

Proposed Local Law Number 13 Of 2020 As Amended

County of Ulster

A Local Law Amending The Ulster County Charter, (Local Law No. 2 Of 2006), And Amending The Administrative Code For The County Of Ulster, (Local Law No. 10 Of 2008) To Further Clarify Departmental, Agency, Office Or Unit Estimates

BE IT ENACTED, by the Legislature of the County of Ulster, as follows:

SECTION 1. LEGISLATIVE INTENT.

The Ulster County Legislature, as the appropriating and policy-determining body of the County, is bestowed with all powers and duties conferred upon it by applicable law and any and all powers necessarily implied or incidental thereto, including the power to make appropriations, levy taxes, incur indebtedness and adopt a budget.

The Ulster County Legislature finds that as the appropriating and policy-determining body of the County, it is incumbent to protect the taxpayers of Ulster County by thoroughly investigating the financial condition of Ulster County during the review of the annual County Budget. To this end, the Ulster County Legislature deems it necessary to require that any and all budget estimates be filed with the Clerk of the Legislature on or before ~~July 30th~~ **August 31st** of each year.

SECTION 2. ADMENDMENT OF THE CHARTER AND ADMINISTRATIVE CODE.

Section C-33 A. of the Ulster County Charter and Section A4-3 A. of the Ulster County Administrative Code, collectively entitled “Departmental Agency Office or Unit Estimates”, are amended as follows:

Departmental, agency, office or unit estimates.

The head of each department, agency, office or unit of County government shall submit to the County Executive, in writing, and through such channels and processes as specified by him or her, an overall estimate for that department, agency, office or unit and estimates by program within that department, agency, office or unit of expected expenses and expected revenues for the next ensuing fiscal year. **On or before ~~July 30th~~ August 31st of each year, A a copy of said estimates from each department, agency, office or unit shall be simultaneously submitted to the Clerk of the Legislature.**

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These estimates **and the supporting documentation thereto** shall be called **collectively referred to as** "departmental estimates" and shall be organized with proposed grand totals of expenses and revenues for personnel services and other than personnel services for the department, agency, office or unit and proposed subtotal appropriations for personnel services and other than personnel services for each program within each department, agency, office or unit. A statement of actual expenses and actual revenues for the immediately preceding completed fiscal year, budgeted expenditures and revenues for the current fiscal year, and expenditures and revenues to date for the current fiscal year shall be included in departmental submission, prepared in the same specified format for comparison purposes.

The word "estimates" for purposes of this section shall be defined as any and all documentation setting forth preliminary and/or final budget estimates for a given department agency, office or unit within Ulster County Government, together with any and all supporting documentation relied upon during the creation of said estimate(s), including reports, memorandums, graphs and/or charts. Each departmental estimate of expenses and revenue by program shall be supported by such other detail and other supporting information concerning the economy, efficiency and effectiveness of departmental performance as the County Executive shall require. Departmental estimates shall be public records and shall at all reasonable times be open to public inspection.

SECTION 3. SEVERABILITY.

In the event that any portion of this local law is found to be invalid, such finding will not have any effect on either the remaining portions or applications of this local law or any provisions of the Ulster County Charter, which shall remain in full force and effect.

SECTION 4. EFFECTIVE DATE.

This Local Law shall take effect upon filing with the Secretary of State.