voting In Favor: Legislators Bartels, Cahill, Criswell, Gavaris, Roberts, & Ronk

Voting Against: None

Votes in Favor: 6

Votes Against: 0

Disposition: Resolution ADOPTED

Resolution No. 484: Approving The Execution Of A Contract For \$172,243.56 Entered Into By The County – Foursquare Integrated Transportation Planning, Inc. – Department Of Planning

Resolution Summary: This Resolution approves the execution of a contract with Foursquare Integrated Transportation Planning, Inc, in the amount of \$172,243.56, for the development of an Ulster County Transit Route Optimization Transportation Plan.

Motion No. 7: MOTION TO APPROVE Resolution No. 484

Motion By: Legislator Ronk

Motion Seconded By: Legislator Criswell

Discussion: None

Voting In Favor: Legislators Bartels, Cahill, Criswell, Gavaris, Roberts, & Ronk

Voting Against: None

Votes in Favor: 6

Votes Against: 0

Disposition: Resolution ADOPTED

Resolution No. 526: Approving The Execution Of A Contract Amendment For \$31,094.00 Causing The Aggregate Contract Plus Amendment Amount To Be In Excess Of \$50,000.00, Entered Into By The County – Livingston Energy Group, LLC – Department of Environment

Resolution Summary: This Resolution approves the execution of a contract amendment with Livingston Energy Group, LLC, in the amount of \$31,094, to extend the term and expand the scope to include charging stations located at the Ulster County Office Complex.

Motion No. 8: MOTION TO APPROVE Resolution No. 526

Motion By: Legislator Ronk

Motion Seconded By: Legislator Cahill

Discussion: None

Voting In Favor: Legislators Bartels, Cahill, Criswell, Gavaris, Roberts, & Ronk

Voting Against: None

Votes in Favor: 6

Votes Against: 0

Disposition: Resolution ADOPTED

Resolution No. 527: Approving The Execution Of A Contract For \$317,949.00 Entered Into By The County – GRNE-Nelnet, LLC D/B/A GRNE Solar – Department Of Public Works (Buildings And Grounds)

Resolution Summary: This Resolution approves the execution of a contract with GRNE-Nelnet, LLC D/B/A GRNE Solar, in the amount of \$317,949 for the installation of a new photovoltaic system on the roof of the Ulster County Hall of Records.

Motion No. 9: MOTION TO APPROVE Resolution No. 527

Motion By: Legislator Ronk
Motion Seconded By: Legislator Cahill

Discussion: None

Voting In Favor: Legislators Bartels, Cahill, Criswell, Gavaris, Roberts, & Ronk

Voting Against: None

Votes in Favor: 6

Votes Against: 0

Disposition: **Resolution ADOPTED**

Resolution No. 528: Authorizing The Chair Of The Ulster County Legislature To Execute An Intermunicipal Shared Services Agreement With The Town Of Gardiner For Maintenance Of County Roads – Department Of Public Works (Highways And Bridges)

Resolution Summary: This Resolution authorizes the Chair of the Ulster County Legislature to execute an intermunicipal shared services agreement with the Town of Gardiner for maintenance of county roads in the amount of \$35,667 annually through 2026.

Resolution No. 529: Authorizing The Chair Of The Ulster County Legislature To Execute An Intermunicipal Shared Services Agreement With The Town Of Hardenburgh For Maintenance Of County Roads – Department Of Public Works (Highways And Bridges)

Resolution Summary: This Resolution authorizes the Chair of the Ulster County Legislature to execute an intermunicipal shared services agreement with the Town of Hardenburgh for maintenance of county roads for a total cost of \$334,152 for a period of 10/1/23 through 9/30/26.

Resolution No. 530: Authorizing The Chair Of The Ulster County Legislature To Execute An Intermunicipal Shared Services Agreement With The Town Of Shandaken For Maintenance Of County Roads – Department Of Public Works (Highways And Bridges)

Resolution Summary: This Resolution authorizes the Chair of the Ulster County Legislature to execute an intermunicipal shared services agreement with the Town of Shandaken for maintenance of county roads for an annual cost of \$31,496 through 2026.

Motion No. 10: **MOTION TO BLOCK Resolution Nos. 528, 529, & 530**

Motion By: Legislator Ronk

Motion Seconded By: Legislator Cahill

Discussion: None

Voting In Favor: Legislators Bartels, Cahill, Criswell, Gavaris, Roberts, & Ronk

Voting Against: None

Votes in Favor: 6

Votes Against: 0

Disposition: **Resolutions BLOCKED**

Motion No. 11: **MOTION TO APPROVE Resolution Nos. 528, 529, & 530**

Motion By: Legislator Ronk

Motion Seconded By: Legislator Cahill

Discussion: None

Voting In Favor: Legislators Bartels, Cahill, Criswell, Gavaris, Roberts, & Ronk

Voting Against: None

Votes in Favor: 6

Votes Against: 0

Disposition: **Resolutions ADOPTED**

Resolution No. 531: Approving The Execution Of A Contract Amendment For \$40,000.00, Causing The Aggregate Contract Plus Amendment Amount To Be In Excess Of \$50,000.00, Entered Into By The County – Butler Construction Group, Inc. – Department Of Public Works (Buildings And Grounds)

Resolution Summary: This Resolution approves the execution of a contract amendment in the amount of \$40,000 with Butler Construction Group, Inc. for general construction services.

Motion No. 12: **MOTION TO APPROVE Resolution No. 531**

Motion By: Legislator Ronk

Motion Seconded By: Legislator Cahill

Discussion: None

Voting In Favor: Legislators Bartels, Cahill, Criswell, Gavaris, Roberts, & Ronk

Voting Against: None

Votes in Favor: 6

Votes Against: 0

Disposition: **Resolution ADOPTED**

Resolution No. 532: Approving The Execution Of A Contract Amendment For \$15,488.00, Causing The Aggregate Contract Plus Amendment Amount To Be In Excess Of \$50,000.00, Entered Into By The County – Energy Management Technologies, LLC d/b/a EMTECH – Department Of Public Works (Buildings And Grounds)

Resolution Summary: This Resolution approves the execution of a contract amendment in the amount of \$15,488 with Energy Management Technologies, LLC d/b/a EMTECH for heating, ventilation, and air conditioning control systems.

Motion No. 13: **MOTION TO APPROVE Resolution No. 532**

Motion By: Legislator Ronk

Motion Seconded By: Legislator Criswell

Discussion: None

Voting In Favor: Legislators Bartels, Cahill, Criswell, Gavaris, Roberts, & Ronk

Voting Against: None

Votes in Favor: 6

Votes Against: 0

Disposition: **Resolution ADOPTED**

Resolution No. 533: Approving The Execution Of A Contract Amendment For \$171,370.15, Entered Into By The County – Southeast Mechanical Corporation – Department Of Public Works (Buildings And Grounds)

Resolution Summary: This Resolution approves the execution of a contract amendment in the amount of \$171,370.15 with Southeast Mechanical Corporation for job order heating ventilation and air conditioning services.

Motion No. 14: **MOTION TO APPROVE Resolution No. 533**

Motion By: Legislator Ronk

Motion Seconded By: Legislator Criswell

Discussion: None

Voting In Favor: Legislators Bartels, Cahill, Criswell, Gavaris, Roberts, & Ronk

Voting Against: None

Votes in Favor: 6

Votes Against: 0

Disposition: **Resolution ADOPTED**

Resolution No. 534: Supporting A Grant Application To The NYS Department Of Transportation To Apply, Accept And Administer Public Transportation Accelerated Transit Capital Grant Funding, And Authorizing The Ulster County Executive To Execute Any Required Applications Or Agreements To Accept Funding- Department Of Public Transportation (UCAT)

Resolution Summary: This Resolution authorizes the County Executive to execute any required applications or agreements and any amendments to any documents to accept the funding agreement with the New York State Department of Transportation for \$178,472 of anticipated 2024 New York State Revenue.

Resolution No. 535: Supporting A Grant Application To The Federal Transit Administration To Apply, Accept And Administer 5307 Funding For Software Purchases - Authorizing The Ulster County Executive To Execute Any Required Applications Or Agreements To Accept Funding for Purchase of Upgraded Software – Department of Public Transportation (UCAT)

Resolution Summary: This Resolution authorizes the County Executive to execute any required applications or agreements and any amendments to any documents to accept the funding agreement through the Federal Transit Administrations Rural Transportation Assistance Program.

Resolution No. 536: Supporting A Grant Application To The Federal Transit Administration To Apply, Accept And Administer 5307 Funds For Preventative Maintenance - Authorizing The Ulster County Executive To Execute Any Required Applications Or Agreements To Accept Funding For Preventative Maintenance Expenses – Department Of Public Transportation (UCAT)

Resolution Summary: This Resolution authorizes the County Executive to execute any required applications or agreements and any amendments to any documents to accept the funding from the Federal Transit Administration’s Rural Transportation Assistance Program.

Resolution No. 537: Supporting A Grant Application To The Federal Transit Administration To Apply, Accept And Administer 5307 Funds For Project Administration And Preventative Maintenance - Authorizing The Ulster County Executive To Execute Any Required Applications Or Agreements To Accept Funding For Preventative Maintenance And Project Administration Expenses – Department Of Public Transportation (UCAT)

Resolution Summary: This Resolution authorizes the County Executive to execute any required applications or agreements and any amendments to any documents to accept the funding from the Federal Transit Administration’s Rural Transportation Assistance Program.

Resolution No. 538: Supporting A Grant Application To The NYS Department Of Transportation To Apply, Accept And Administer Public Transportation Modernization And Enhancement Funding For Bus & Bus Facilities Capital Investment Program And Authorizing The Ulster County Executive To Execute Any Required Applications Or Agreements To Accept Funding - Department Of Public Transportation (UCAT)

Resolution Summary: This Resolution authorizes the County Executive to execute any required applications or agreements and any amendments to any documents to accept the funding from the Federal Transit Administration’s Rural Transportation Assistance Program.

Motion No. 15: MOTION TO BLOCK Resolution Nos. 534, 535, 536, 537, & 538
Motion By: Legislator Ronk
Motion Seconded By: Legislator Criswell

Discussion: None

Voting In Favor: Legislators Bartels, Cahill, Criswell, Gavaris, Roberts, & Ronk
Voting Against: None
Votes in Favor: 6
Votes Against: 0
Disposition: Resolutions BLOCKED

Motion No. 16: MOTION TO APPROVE Resolution Nos. 534, 535, 536, 537, & 538
Motion By: Legislator Ronk
Motion Seconded By: Legislator Criswell

Discussion: None

Voting In Favor: Legislators Bartels, Cahill, Criswell, Gavaris, Roberts, & Ronk
Voting Against: None
Votes in Favor: 6
Votes Against: 0
Disposition: Resolutions ADOPTED

Resolution No. 539: Authorizing The Chair Of The Ulster County Legislature To Execute An Amended Funding Agreement Under The Absentee Ballot Pre-Paid Postage Grant With The NYS Board Of Elections – Ulster County Board Of Elections

Resolution Summary: This Resolution authorizes the Chair of the Ulster County Legislature to sign an amended grant agreement in the amount of \$44,465.65 for additional New York State revenues from the absentee ballot pre-paid postage grant.

Resolution No. 540: Authorizing The Chair Of The Ulster County Legislature To Execute An Amended Funding Agreement Under The Technology Innovation And Election Resource (TIER) Grant With The NYS Board Of Elections – Ulster County Board Of Elections

Resolution Summary: This Resolution authorizes the Chair of the Ulster County Legislature to execute an amended funding agreement under the Technology Innovation and Election Resource (TIER) Grant with the New York State Board of Elections in the amount of \$158,615.59.

Motion No. 17: MOTION TO BLOCK Resolution Nos. 539 & 540
Motion By: Legislator Ronk
Motion Seconded By: Legislator Cahill

Discussion: None

Voting In Favor: Legislators Bartels, Cahill, Criswell, Gavaris, Roberts, & Ronk
Voting Against: None
Votes in Favor: 6
Votes Against: 0
Disposition: Resolutions BLOCKED

Motion No. 18: MOTION TO APPROVE Resolution Nos. 539 & 540
Motion By: Legislator Ronk
Motion Seconded By: Legislator Criswell

Discussion: None

Voting In Favor: Legislators Bartels, Cahill, Criswell, Gavaris, Roberts, & Ronk
Voting Against: None
Votes in Favor: 6
Votes Against: 0
Disposition: Resolutions ADOPTED

Resolution No. 547: Amending The 2023 Ulster County Budget To Accept Additional CHIPS/PAVE NY/ EWR/POP Funding - Department Of Public Works (Highways And Bridges)

Resolution Summary: This Resolution amends the 2023 Ulster County Budget to accept an additional \$3,180,418 of New York State revenues and offsetting appropriations.

Motion No. 19: MOTION TO APPROVE Resolution No. 547
Motion By: Legislator Ronk
Motion Seconded By: Legislator Criswell

Discussion: None
Voting In Favor: Legislators Bartels, Cahill, Criswell, Gavaris, Roberts, & Ronk
Voting Against: None
Votes in Favor: 6
Votes Against: 0
Disposition: **Resolution ADOPTED**

Forthcoming Resolutions / Local Laws:

Resolution No. 486 of 2022 - Adopting The Ulster County Information Services/ Information Technology Security Policy – Department Of Information Services
(Postponed one month at Special Ways & Means Committee on 8/29/2023)

Resolution No. 127 – Establishing A Policy To Prioritize Meals For Ulster County Residents Living In Emergency Housing
(No Action in Health, Human Services, & Housing Committee on 9/6/2023)

Resolution No. 309 - Placing A Spending Cap Of \$XX,XXX,XXX.00 On All Costs Related To The Proposed Government Operations Center At Paradies Lane In New Paltz
(No Action in Law Enforcement & Public Safety Committee on 9/7/2023)

Resolution No. 337 – Authorizing The Chair Of The Ulster County Legislature To Execute An Intermunicipal Agreement With The City Of Kingston, Where The County Is A Subrecipient Of The City’s ARPA-SLFRF Funds, For The Renovation Of Elizabeth Manor, Department Of Finance, Division Of Recovery And Resilience
(Postponed in Public Works, Capital Projects, & Transportation Committee on 9/15/2023)

Resolution No. 364 – Establishing A Restricted Capital Reserve Fund For The Government Operations Center Of The County Of Ulster Under Section 6-C Of The New York State General Municipal Law
(No Action in Law Enforcement & Public Safety Committee on 9/7/2023)

Resolution No. 423 – Establishing A Policy To Reform Social Services – Temporary Assistance – Housing
(No Action in Health, Human Services, & Housing Committee on 9/6/2023)

Resolution No. 464 – Establishing A Policy To Provide Public Transportation In Relation To County Facilities And Sessions Of The Ulster County Legislature
(Postponed in Public Works, Capital Projects, & Transportation Committee on 9/15/2023)

Resolution No. 468 – Amending The 2023 - 2028 Capital Improvement Program - Amending Capital Project No. 645 – Renovation Of 21 Elizabeth Street – Elizabeth Manor Emergency Housing
(No Action in Health, Human Services, & Housing Committee on 9/6/2023)

Resolution No. 479 – Authorizing The Ulster County Executive To Execute A Contract With The New York State Empire State Development Corporation For State Funding For The Implementation Of Restore New York Communities Initiative Grants, Amending The 2023 Ulster County Budget – Department Of Economic Development

(No Action in Economic Development, Planning, Education, Employment, Arts & Agriculture Committee on 9/5/2023)

Resolution No. 552 – Establishing A Policy To Replace Conventional Toilets With Composting Toilets At County Facilities
(Postponed in Energy, Environment, & Sustainability Committee on 9/7/2023)

Comptroller Gallagher informed the committee that the office has recently released a public pay dashboard and welcomed any potential feedback.

Legislator Criswell asked for a CARES II update and Comptroller Gallagher stated that submitted claims had been reimbursed.

Comptroller Gallagher distributed a summary of the Comptroller's Office 2024 Budget Request. Comptroller Gallagher reminded the committee that during 2021 the office did not budget for the Director of Internal Audit & Control position, due to cost cutting efforts and was filled for a portion of 2022.

Comptroller Gallagher stated that the office supply request remained consistent to previous years, along with a request of \$10,000 for outside auditing and accounting services and \$25,000 for legal services. However, the conference expense request was an increase due to the auditor required trainings, but subscriptions and printing remained flat.

Comptroller Gallagher commented on the strength of the team and that there are two Certified Public Accountants (CPA's) on staff for the first time in the history of the Comptroller's Office. Comptroller Gallagher noted that a CPA in our area is \$130,000 annually.

Comptroller Gallagher's requested budget includes a proposal to move the Director of Internal Audit & Control to an 80-hour pay period, as this position is overseeing other employees currently at an 80-hour pay period, and a 10% pay increase. Additionally, there is a 13% pay increase in the requested annual salary of the Confidential Secretary due to the results of the internal salary review, where it was stated that all Confidential Secretary positions are underpaid when compared to Administrative Assistants. Comptroller Gallagher explained that all elected officials agreed to submit their confidential secretary budget request at \$36 per hour. The Comptroller also stated that it is proposed for the Comptroller, Deputy Comptroller, and Confidential Secretary positions to be at 75 hours per pay period. Comptroller Gallagher explained the intent is to avoid compression issues due to CSEA increases within the office.

Legislator Ronk noted that the requested salary would have the Deputy Comptroller making more than the Clerk of the Legislature, who is a department head.

Legislative Chair Bartels expressed issue with the conversation regarding moving of hours and noted the discrepancy between certain departments tracking hours. Legislative Chair Bartels also noted that the Comptroller's Office has historically been the office with the most frequent changes in hours worked from year to year.

Legislator Cahill asked what the collective bargaining agreement rates are for next year and Deputy County Executive Kelly stated that it is 2% and \$0.25 per hour for most agreements. Legislator Cahill

confirmed with Deputy County Executive Kelly that there is no pay raise pattern across all departments for nonunion employees.

Legislator Maloney expressed support for making a uniform, 40-hour work week across the county and suggested providing an additional sum of money for budget analysts who get their CPA license.

Legislator Ronk confirmed with Comptroller Gallagher that the \$130,000 annual CPA salary that was previously referenced is for private accountants and noted the work life balance of the public sector vs the private sector.

Legislator Ronk noted a discrepancy in the worksheet provided by Comptroller Gallagher.

Comptroller Gallagher noted that Tier 6 benefits are not as great as the earlier tiers and that is taken into consideration by applicants.

Comptroller Gallagher shared cost avoidance, cost recovery, and revenue enhancements figures on the back of the provided worksheet.

Chairman Gavaris asked if there was any old or new business.

Adjournment

Motion Made By: Legislator Cahill

Motion Seconded By: Legislator Ronk

No. of Votes in Favor: 6

No. of Votes Against: 0

TIME: 5:36 PM

Respectfully submitted: Natalie Kelder

Minutes Approved: October 10, 2023



Ulster County Legislature

Budget to Actuals by Committee
 Ways & Means
 August 8, 2023

Dept	Div	Rev / Exp	Account	2021 Actual	2022 Actual	2023 Adopted	2024 Dept Req	Change Requested (\$)	Change Requested (%)
1315 - Comptroller									
1082 - Comptroller									
REVENUE									
		3400	Federal Aid ARPA General Government	5,920.75	-	-	-	-	100%
REVENUE Total								-	#DIV/0!
EXPENSE									
	1300		Regular Pay Regular Pay	527,149.91	600,891.31	773,897.00	809,651.00	35,754.00	5%
	1420		Contractual Pays Longevity Pay	-	1,250.00	2,750.00	3,000.00	250.00	9%
			Contractual Pays Retro Pay	12,105.21	-	-	-	-	100%
	2200		Computer Equipment Software	19,750.00	6,000.00	-	-	-	100%
	4000		Supplies Office	806.84	1,079.62	2,000.00	2,000.00	-	0%
	4300		Professional Services Accounting/Auditing	-	-	-	10,000.00	10,000.00	100%
			Professional Services Legal	-	2,887.50	25,000.00	25,000.00	-	0%
	4580		Conference Expenses Con Exp	1,733.75	4,987.57	9,600.00	10,050.00	450.00	5%
	4590		Travel Trvl	-	1,350.89	1,500.00	1,500.00	-	0%
	4600		Misc Contractual Expense Licenses & Certifications	-	-	7,000.00	7,000.00	-	0%
			Misc Contractual Expense Memberships	600.00	940.00	1,550.00	2,390.00	840.00	54%
			Misc Contractual Expense Other	15,452.99	-	25,000.00	25,000.00	-	0%
			Misc Contractual Expense Periodicals	1,198.93	1,469.39	1,463.00	1,440.00	(23.00)	-2%
			Misc Contractual Expense Printing Service	15.00	58.80	150.00	150.00	-	0%
	8000		Retirement Ret	86,098.79	74,907.32	106,777.00	-	(106,777.00)	-100%
	8010		Social Security/FICA SS/FICA	39,515.27	44,323.87	59,413.00	-	(59,413.00)	-100%
	8020		Health Insurance Dental	6,084.81	7,422.33	7,556.00	-	(7,556.00)	-100%
			Health Insurance Hospital & Medical	121,638.56	126,659.60	161,867.00	-	(161,867.00)	-100%
			Health Insurance Optical	1,370.54	1,611.28	1,047.00	-	(1,047.00)	-100%
EXPENSE Total				833,520.60	875,839.48	1,186,570.00	897,181.00	(289,389.00)	-24%



Budget Worksheet Report

Budget Year 2024

Account	Account Description	2020 Actual Amount	2021 Actual Amount	2022 Actual Amount	2023 Adopted Budget	2023 Amended Budget	2023 Actual Amount	2024 Departmental Request
Fund AA - General Fund								
EXPENSE								
Department 1315 - Comptroller								
Division 1082 - Comptroller								
<i>Equipment & Capital Outlay</i>								
2200.2220	Computer Equipment Software	.00	19,750.00	6,000.00	.00	.00	.00	.00
	<i>Equipment & Capital Outlay Totals</i>	\$0.00	\$19,750.00	\$6,000.00	\$0.00	\$0.00	\$0.00	\$0.00
<i>Contractual Expenses</i>								
4000.4025	Supplies Office	632.31	806.84	1,079.62	2,000.00	2,000.00	1,469.98	2,000.00
Budget Transactions								
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
	Departmental Request					1.0000	500.00	500.00
	Departmental Request					1.0000	1,500.00	1,500.00
								Departmental Request Totals
								\$2,000.00
4300.4315	Professional Services Accounting/Auditing	.00	.00	.00	.00	.00	.00	10,000.00
Budget Transactions								
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
	Departmental Request					1.0000	10,000.00	10,000.00
								Departmental Request Totals
								\$10,000.00
4300.4430	Professional Services Legal	.00	.00	2,887.50	25,000.00	25,000.00	221.00	25,000.00
Budget Transactions								
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
	Departmental Request					1.0000	25,000.00	25,000.00
								Departmental Request Totals
								\$25,000.00
4580.4580	Conference Expenses Con Exp	1,830.00	1,733.75	4,987.57	9,600.00	9,600.00	5,771.51	10,050.00
Budget Transactions								
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
	Departmental Request					5.0000	160.00	800.00
	Departmental Request					1.0000	500.00	500.00
	Departmental Request					1.0000	2,000.00	2,000.00
	Departmental Request					1.0000	1,500.00	1,500.00
	Departmental Request					2.0000	1,000.00	2,000.00
	Departmental Request					1.0000	1,500.00	1,500.00
	Departmental Request					2.0000	75.00	150.00
	Departmental Request					1.0000	1,000.00	1,000.00
	Departmental Request					24.0000	25.00	600.00
								Departmental Request Totals
								\$10,050.00



Budget Worksheet Report

Budget Year 2024

Account	Account Description	2020 Actual Amount	2021 Actual Amount	2022 Actual Amount	2023 Adopted Budget	2023 Amended Budget	2023 Actual Amount	2024 Departmental Request
Fund	AA - General Fund							
	EXPENSE							
	Department 1315 - Comptroller							
	Division 1082 - Comptroller							
	Contractual Expenses							
4590.4590	Travel Trvl	.00	.00	1,350.89	1,500.00	1,500.00	618.45	1,500.00
	Budget Transactions							
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
	Departmental Request					1.0000	1,500.00	1,500.00
								Departmental Request Totals
								\$1,500.00
4600.4620	Misc Contractual Expense Licenses & Certifications	.00	.00	.00	7,000.00	7,000.00	6,000.00	7,000.00
	Budget Transactions							
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
	Departmental Request					7.0000	1,000.00	7,000.00
								Departmental Request Totals
								\$7,000.00
4600.4625	Misc Contractual Expense Memberships	770.00	600.00	940.00	1,550.00	1,550.00	890.00	2,390.00
	Budget Transactions							
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
	Departmental Request					1.0000	340.00	340.00
	Departmental Request					1.0000	840.00	840.00
	Departmental Request					5.0000	170.00	850.00
	Departmental Request					2.0000	150.00	300.00
	Departmental Request					1.0000	60.00	60.00
								Departmental Request Totals
								\$2,390.00
4600.4635	Misc Contractual Expense Periodicals	764.88	1,198.93	1,469.39	1,463.00	1,463.00	747.60	1,440.00
	Budget Transactions							
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
	Departmental Request					1.0000	50.00	50.00
	Departmental Request					1.0000	175.00	175.00
	Departmental Request					1.0000	175.00	175.00
	Departmental Request					1.0000	25.00	25.00
	Departmental Request					12.0000	40.00	480.00
	Departmental Request					1.0000	66.00	66.00
	Departmental Request					1.0000	50.00	50.00
	Departmental Request					1.0000	199.00	199.00
	Departmental Request					1.0000	60.00	60.00



Budget Worksheet Report

Budget Year 2024

Account	Account Description	2020 Actual Amount	2021 Actual Amount	2022 Actual Amount	2023 Adopted Budget	2023 Amended Budget	2023 Actual Amount	2024 Departmental Request
Fund	AA - General Fund							
EXPENSE								
Department 1315 - Comptroller								
Division 1082 - Comptroller								
<i>Contractual Expenses</i>								
	Departmental Request					1.0000	160.00	160.00
	Zoom subscription							
								<u>160.00</u>
								<u>\$1,440.00</u>
4600.4650	Misc Contractual Expense Printing Service	82.50	15.00	58.80	150.00	150.00	47.60	150.00
<i>Budget Transactions</i>								
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
	Departmental Request					1.0000	150.00	150.00
	Misc print jobs							
								<u>150.00</u>
								<u>\$150.00</u>
4600.4660	Misc Contractual Expense Other	137.29	15,452.99	.00	25,000.00	25,000.00	.00	25,000.00
<i>Budget Transactions</i>								
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
	Departmental Request					1.0000	25,000.00	25,000.00
	Website development							
								<u>25,000.00</u>
								<u>\$25,000.00</u>
	<i>Contractual Expenses Totals</i>	<u>\$4,216.98</u>	<u>\$19,807.51</u>	<u>\$12,773.77</u>	<u>\$73,263.00</u>	<u>\$73,263.00</u>	<u>\$15,766.14</u>	<u>\$84,530.00</u>
<i>Employee Benefits</i>								
8000.8000	Retirement Ret	76,503.01	86,098.79	74,907.32	106,777.00	106,777.00	.00	.00
8010.8010	Social Security/FICA SS/FICA	37,896.87	39,515.27	44,323.87	59,413.00	59,413.00	26,787.93	.00
8020.8020	Health Insurance Dental	6,177.47	6,084.81	7,422.33	7,556.00	7,556.00	.00	.00
8020.8035	Health Insurance Hospital & Medical	130,950.64	121,638.56	126,659.60	161,867.00	161,867.00	.00	.00
8020.8055	Health Insurance Optical	1,416.38	1,370.54	1,611.28	1,047.00	1,047.00	.00	.00
	<i>Employee Benefits Totals</i>	<u>\$252,944.37</u>	<u>\$254,707.97</u>	<u>\$254,924.40</u>	<u>\$336,660.00</u>	<u>\$336,660.00</u>	<u>\$26,787.93</u>	<u>\$0.00</u>
	Division 1082 - Comptroller Totals	<u>\$772,356.89</u>	<u>\$833,520.60</u>	<u>\$875,839.48</u>	<u>\$1,186,570.00</u>	<u>\$1,186,570.00</u>	<u>\$408,391.27</u>	<u>\$897,181.00</u>
	Department 1315 - Comptroller Totals	<u>\$772,356.89</u>	<u>\$833,520.60</u>	<u>\$875,839.48</u>	<u>\$1,186,570.00</u>	<u>\$1,186,570.00</u>	<u>\$408,391.27</u>	<u>\$897,181.00</u>
	EXPENSE TOTALS	<u>\$772,356.89</u>	<u>\$833,520.60</u>	<u>\$875,839.48</u>	<u>\$1,186,570.00</u>	<u>\$1,186,570.00</u>	<u>\$408,391.27</u>	<u>\$897,181.00</u>
Fund	AA - General Fund Totals							
	REVENUE TOTALS	\$0.00	\$5,920.75	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	EXPENSE TOTALS	\$772,356.89	\$833,520.60	\$875,839.48	\$1,186,570.00	\$1,186,570.00	\$408,391.27	\$897,181.00
Fund	AA - General Fund Totals	(\$772,356.89)	(\$827,599.85)	(\$875,839.48)	(\$1,186,570.00)	(\$1,186,570.00)	(\$408,391.27)	(\$897,181.00)
<i>Net Grand Totals</i>								
	REVENUE GRAND TOTALS	\$0.00	\$5,920.75	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	EXPENSE GRAND TOTALS	\$772,356.89	\$833,520.60	\$875,839.48	\$1,186,570.00	\$1,186,570.00	\$408,391.27	\$897,181.00



Budget Worksheet Report

Budget Year 2024

Net Grand Totals	(\$772,356.89)	(\$827,599.85)	(\$875,839.48)	(\$1,186,570.00)	(\$1,186,570.00)	(\$408,391.27)	(\$897,181.00)
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UC Comptroller's Office Budget Worksheet

A/O 2/28/23

A/O 9/19/23

	<u>2022 Actual</u>	<u>2023 Adopted Budget</u>	<u>2023 YTD</u>	<u>Requested 2024</u>
1300 Regular Pay	\$ 600,891.31	\$ 773,897.00	\$ 421,309.67	\$ 809,650.76
1410 Overtime Pay				\$ -
1440 Longevity Pay	\$ 1,250.00	\$ 2,750.00	\$ 2,750.00	\$ 3,000.00
1465 Contractual Pay - Retro Pay				
Total Payroll Expenses	\$ 602,141.31	\$ 776,647.00	\$ 424,059.67	\$ 812,650.76
2000 General Office Equipment				\$ -
2220 Software	\$ 6,000.00			\$ -
4025 General Office Supplies	\$ 1,079.62	\$ 2,000.00	\$ 1,469.98	\$ 2,000.00
4315 Professional Services - Accounting/Auditing				\$ 10,000.00
4430 Professional Services - Legal Services	\$ 2,887.50	\$ 25,000.00	\$ 876.50	\$ 25,000.00
4580 Conference Related Exp	\$ 4,987.57	\$ 9,600.00	\$ 8,136.51	\$ 10,050.00
4590 Travel Related Expenses	\$ 1,350.89	\$ 1,500.00	\$ 985.51	\$ 1,500.00
4620 Misc Contractual - Licenses and Certifications		\$ 7,000.00	\$ 6,000.00	\$ 7,000.00
4625 Memberships	\$ 940.00	\$ 1,550.00	\$ 1,230.00	\$ 2,390.00
4635 Periodicals/Subscriptions	\$ 1,469.39	\$ 1,463.00	\$ 904.60	\$ 1,440.00
4650 Printing Service	\$ 58.80	\$ 150.00	\$ 47.60	\$ 150.00
4660 Other Misc Contractual	\$ -	\$ 25,000.00		\$25,000.00
Total .2 and .4 lines	\$ 18,773.77	\$ 73,263.00	\$ 19,650.70	\$ 84,530.00
Sub Total (Payroll + .2 and .4 lines)	\$ 620,915.08	\$ 849,910.00	\$ 443,710.37	\$ 897,180.76
<i>Below are appropriated by the Budget Office</i>				
8000 State Retirement	\$ 74,913.89	\$ 106,777.00		
8010 Social Security. FICA	\$ 44,323.87	\$ 59,413.00	\$ 31,089.55	
8020 Dental	\$ 7,422.33	\$ 7,556.00	\$ -	
8030 Health Ins Buy-back				
8035 Hospital & Medical	\$ 126,659.60	\$ 161,867.00	\$ -	
8055 Optical	\$ 1,611.28	\$ 1,047.00	\$ -	
Total Benefits	\$ 254,930.97	\$ 336,660.00	\$ 31,089.55	\$ -
Total	\$ 875,846.05	\$ 1,186,570.00	\$ 474,799.92	\$ 84,530.00