

**Public Works, Capital Projects & Transportation Committee
Regular Meeting Minutes**

DATE & TIME: November 7, 2022 – 6:00 PM
LOCATION: KL Binder Library, 6th Floor, County Office Building, Kingston
PRESIDING OFFICER: Deputy Chair Dean Fabiano
LEGISLATIVE STAFF: Chelsea Villalba, Legislative Employee
PRESENT: Legislators Kathy Nolan and Eric Stewart
ABSENT: Legislators Laura Petit and Herb Litts III
QUORUM PRESENT: Yes

OTHER ATTENDEES: Legislator Phil Erner; Deputy Executive Chris Kelly, Don Quesnell (Finance) – UC Executive’s Office; Director Dennis Doyle – UC Department of Public Works; Deputy Commissioners Robert Parete and Dean Rylewicz – DPW: Administration; Interim Director Toni Roser – Ulster County Area Transit (UCAT); Director Nate Litwin – Recovery & Resilience; Kevin Smith – Ulster County Trails Advisory Committee; Tanya Garment, Cheryl Schneider – Riders of Ulster Transit Alliance; Susan Constable – UCAT Driver; Rokosz Most – Hudson Valley One; Ilona Ross – Hudson Valley Vindicator; Mark Schepetin – Independent Journalist

Deputy Chair Fabiano called the meeting to order at 6:04 PM and led the Pledge of Allegiance.

Motion No. 1: **Moved to APPROVE the Minutes of the October 4, 2022 Meeting of the Public Works, Capital Projects & Transportation Committee**

Motion By: Legislator Nolan
Motion Seconded By: Legislator Stewart

Discussion: None

Voting In Favor: Legislators Fabiano, Nolan, Stewart
Voting Against: None
Votes in Favor: 3
Votes Against: 0
Disposition: **Minutes APPROVED**

Motion No. 2: **Moved to APPROVE the Minutes of the October 24, 2022 Special Joint Meeting of the Ways & Means and Public Works, Capital Projects & Transportation Committees**

Motion By: Legislator Stewart
Motion Seconded By: Legislator Fabiano

Discussion: None

Voting In Favor: Legislators Fabiano, Nolan, Stewart
Voting Against: None
Votes in Favor: 3
Votes Against: 0

Interim Director of Ulster County Area Transit Toni Roser, Deputy Executive Chris Kelly, and Budget Analyst Don Quesnell presented a budget overview of the department.

Legislator Nolan requested a chart to show the diminishing of fuel costs.

Legislator Erner inquired about Volkswagen funding mentioned in the presentation and whether the Department of the Environment and UCAT have compared electric energy to hydrogen energy storage. Legislator Erner also asked assisting Trailways with road closures.

Legislator Stewart inquired about micro-transit funding, and Deputy Executive Kelly explained that the funding for the program is part of a competitive grant process.

Legislator Erner inquired about the operating budget breakdown, to which Budget Analyst Quesnell and Deputy Executive Kelly shared further detail, highlighting \$350,000.00 dedicated to funding county-sponsored bus fares.

Legislator Stewart asked what the process for bus shelter improvement was, and Deputy Executive Kelly explained that this effort will begin in the first or second quarter of 2023, after full route optimization is completed. Director Doyle brought up the point that bus shelters are maintained through intermunicipal agreements, and that this process must be created in a sustainable way.

Legislator Erner asked Deputy Executive Kelly what may be needed from the Legislature in order to increase bus driver hiring capacity and training. Deputy Executive Kelly stated that support for a budget amendment addressing this concern is important to stabilize UCAT's operation.

Deputy Commissioners of Public Works Parete and Rylewicz provided the Committee with a Department of Public Works budget overview.

Deputy Chair Fabiano and Legislator Stewart inquired about bridge crew employment, and Deputy Commissioner Rylewicz explained that the department asked for an additional welder for the bridge crew.

Ilona Ross inquired as to why there are increased contractors with outside contractors, and Deputy Commissioner explained that the \$2 million increase is for necessary supplies.

Resolutions for the November 15, 2022 Session of the Legislature

Resolution No. 538 – Approving The Execution Of A Contract For \$90,000.00 Entered Into By The County – Citizens For Local Power Inc. – Department Of Finance - ARPA

Resolution Summary: This resolution approves the execution of a contract for \$90,000.00 Citizens for Local Power Inc. as an American Rescue Plan Act subaward agreement to develop and grow the 'Green Jobs Training Program' in Ulster County. This program is an initiative started by the Subrecipient to place trainees with local employers for job training in green job careers such as, but not limited to, residential air sealing, solar panel installation, building weatherization, high performance building construction, electrical training, heat pump installation, building weatherization, high performance

building construction, electrical training, heat pump installation, indoor air quality, energy auditing, and/or geothermal energy systems. 100% Federal. Term 11/15/22 – 12/31/25.

Motion No. 3: **Moved Resolution No. 538 FOR Discussion**
Motion By: Legislator Nolan
Motion Seconded By: Legislator Stewart

Discussion: None

Voting In Favor: Legislators Fabiano, Nolan, Stewart
Voting Against: None
Votes in Favor: 3
Votes Against: 0
Disposition: **Resolution ADOPTED**

Resolution No. 540 – Authorizing The Chair Of The Ulster County Legislature To Execute An Intermunicipal Agreement With The Town Of Ulster In Relation To Water And Sewer Infrastructure At 114 Route 28, Kingston, NY 12401 (S/B/L 48.14-1-27) – Department Of Finance, Division Of Recovery And Resilience

Resolution Summary: This resolution authorizes the Chair of the Ulster County Legislature to execute the Intermunicipal Agreement for a Sewer and Water Line extension with the Town of Ulster in the form as filed with the Clerk of the Legislature or as modified with the approval of the County Attorney.

Motion No. 4: **Moved Resolution No. 540 FOR Discussion**
Motion By: Legislator Nolan
Motion Seconded By: Legislator Stewart

Discussion: Legislator Nolan stated that this resolution is in regards to the water and sewer that would go to the Quality Inn served by RUPCO.

Voting In Favor: Legislators Fabiano, Nolan, Stewart
Voting Against: None
Votes in Favor: 3
Votes Against: 0
Disposition: **Resolution ADOPTED**

Resolution No. 544 – Establishing Capital Project No. 648 – Ulster & Delaware Corridor Rail Trail – Shandaken (PIN 8762.89) – Authorizing The Chair Of The Ulster County Legislature To Execute Agreements For Federal Aid With The New York State Department Of Transportation – Amending The 2022 Capital Program - Declaring Intent To Act As Lead Agency (SEQRA) – Department Of Planning

Resolution Summary: This resolution establishes Capital Project No. 648, in the amount of \$664,000.00 for the preliminary design, environmental review, and right of way incidentals for the development of the U & D Rail Trail – Shandaken from Highmount to Giggle Hollow. 20% County, 80% Federal.

Motion No. 5: **Moved Resolution No. 544 FOR Discussion**
Motion By: Legislator Nolan

Motion Seconded By: Legislator Stewart

Discussion: Legislators Nolan and Stewart expressed their intention to be added as sponsors of this resolution.

Voting In Favor: Legislators Fabiano, Nolan, Stewart

Voting Against: None

Votes in Favor: 3

Votes Against: 0

Disposition: **Resolution ADOPTED**

Resolution No. 548 – Amending Capital Project No. 585, Bridge Substructure Repairs – Amending The 2022 Capital Fund Budget – Department Of Public Works (Highways & Bridges)

Resolution Summary: This resolution amends the 2022-2027 Ulster County Capital Improvement Program in the amount of \$212,502.00 for bridge substructure repairs.

Motion No. 6: **Moved Resolution No. 548 FOR Discussion**

Motion By: Legislator Fabiano

Motion Seconded By: Legislator Nolan

Discussion: None

Voting In Favor: Legislators Fabiano, Nolan, Stewart

Voting Against: None

Votes in Favor: 3

Votes Against: 0

Disposition: **Resolution ADOPTED**

Resolution No. 550 – Approving The Execution Of A Contract Amendment For \$212,501.55 Entered Into By The County – Hudson Valley Engineering Associates, P.C. – Department Of Public Works

Resolution Summary: This resolution approves the execution of contract amendment #2 in the amount of \$212,501.55 to exercise final option to extend the term of agreement for design services for bridge substructure repairs on various bridges and to expand the scope of services to include supplemental design and construction inspection services. 100% County. Amd. Term, 12/1/22 – 2/28/24.

Motion No. 7: **Moved Resolution No. 550 FOR Discussion**

Motion By: Legislator Nolan

Motion Seconded By: Legislator Stewart

Discussion: None

Voting In Favor: Legislators Fabiano, Nolan, Stewart

Voting Against: None

Votes in Favor: 3

Votes Against: 0

Disposition: **Resolution ADOPTED**

Resolution No. 552 – Approving The Execution Of A Contract For \$88,600.00 Entered Into By The County – Miller Environmental Group, Inc. – Department Of Public Works

Resolution Summary: This resolution approves the execution of a contract in the amount of \$88,600.00 with Miller Environmental Group, Inc. for the cleaning and maintenance of the Ulster County Law Enforcement Center 2,000 gallon Oil Water Separator located at 380 Boulevard, Kingston, New York; the Quarry 750 gallon Oil Water Separator located at 317 Shamrock Lane, Kingston, New York; and the Quarry Vortechs® Model 16000 Stormwater Treatment tank located at 317 Shamrock Lane, Kingston, New York. 100% County. Term 1/1/23 – 12/31/24.

Motion No. 8: **Moved Resolution No. 552 FOR Discussion**
Motion By: Legislator Nolan
Motion Seconded By: Legislator Fabiano

Discussion: Legislator Nolan inquired about whether any of the systems can be updated for decreased maintenance costs over time. Deputy Commissioner Rylewicz stated that these systems are permanent for the time being, and that more oil water separators are expected for 2023 and will look into incorporating two in one in future locations.

Motion No. 9: **Moved to ADOPT Resolution No. 552**
Motion By: Legislator Nolan
Motion Seconded By: Legislator Fabiano

Voting In Favor: Legislators Fabiano, Nolan, Stewart
Voting Against: None
Votes in Favor: 3
Votes Against: 0
Disposition: **Resolution ADOPTED**

Resolution No. 553 – Establishing A Policy To Require Public Notification Of Changes To Ulster County Area Transit Bus Routes And Schedules

Resolution Summary: This resolution establishes a policy to require public notification of changes to Ulster County Area Transit bus routes and schedules.

Motion No. 10: **Moved Resolution No. 553 FOR Discussion**
Motion By: Legislator Nolan
Motion Seconded By: Legislator Fabiano

Discussion: Legislator Nolan asked to hold this resolution until next month due to recent transitions at UCAT and Chair Petit's absence. Deputy Executive Kelly stated that standard operating procedures are forthcoming from the Executive.

Disposition: **NO ACTION TAKEN**

Resolution No. 554 – Adopting Proposed Local Law No. 10 Of 2022, A Local Law Amending The Code Of The County Of Ulster In Relation To Construction Apprenticeships

Resolution Summary: This resolution adopts proposed Local Law No. 10 Of 2022, A Local Law Amending The Code Of The County Of Ulster In Relation To Construction Apprenticeships.

Motion No. 10: **Moved Resolution No. 554 FOR Discussion**

Motion By: Legislator Nolan

Motion Seconded By: Legislator Fabiano

Discussion: Legislator Nolan suggested that no action be taken because the sponsors were not in attendance and that rethinking was necessary based on public comments.

Disposition: **NO ACTION TAKEN**

Resolution No. 555 – Authorizing The Chair Of The Ulster County Legislature To Execute A Lease Agreement With Tappen House Development LLC For Office Space For The Office Of The Ulster County District Attorney - Ulster County Department Of Public Works – Buildings And Grounds

Resolution Summary: This resolution authorizes the Chair of the Legislature to execute a lease agreement with Tappen House Development LLC for office space for the office of the Ulster County District Attorney, Tax Parcel ID#: 48.331-7-6, for a five year term commencing on December 1, 2022 to November 30, 2027 at an annual cost of \$62,500.00 for the first year of the lease.

Motion No. 11: **Moved Resolution No. 555 FOR Discussion**

Motion By: Legislator Nolan

Motion Seconded By: Legislator Stewart

Discussion: Deputy Executive Kelly stated that there is a mandate from the Office of Court Administration to provide suitable accommodations for all judges, and that after the countywide space assessment, the county will enter into a permanent agreement or purchase for the D.A.'s office.

Voting In Favor: Legislators Fabiano, Nolan, Stewart

Voting Against: None

Votes in Favor: 3

Votes Against: 0

Disposition: **Resolution ADOPTED**

Resolution No. 568 – Amending Capital Project No. 482 – Countywide Radio System – Amending The 2022 Capital Fund Budget – Department Of Emergency Communications / Emergency Management

Resolution Summary: This resolution amends Capital Project No. 482 in the amount of \$1,091,873.00 for a County Wide Radio System buildout, including consultant services, and new communications towers in the Towns of Shandaken and Rosendale.

Motion No. 12: **Moved Resolution No. 568 FOR Discussion**
Motion By: Legislator Nolan
Motion Seconded By: Legislator Fabiano

Discussion: None

Voting In Favor: Legislators Fabiano, Nolan, Stewart
Voting Against: None
Votes in Favor: 3
Votes Against: 0
Disposition: **Resolution ADOPTED**

Old Business:

Director Doyle mentioned to the Committee that a bid for the Kingston Rail Trail, O & W corridor, would be presented before the Committee in December

Deputy Chair Fabiano asked if there was any other business and hearing none;

Adjournment:

Motion Made By: Legislator Nolan
Motion Seconded By: Legislator Stewart
No. of Votes in Favor: 3
No. of Votes Against: 0

TIME: 7:00 PM
Respectfully submitted: Legislative Staff, Chelsea Villalba
Approved: December 12, 2022

UCA T Budget Presentation

Ulster County Legislature Public Works, Capital Projects
and Transportation Committee

November 7, 2022



UCAT FLEET

- UCAT currently has a fleet of 39 vehicles.
- The fleet consists 35' and 40' low floor diesel buses along with 21' and 30' cutaway buses.
- UCAT is beginning to convert our fleet into Battery Electric Buses (BEB's) to fulfill Ulster County's Green New Deal Plan by 2030.
- UCAT has 7% of the fleet converted to BEB's and anticipates another 7% by the end of 2023.
- Build times for the buses are 18-24 months.
- UCAT will utilize state and federal funding for the purchase of these vehicles.



UCAT ROUTES

- UCAT currently operates 23 Routes Daily and 10 Routes on the Weekends.
- UCAT routes service the City of Kingston, Ellenville, New Paltz, Saugerties, Newburgh, Woodstock, Phoenicia, and also the Poughkeepsie Train Station. Service begins at 4:45 am and ends at 11:00 pm.
- UCAT operates a Paratransit Service that runs parallel to our regular routes and offers ADA transportation to qualified passengers.
- UCAT provides a shopper's bus daily to specific towns throughout the county for registered passengers.
- A portion of these services are supported by OFA, and State reimbursements.



RIDERSHIP COMPARISON 2021-2022

MONTH	2021	2022	% CHANGE
JANUARY	14,625	17,192	14.93%
FEBRUARY	12,008	19,382	38.05%
MARCH	18,400	24,554	25.06%
APRIL	17,769	25,286	29.73%
MAY	19,373	25,577	24.26%
JUNE	21,138	24,778	14.69%
JULY	21,191	26,091	18.78%
AUGUST	23,194	28,605	18.92%
SEPTEMBER	23,276	29,484	21.06%
OCTOBER	21,475	26,143	17.86%
NOVEMBER	20,791	0	
DECEMBER	20,925	0	
TOTAL	234,165	247,092	

- Ridership has been increasing on a monthly basis since the COVID mandates were lifted at the beginning of 2022.



Ulster County Area Transit 2023 Executive Budget
Public Works & Capital Projects Committee 2023 Budget Spreadsheet

Employees FT	2022	2023
5901 (General)	44	47
5902 (Fares)	0	0
5903 (Links)	5	4
5904 (NPL Loop)	2	2
5905 (Kingston)	9	8
Subtotal	60	61
Seasonal	0	0
Total	60	61

Year	UCAT Capital Dollars Spent
2018	\$ 1,324,191
2019	\$ 895,469
2020	\$ 1,832,682
2021	\$ 1,796,275
2022 YTD	\$ 172,907

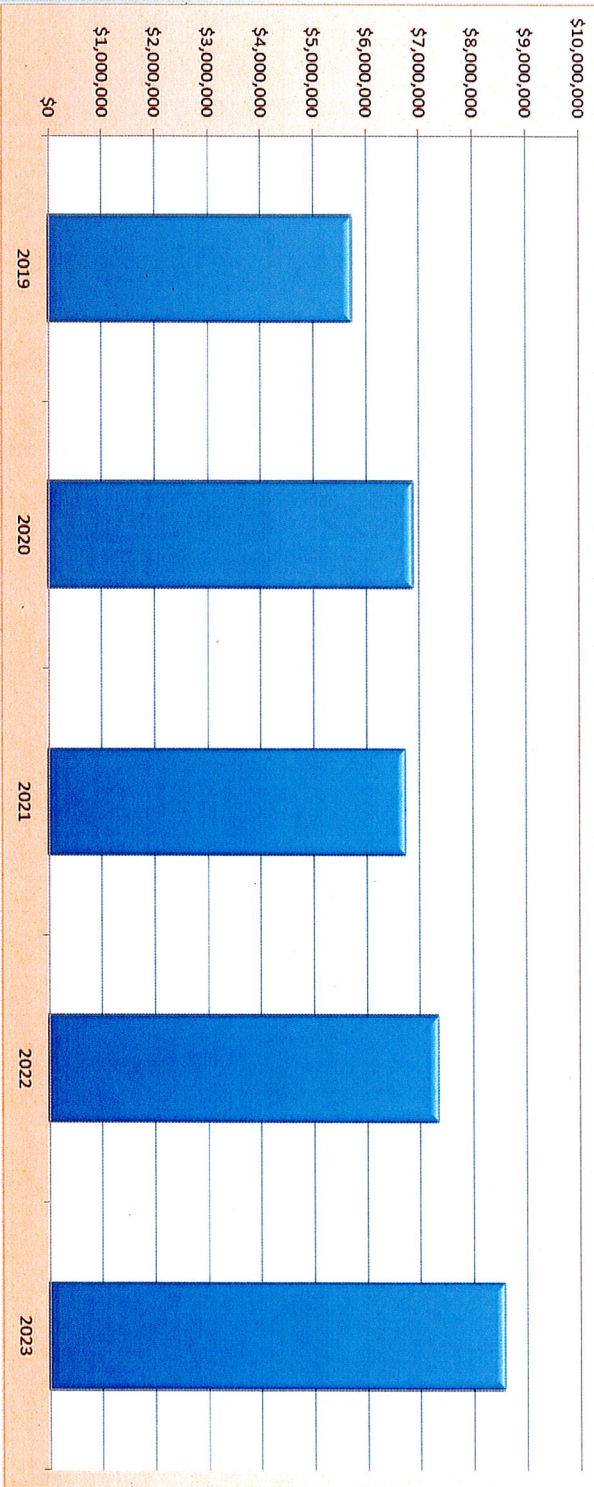
Indicators Actual Expense				
Year	Fuel	Auto Parts	Ex. Main.	Total
2018	\$ 391,128	\$ 210,651	\$ 129,397	\$ 731,176
2019	\$ 383,988	\$ 282,630	\$ 95,857	\$ 762,474
2020	\$ 190,188	\$ 315,496	\$ 130,820	\$ 636,504
2021	\$ 390,280	\$ 401,781	\$ 112,942	\$ 905,003
2022 YTD	\$ 554,234	\$ 280,184	\$ 59,694	\$ 894,112
2023 Budget	\$ 700,000	\$ 351,000	\$ 159,500	\$ 1,210,500

Divisions	2022 Operating Budget			2023 Operating Budget		
	Personnel (without benefits)	Contractual & Other	Total Budget	Personnel (without benefits)	Contractual & Other	Total Budget
5901 (General)	\$ 2,846,763	\$ 1,260,200	\$ 4,106,963	\$ 3,160,458	\$ 1,827,005	\$ 4,987,463
5902 (Fares)	\$ -	\$ -	\$ -	\$ -	\$ 350,000	\$ 350,000
5903 (Links)	\$ 369,225	\$ 156,600	\$ 525,825	\$ 331,015	\$ 224,600	\$ 555,615
5904 (NPL Loop)	\$ 159,029	\$ 19,400	\$ 178,429	\$ 153,471	\$ 21,000	\$ 174,471
5905 (Kingston)	\$ 517,273	\$ 75,088	\$ 592,361	\$ 450,746	\$ 74,100	\$ 524,846
Subtotal	\$ 3,892,290	\$ 1,511,288	\$ 5,403,578	\$ 4,095,690	\$ 2,496,705	\$ 6,592,395
Seasonal	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ 3,892,290	\$ 1,511,288	\$ 5,403,578	\$ 4,095,690	\$ 2,496,705	\$ 6,592,395
	2022 Employee Benefits		\$ 1,930,202	2023 Employee Benefits		\$ 1,976,251
	2022 Total Operating Budget		\$ 7,333,780	2023 Total Operating Budget		\$ 8,568,646

Year	Fares Budgeted	Fares (Actual)
2018	\$ 521,000	\$ 373,847
2019	\$ 416,000	\$ 342,056
2020	\$ 566,000	\$ 157,221
2021	\$ 245,000	\$ 163,272
2022	\$ 245,000	\$ 149,900
2023 *	\$ -	\$ -



UCAT Operating Budget



- UCAT's operating budget has increased 16.8% from 2022, or \$1,234,866.
- A majority of this budgetary increase can be contributed to auto fuel expenses, and payroll expenses.

Upcoming Capital Projects

- Bus Shelters
- Electric Vehicle (EV) Connections
- Electrification Multimodal Centers
- Facility Modernization
- Fleet Electrification Program
- Fleet Equipment & Accessories



Questions?

Toni Roser, Interim Director
(845) 340-4182

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Dispatch: (845) 334-8458

Scheduling: (845) 334-8120

ADA Paratransit: (845) 334-8135

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Ulster County Department of Public Works 2023 Executive Budget

Public Works & Capital Projects Committee 2023 Budget Spreadsheet

Employees	2022	2023	Current Maintained Assets		State Funding					
Admin	12	12	Buildings (Owned)**	33	Year	CHIPS	Pave NY	EWR	POP	Total
Highways & Bridges	110	113	Total Blg. Sq. Ft.	818,313	2018	\$ 3,005,911	\$ 686,192	\$ 401,697	n/a	\$ 4,093,800
Buildings & Grounds	59	58	Road Miles	423	2019	\$ 2,999,822	\$ 684,739	\$ 401,697	n/a	\$ 4,086,258
Fleet/Central Auto	7	7	Lane Miles	846	2020	\$ 2,401,066	\$ 548,067	\$ 321,358	n/a	\$ 3,270,491
Engineering	5	6	Bridges*	158	2021	\$ 3,617,999	\$ 1,027,181	\$ 617,995	n/a	\$ 5,263,175
Subtotal	193	196	Trail Miles	75	2022	\$ 4,276,278	\$ 1,028,824	\$ 617,996	\$ 685,883	\$ 6,611,003
Seasonal	48	51	Vehicle Fleet	478	2023	TBD	TBD	TBD	TBD	TBD
Total	241	247	Green Vehicles	57						

Divisions	2022 Operating Budget			2023 Operating Budget			Year	Salt Budget	Salt Expense (Actual)
	Personnel (without benefits)	Contractual & Other	Total Budget	Personnel (without benefits)	Contractual & Other	Total Budget			
Admin	\$ 751,579	\$ 28,300	\$ 779,879	\$ 750,734	\$ 39,050	\$ 789,784	2018	\$ 975,000	\$ 1,445,129
Highways & Bridges	\$ 8,567,403	\$ 7,842,922	\$ 16,410,325	\$ 8,772,099	\$ 9,357,267	\$ 18,129,366	2019	\$ 1,200,000	\$ 1,193,303
Buildings & Grounds	\$ 2,927,293	\$ 4,971,887	\$ 7,899,180	\$ 3,077,213	\$ 5,245,615	\$ 8,322,828	2020	\$ 1,250,000	\$ 849,464
Central Auto	\$ 400,993	\$ 300,350	\$ 701,343	\$ 397,319	\$ 394,700	\$ 792,019	2021	\$ 1,200,000	\$ 711,732
Engineering	\$ 463,718	\$ 89,300	\$ 553,018	\$ 585,547	\$ 159,300	\$ 744,847	2022 YTD	\$ 1,200,000	\$ 795,630
Subtotal	\$ 13,110,986	\$ 13,232,759	\$ 26,343,745	\$ 13,582,912	\$ 15,195,932	\$ 28,778,844	2023	\$ 1,200,000	TBD
Seasonal	\$ 341,000	\$ 269,303	\$ 610,303	\$ 397,020	\$ 270,380	\$ 667,400			
Total	\$ 13,451,986	\$ 13,502,062	\$ 26,954,048	\$ 13,979,932	\$ 15,466,312	\$ 29,446,244			
	2022 Employee Benefits		\$ 6,376,992	2023 Employee Benefits		\$ 6,818,619	Year	B&G/Highway Capital Dollars Spent	
	2022 Total Operating Budget		\$ 33,331,040	2023 Total Operating Budget		\$ 36,264,863	2018	\$ 26,875,701	

**In addition DPW maintains 12 leased locations totaling approx. 87,000 sq ft.
**Does not include Ulster County Enterprise West, formally known as Tech City, approx. 394,000 sq. ft.
**Does not include DPW Quarry Complex
*Does not include structures on rail trails.