

**Ways & Means Committee  
Regular Meeting Minutes**

**DATE & TIME:** July 18, 2023 – 5:00 PM  
**LOCATION:** KL Binder Library, 6th Floor, County Office Building  
**PRESIDING OFFICER:** Chair Gavaris  
**LEGISLATIVE STAFF:** Natalie Kelder, Legislative Financial Analyst  
**PRESENT:** Legislators Bartels, Cahill, Criswell, Roberts, & Ronk  
**ABSENT:** None  
**QUORUM PRESENT:** Yes

**OTHER ATTENDEES:** Legislators Erner, Greene, Hansut, Heppner, Litts, Nolan, Petit, & Uchitelle, Legislative Counsel Pascale & Ragucci, Deputy County Executive Contreras, Kelly, & LaValle – UC Executive’s Office, Comptroller Gallagher & Deputy Comptroller DeMarco – UC Comptroller’s Office, Commissioner Daw - UC Department of Finance,

Chair Gavaris called the meeting to order at 5:01 PM

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Resolutions for the July 18, 2023 Session of the Legislature

**Resolution No. 336:** Adopting The Ulster County Department Of Health And Emergency Services Medical Reserve Corps Unit Organization And General Operation Policy – Department Of Emergency Services

**Resolution Summary:** This Resolution adopts a Medical Reserve Corps Policy for volunteers in the support of the County’s Department of Health and Department of Emergency Services with promoting health, preserving life, and preventing disability during times of disaster and/or community need.

**Motion No. 1:** MOTION TO APPROVE Resolution No. 336  
**Motion By:** Legislator Criswell  
**Motion Seconded By:** Legislator Ronk

**Discussion:** None

**Voting In Favor:** Legislators Bartels, Cahill, Criswell, Gavaris, & Ronk  
**Voting Against:** None  
**Votes in Favor:** 5  
**Votes Against:** 0  
**Disposition:** Resolution ADOPTED

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**Resolution No. 369:** Establishing A Policy To Provide Legislators With Restricted Access To The New World Financial Management System

**Resolution Summary:** This Resolution establishes a policy to provide Legislators with restricted access to the New World Financial Management System.

**Motion No. 2:** MOTION TO DISCUSS Resolution No. 369  
**Motion By:** Legislator Criswell

**Motion Seconded By:** Legislator Ronk

**Discussion:** Legislator Ronk echoed his previous concerns about providing access to raw data and his believe that it would create more work for the legislative staff and potentially provide access to protected information.

Legislator Criswell explained that he has contacted Tyler Technologies and sat with legislative staff to review the system and explained some of the complexities with retrieving information.

Legislative Chair Bartels expressed no concern providing legislators with access similar to the legislative staff, as long as there were limitations such as required training and a secure system. Legislative Chair Bartels also stated discontent with the notion that the information could be dangerous or problematic, as they are elected officials.

Deputy County Executive Kelly explained that there are many different combinations of access that could be provided, and access could be limited to specific reports or sections.

Legislator Cahill expressed the belief that legislators should utilize the legislative staff.

**Motion No. 3:** **MOTION TO POSTPONE Resolution No. 369**

**Motion By:** Legislator Bartels

**Motion Seconded By:** Legislator Cahill

**Discussion:** None

**Voting In Favor:** Legislators Bartels, Cahill, Criswell, Gavaris & Ronk

**Voting Against:** Legislator Roberts

**Votes in Favor:** 5

**Votes Against:** 1

**Disposition:** **Resolution POSTPONED**

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**Motion No. 4:** **MOTION TO RECONSIDER Resolution No. 336**

**Motion By:** Legislator Ronk

**Motion Seconded By:** Legislator Bartels

**Discussion:** Legislative Chair Bartels reiterated that this is a procedure manual, not a policy and would like the language changed to reflect that.

Deputy County Executive Contreras did not want to delay the resolution another month and wanted to revise the language.

The committee agreed to circle back to this Resolution, allowing time for official amendment language to be finalized.

**Voting In Favor:** Legislators Bartels, Cahill, Criswell, Gavaris, & Ronk

**Voting Against:** None  
**Votes in Favor:** 5  
**Votes Against:** 0  
**Disposition:** **Resolution RECONSIDERED**

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**Resolution No. 387:** Amending The 2023 Ulster County Budget To Revise Compensation Of A Current Part-Time Investigator Position To A Full-Time Investigator Position - District Attorney

**Resolution Summary:** This Resolution amends the 2023 Operating Budget to adjust the salary lines for a DA Investigator position to increase the position from part-time, non-benefited to full-time, benefited.

**Motion No. 5:** **MOTION TO APPROVE Resolution No. 387**  
**Motion By:** Legislator Roberts  
**Motion Seconded By:** Legislator Cahill

**Discussion:** Legislative Chair Bartels noted that the individual is already working an alternative work schedule and does not generally look favorably on making these types of changes during budget time.

The committee decided to enter Executive Session at the end of the meeting, after all regular business has been completed.

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**Resolution No. 400:** Authorizing The Chair Of The Ulster County Legislature To Execute A Lease Agreement With Access: Supports For Living Inc. For Office Space At 368 Broadway – Department Of Public Works

**Resolution Summary:** This Resolution authorizes the Chair of the Ulster County Legislature to execute a five-year lease agreement, for space at 368 Broadway in Kingston, with Access: Supports for Living Inc. for a total of \$194,521.

**Motion No. 6:** **MOTION TO APPROVE Resolution No. 400**  
**Motion By:** Legislator Ronk  
**Motion Seconded By:** Legislator Criswell

**Discussion:** None

**Voting In Favor:** Legislators Bartels, Cahill, Criswell, Gavaris, Roberts, & Ronk  
**Voting Against:** None  
**Votes in Favor:** 6  
**Votes Against:** 0  
**Disposition:** **Resolution ADOPTED**

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**Resolution No. 402:** Authorizing The Chair Of The Ulster County Legislature To Enter Into A Lease Renewal Agreement With Van Dale Properties, LLC For A Fabrication Facility To Be Used By The Ulster County Department Of Public Works – Department Of Public Works (Buildings And Grounds)

**Resolution Summary:** This Resolution authorizes the Chair of the Ulster County Legislature to enter into a five-year lease renewal agreement with Van Dale Properties, LLC for space at 316 Van Dale Road in the amount of \$100,800 annually.

**Motion No. 7:** MOTION TO APPROVE Resolution No. 402  
**Motion By:** Legislator Ronk  
**Motion Seconded By:** Legislator Criswell

**Discussion:** Legislative Chair Bartels noted that the county is about two months away from the results of the space study and it could suggest a different property or the potential purchase of a property. Legislative Chair Bartels informed the committee that the discussion surrounding this particular lease has been going on for 20 years and does not find comfort in the ability to break the lease.

Legislator Cahill confirmed that this lease is currently expired and has moved to a month-to-month lease.

Legislator Ronk stated that there are not a lot of other options for a similar type of building.

Legislator Nolan informed the committee that there is not another option at this time and the terms of a month-to-month lease could change, putting the county in a difficult position, and while the lease is expensive, it allows the county to save hundreds of thousands of dollars each year.

Legislative Chair Bartels stated a preference to require a Request for Proposal (RFP) or Request for Quotes (RFQ) for a property or building purchase. Deputy County Executive LaValle explained that the request has already been drafted but they are awaiting the results of the space study to inform the specifications and the real estate agents to be used.

Legislator Cahill expressed maximizing the benefit and cost savings to the taxpayers over the long term.

Legislative Chair Bartels requested that Deputy County Executive LaValle keep the Ways and Means Committee informed of the progress.

**Voting In Favor:** Legislators Cahill, Criswell, Gavaris, Roberts, & Ronk  
**Voting Against:** Legislator Bartels  
**Votes in Favor:** 5  
**Votes Against:** 1  
**Disposition:** Resolution ADOPTED

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**Resolution No. 403:** Establishing Capital Project No. 673 – Ulster County Office Building Elevator Modernization Project - Amending The 2023 Capital Fund Budget – Department Of Public Works (Buildings & Grounds)

**Resolution Summary:** This Resolution establishes Capital Project No. 673, Ulster County Office Building Elevator Modernization Project, in the amount of \$400,000 for construction.

**Motion No. 8:** MOTION TO APPROVE Resolution No. 403  
**Motion By:** Legislator Criswell  
**Motion Seconded By:** Legislator Ronk

**Discussion:** None

**Voting In Favor:** Legislators Bartels, Cahill, Criswell, Gavaris, Roberts, & Ronk  
**Voting Against:** None  
**Votes in Favor:** 6  
**Votes Against:** 0  
**Disposition:** Resolution ADOPTED

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**Resolution No. 404:** Authorizing The Ulster County Office Building Elevator Modernization Project, In And For The County Of Ulster, New York, At A Maximum Estimated Cost Of \$400,000.00, And Authorizing The Issuance Of \$400,000.00 Bonds Of Said County To Pay The Cost Thereof

**Resolution Summary:** This Resolution authorizes \$400,000 of bonds for Capital Project No. 673, Ulster County Office Building Elevator Modernization Project.

**Motion No. 9:** MOTION TO APPROVE Resolution No. 404  
**Motion By:** Legislator Cahill  
**Motion Seconded By:** Legislator Ronk

**Discussion:** None

**Voting In Favor:** Legislators Bartels, Cahill, Criswell, Gavaris, Roberts, & Ronk  
**Voting Against:** None  
**Votes in Favor:** 6  
**Votes Against:** 0  
**Disposition:** Resolution ADOPTED

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**Resolution No. 405:** Approving The Execution Of A Contract Amendment For \$120,680.00 Entered Into By The County – Complete Building Solutions, Inc. – Department Of Public Works

**Resolution Summary:** This Resolution approves the execution of a contract amendment in the amount of \$120,680 with Complete Building Solutions, Inc. for janitorial service through 7/31/2024.

**Motion No. 10:** MOTION TO APPROVE Resolution No. 405  
**Motion By:** Legislator Ronk  
**Motion Seconded By:** Legislator Cahill

**Discussion:** None

**Voting In Favor:** Legislators Bartels, Cahill, Criswell, Gavaris, Roberts, & Ronk  
**Voting Against:** None  
**Votes in Favor:** 6  
**Votes Against:** 0

**Disposition: Resolution ADOPTED**

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**Resolution No. 406:** Approving The Execution Of A Contract Amendment For \$20,000.00, Causing The Aggregate Contract Plus Amendment Amount To Be In Excess Of \$50,000.00, Entered Into By The County – Dutchess Overhead Doors, Inc. – Department Of Public Works

**Resolution Summary:** This Resolution approves the execution of a contract amendment in the amount of \$20,000, with Dutchess Overhead Doors, Inc, for overhead door maintenance and repair services through 7/31/2024.

**Motion No. 11: MOTION TO APPROVE Resolution No. 406**

**Motion By:** Legislator Ronk

**Motion Seconded By:** Legislator Criswell

**Discussion:** None

**Voting In Favor:** Legislators Bartels, Cahill, Criswell, Gavaris, Roberts, & Ronk

**Voting Against:** None

**Votes in Favor:** 6

**Votes Against:** 0

**Disposition: Resolution ADOPTED**

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**Resolution No. 407:** Approving The Execution Of A Contract For \$60,700.00 Entered Into By The County – Greenman-Pedersen, Inc. – Department Of Public Works

**Resolution Summary:** This Resolution approves the execution of a contract in the amount of \$60,700, with Greenman-Pedersen, Inc, for geotechnical engineering services.

**Motion No. 12: MOTION TO APPROVE Resolution No. 407**

**Motion By:** Legislator Ronk

**Motion Seconded By:** Legislator Criswell

**Discussion:** None

**Voting In Favor:** Legislators Bartels, Cahill, Criswell, Gavaris, Roberts, & Ronk

**Voting Against:** None

**Votes in Favor:** 6

**Votes Against:** 0

**Disposition: Resolution ADOPTED**

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**Resolution No. 408:** Approving The Execution Of A Contract Amendment For Rates Anticipated To Exceed \$50,000.00 Entered Into By The County – The Gordian Group, Inc. – Department Of Public Works

**Resolution Summary:** This Resolution authorizes the execution of a contract amendment with The Gordian Group, Inc. to extend the term of agreement from August 1, 2023 through July 31, 2024 for Job Order Contracting Consulting Services for rates anticipated to exceed \$50,000.00.

**Motion No. 13: MOTION TO APPROVE Resolution No. 408**

**Motion By:** Legislator Ronk

**Motion Seconded By:** Legislator Criswell

**Discussion:** None

**Voting In Favor:** Legislators Bartels, Cahill, Criswell, Gavaris, Roberts, & Ronk

**Voting Against:** None

**Votes in Favor:** 6

**Votes Against:** 0

**Disposition:** **Resolution ADOPTED**

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**Resolution No. 409:** Approving The Execution Of A Contract Amendment For Rates Anticipated To Exceed \$50,000.00 Entered Into By The County – L.W. Tree Service, Inc. – Department Of Public Works

**Resolution Summary:** This Resolution authorizes the execution of a contract amendment with L.W. Tree Services, Inc. to extend the term of agreement from August 1, 2023 through July 31, 2024 for removal of dead and dying ash and other species of hazardous trees for rates anticipated to exceed \$50,000.00.

**Motion No. 14: MOTION TO APPROVE Resolution No. 409**

**Motion By:** Legislator Ronk

**Motion Seconded By:** Legislator Criswell

**Discussion:** Legislator Ronk asked if there was any cost benefit analysis done to see if it was less expensive to contract this service out or utilize the Department of Public Works crews.

Deputy Commissioner Parete explained that this initially had to do with the Ash Tree problem but has since become more of an emergency down tree response.

**Voting In Favor:** Legislators Bartels, Cahill, Criswell, Gavaris, Roberts, & Ronk

**Voting Against:** None

**Votes in Favor:** 6

**Votes Against:** 0

**Disposition:** **Resolution ADOPTED**

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**Resolution No. 410:** Approving The Execution Of A Contract Amendment For \$28,740.00, Causing The Aggregate Contract Plus Amendment Amount To Be In Excess Of \$50,000.00, Entered Into By The County – Alleymor, Inc., D/B/A Pestmaster Services – Department Of Public Works

**Resolution Summary:** This Resolution authorizes the execution of a contract amendment with Alleymor, Inc. D/B/A Pestmaster Services to extend the term of agreement from July 1, 2023 through June 30, 2024 for an additional \$28,740.00, making the contract total \$98,612.00 for a comprehensive Integrated Pest Management program.

**Motion No. 15: MOTION TO APPROVE Resolution No. 410**

**Motion By:** Legislator Ronk

**Motion Seconded By:** Legislator Cahill

**Discussion:** None

**Voting In Favor:** Legislators Bartels, Cahill, Criswell, Gavaris, Roberts, & Ronk

**Voting Against:** None

**Votes in Favor:** 6

**Votes Against:** 0

**Disposition:** **Resolution ADOPTED**

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**Resolution No. 411:** Supporting A Grant Application To The Federal Transit Administration And Authorizing The Ulster County Executive To Execute Any Required Applications Or Agreements To Accept Funding - Ulster County Area Transit (UCAT)

**Resolution Summary:** This Resolution supports a grant application to the FTA for ARPA funds and authorizes the County Executive to execute any required applications or agreements and any amendments to any documents to accept the funding agreement with the FTA.

**Motion No. 16:** **MOTION TO APPROVE Resolution No. 411**

**Motion By:** Legislator Ronk

**Motion Seconded By:** Legislator Criswell

**Discussion:** None

**Voting In Favor:** Legislators Bartels, Cahill, Criswell, Gavaris, Roberts, & Ronk

**Voting Against:** None

**Votes in Favor:** 6

**Votes Against:** 0

**Disposition:** **Resolution ADOPTED**

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**Resolution No. 412:** Approving The Execution Of A Contract For \$51,056.00 Entered Into By The County – Complete Building Solutions, Inc. – Department Of Public Transportation

**Resolution Summary:** This Resolution authorizes the execution of a contract with Complete Building Solutions, Inc. from September 1, 2023 through August 31, 2024 for interior cleaning of its buses and support vehicles in the amount of \$51,056.00.

**Motion No. 17:** **MOTION TO APPROVE Resolution No. 412**

**Motion By:** Legislator Ronk

**Motion Seconded By:** Legislator Criswell

**Discussion:** None

**Voting In Favor:** Legislators Bartels, Cahill, Criswell, Gavaris, Roberts, & Ronk

**Voting Against:** None

**Votes in Favor:** 6

**Votes Against:** 0

**Disposition:** **Resolution ADOPTED**



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The committee briefly circled back to Resolution No. 336, however Chairman Gavaris requested a formal amendment to be printed and presented at the end of the meeting, after Executive Session.

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**Motion No. 18:** MOTION TO ENTER EXECUTIVE SESSION AND ALLOW LEGISLATORS, LEGISLATIVE STAFF, DISTRICT ATTORNEY CLEGG, THE DEPARTMENT OF BUDGET, COMMISSIONER OF FINANCE, DEPUTY COUNTY EXECUTIVE KELLY, LEGISLATIVE COUNSEL TO REMAIN

**Motion By:** Legislator Ronk  
**Motion Seconded By:** Legislator Bartels

**Voting In Favor:** Legislators Bartels, Cahill, Criswell, Gavaris, Roberts, & Ronk  
**Voting Against:** None  
**Votes in Favor:** 6  
**Votes Against:** 0  
**Disposition:** Executive Session entered at 5:38 PM

**Motion No. 19:** MOTION TO EXIT EXECUTIVE SESSION  
**Motion By:** Legislator Ronk  
**Motion Seconded By:** Legislator Cahill

**Voting In Favor:** Legislators Bartels, Cahill, Criswell, Gavaris, Roberts, & Ronk  
**Voting Against:** None  
**Votes in Favor:** 6  
**Votes Against:** 0  
**Disposition:** Executive Session exited at 6:29 PM

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**Motion No. 20:** MOTION TO POSTPONE Resolution No. 387  
**Motion By:** Legislator Ronk  
**Motion Seconded By:** Legislator Criswell

**Discussion:** None

**Voting In Favor:** Legislators Bartels, Cahill, Criswell, Gavaris, Roberts, & Ronk  
**Voting Against:** None  
**Votes in Favor:** 6  
**Votes Against:** 0  
**Disposition:** Resolution POSTPONED

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**Motion No. 21:** MOTION TO APPROVE RESOLUTION NO. 336, AS PRESENTED  
**Motion By:** Legislator Ronk  
**Motion Seconded By:** Legislator Criswell

**Discussion:** None

**Voting In Favor:** Legislators Bartels, Cahill, Criswell, Gavaris, Roberts, & Ronk  
**Voting Against:** None  
**Votes in Favor:** 6  
**Votes Against:** 0  
**Disposition:** **Resolution ADOPTED AS PRESENTED**

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Chairman Gavaris moved on to the Forthcoming Local Laws portion of the agenda.

**Resolution No. 486 of 2022** – Adopting The Ulster County Information Services/ Information Technology Security Policy – Department Of Information Services  
*(Postponed for 1 month in Ways & Means Committee on 7/11/2023)*

**Resolution No. 126** – Dedicating Funding To Housing Justice  
*(No Action in Health, Human Services, & Housing Committee on 7/5/2023)*

**Resolution No. 127** – Establishing A Policy To Prioritize Meals For Ulster County Residents Living In Emergency Housing  
*(No Action in Health, Human Services, & Housing Committee on 7/5/2023)*

**Resolution No. 299** – Amending The 2023 Ulster County Budget - Authorizing Payment Of Retroactive COVID Pay – Ulster County  
*(Postponed in Law Enforcement & Public Safety Committee on 7/6/2023)*

**Resolution No. 309** – Placing A Spending Cap Of \$XX,XXX,XXX.00 On All Costs Related To The Proposed Government Operations Center At Paradies Lane In New Paltz  
*(Postponed in Law Enforcement & Public Safety Committee on 7/6/2023)*

**Resolution No. 330** – Dedicating Funding To Housing Affordability, Establishing A Policy For Its Use, And Authorizing The Release Of A Notice Of Funding Availability (NOFA) For 2023 – Department Of Planning  
*(Postponed in Economic Development, Planning, Education, Employment, Arts, & Agriculture Committee on 7/6/2023)*

**Resolution No. 337** – Authorizing The Chair Of The Ulster County Legislature To Execute An Intermunicipal Agreement With The City Of Kingston, Where The County Is A Subrecipient Of The City’s ARPA-SLFRF Funds, For The Renovation Of Elizabeth Manor, Department Of Finance, Division Of Recovery And Resilience  
*(Postponed for 1 month in Ways & Means Committee on 7/11/2023)*

**Resolution No. 364** – Establishing A Restricted Capital Reserve Fund For The Government Operations Center Of The County Of Ulster Under Section 6-C Of The New York State General Municipal Law  
*(Postponed in Law Enforcement & Public Safety Committee on 7/6/2023)*

**Resolution No. 370** - Authorizing Legislative Review Of Certain Non-Commodity Draft Bid Documents  
*(Postponed for 1 month in Ways & Means Committee on 7/11/2023)*

**Resolution No. 372** – Requesting The New York State Legislature Introduce, And The Governor Sign, An Amendment To Article 31 Of The New York State Tax Law To Permit The County Of Ulster To Adopt A Local Law To Impose, Collect And Retain A Tax On Real Estate Transfers  
*(Postponed for 1 month in Ways & Means Committee on 7/11/2023)*

**Resolution No. 381** – Authorizing The Chair Of The Ulster County Legislature To Execute An Agreement With The New York State Department Of Environmental Conservation (NYSDEC) To Accept Grant Funds For The Golden Hill Renewable Energy Project - Amending The 2023 Ulster County Budget – Department Of Planning  
*(Postponed in Health, Human Services, & Housing Committee on 7/5/2023)*

**Resolution No. 382** – Authorizing The Chair Of The Ulster County Legislature To Execute Various Agreements To Fulfill Requirements For Grant Funding Through The New York State Climate Smart Communities Program For Renewable Energy Equipment At The Golden Hill Housing Site – Department Of Planning  
*(Postponed in Health, Human Services, & Housing Committee on 7/5/2023)*

**Resolution No. 423** – Establishing A Policy To Reform Social Services – Temporary Assistance Housing  
*(No Action in Health, Human Services, & Housing Committee on 7/5/2023)*

**Resolution No. 424** – Establishing A Policy To Track All Temporary Housing Facilities On A Daily Basis  
*(No Action in Health, Human Services, & Housing Committee on 7/5/2023)*

**Resolution No. 427** – Establishing A Policy To Set Minimum Frequencies And To Prevent Gaps On Fixed-Route Public Transportation Services  
*(Postponed in Public Works, Capital Projects, & Transportation Committee on 7/17/2023)*  
**Resolution No. 428** – Establishing A Policy To Provide Public Transportation In All Municipalities And Census Designated Places  
*(Postponed in Public Works, Capital Projects, & Transportation Committee on 7/17/2023)*

**Resolution No. 429** – Establishing A Policy To Have Express And Local Fixed-Route Public-Transportation Service  
*(Postponed in Public Works, Capital Projects, & Transportation Committee on 7/17/2023)*

**Resolution No. 432** – A Policy Requiring Venders To Comply With All Applicable Ulster County Policies  
*(Postponed for 1 month in Ways & Means Committee on 7/11/2023)*

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## **Adjournment**

**Motion Made By:** Legislator Criswell  
**Motion Seconded By:** Legislator Ronk

**No. of Votes in Favor:** 6  
**No. of Votes Against:** 0

**TIME:** 6:32 PM

**Respectfully submitted: Natalie Kelder**  
**Minutes Approved: August 8, 2023**