

**Public Works and Capital Projects Committee
Meeting Minutes**

DATE & TIME: December 13, 2017 – 6:30 PM
LOCATION: COB, 6th Floor, K. L. Binder Library
PRESIDING OFFICER: Chairman Fabiano
LEGISLATIVE STAFF: Nettie Tomshaw
PRESENT: Legislators Loughran, Litts, Maloney
ABSENT: Legislator Greene
QUORUM PRESENT: Yes

OTHER ATTENDEES: Legislator Elect Brian Woltman, Legislator Elect Cathy Nolan, County Clerk Nina Postupack, Commissioner Public Works Thomas Jackson, Chris White Deputy Dir. UC Planning Dept., Tim Weideman UC Office of Economic Development, Kevin Smith Friends of Catskill Mtn. Rail Trail, , Susan and Stuart Auchincloss, Nick Mecurio, Kate Bordan Woodstock Land Conservancy, John Grossbohn City of Kingston Complete Streets Advisory Council, Lee Kalish Kingston Greenline Commission

Chairman Dean Fabiano called the meeting to order at 6:30 PM.

Motion No. 1: **Moved to Approve the Minutes of the November 1, 2017 and November 14, 2017 Meetings**
Motion By: Legislator James Maloney
Motion Seconded By: Legislator Peter Loughran
Discussion: None
Voting In Favor: Legislators Fabiano, Litts, Loughran, Maloney
Voting Against: None
Votes in Favor: 4
Votes Against: 0
Disposition: Minutes approved

Resolutions for the December 19, 2017 Session of the Legislature

Chairman Fabiano chose to take Resolution Nos. 518 and 503 out of sequence to accommodate department heads in attendance.

Resolution No. 518: Establishing Capital Project No. 516 – Ulster County Clerk Mobile Department Of Motor Vehicle (DMV) Bus – Amending The 2017-2022 Ulster County Capital Improvement Program – Amending The 2017 Ulster County Capital Fund Budget – Ulster County Clerk’s Office

Resolution Summary: This resolution establishes Capital Project No. 516 amending the 2017-2022 UC Capital Improvement Program replacing the 18 year old mobile unit with 188K miles and has meet the end of its useful life with a replacement. \$260K 100% County, A bond resolution will be required.

Motion No. 2: Resolution moved for discussion
Motion By: Legislator Maloney
Motion Seconded By: Legislator Litts

Discussion:
County Clerk Nina Postupack noted although a replacement vehicle does not qualify for any grant funding, they are trying to source funding elsewhere. The replacement vehicle will need to be the same size to handle everyday DMV services. The department generates \$100K/year. Having a mobile program also helps keep the revenue in Ulster County. Repairs made in 2017 ran \$38K. The County pays for all DMV operations. The new vehicle will come off of the state contract bid list. The Clerk also noted new license requirements “Real ID” will take effect in 2020.

Motion No. 3: Moved to adopt Resolution No. 518
Motion By: Legislator Maloney
Motion Seconded By: Legislator Loughran

Voting In Favor: Legislator Fabiano, Loughran, Litts, Maloney
Voting Against: None
Votes in Favor: 4
Votes Against: 0
Disposition: Resolution adopted

Resolution No. 503: Establishing Capital Project No. 479 – Ulster County Midtown Linear Park (PIN 8761.82) – Authorizing The Chairman Of The Ulster County Legislature To Execute Agreements, Certifications And Reimbursement Requests For Federal Aid On Behalf Of Ulster County With The New York State Department Of Transportation For Funding Engineering Phase – Declaring Intent To Act As Lead Agency (SEQRA) – Department Of Planning

Resolution Summary: This resolution establishes Capital Project No. 479 for the UC Midtown Linear Park in Kingston. 80% Reimbursable Federal - \$132K, \$33K County Share, A bond resolution will be required.

Motion No. 4: Resolution moved for discussion
Motion By: Legislator Maloney
Motion Seconded By: Legislator Litts

Discussion:

Deputy Director of Planning Chris White provided an update of the DOT \$1.5 million funding grant awarded towards the \$1.8 million overall project cost. This Capital Project starts the process with an engineering service contract to come before the committee in Feb/Mar 2018. The grant will include lighting, cameras and security measures to be configured with the help of the KPD – crime prevention through environmental design between Cornell St. and the Kingston Plaza in the City of Kingston. Legislator Loughran supports this 2-year project stating this project will be an asset to the mid-town Kingston area providing access from mid-town right down to the plaza. Possible linear parks may pop up as well where funding allows.

Motion No. 5: Moved to adopt Resolution No. 503

Motion By: Legislator Loughran

Motion Seconded By: Legislator Maloney

Voting In Favor: Legislator Fabiano, Loughran, Litts, Maloney

Voting Against: None

Votes in Favor: 4

Votes Against: 0

Disposition: Resolution adopted

Resolution No. 467: Approving The Execution Of A Contract In Excess Of \$50,000.00 Entered Into By The County – **Dutchess Tekon Industries Inc.** – Department Of Public Works

Resolution Summary: This resolution contract with Dutchess Tekon Industries Inc. is for HVAC repairs for various county owned buildings and any other buildings requested – Courthouse on Wall St., Public Works Shamrock Lane, UC Office Annex Flatbush Ave, Trudy Resnick Farber Center Ellenville, Kingston Center SUNY Ulster Mary’s Ave., Kingston. 100% County, 1/1/18 – 12/31/19, \$135K

Motion No. 6: Resolution moved for discussion

Motion By: Legislator Loughran

Motion Seconded By: Legislator Maloney

Discussion:

Chairman Fabiano and PW Commissioner Tom Jackson provided an overview.

Motion No. 7: Moved to adopt Resolution No. 467

Motion By: Legislator Loughran

Motion Seconded By: Legislator Maloney

Voting In Favor: Legislator Fabiano, Loughran, Litts, Maloney

Voting Against: None

Votes in Favor: 4

Votes Against: 0

Disposition: Resolution adopted

Resolution No. 468: Approving The Execution Of A Contract In Excess Of \$50,000.00 Entered Into By The County – **Barone Construction Group Inc.** – Department Of Public Works

Resolution Summary: This resolution contract with Barone Construction Group Inc. is for general contractor services and electrical services related to ADA compliance upgrades – see Schedule B for locations. 100% County, 11/1/17 – 12/31/18, \$637K

Motion No. 8: Resolution moved for discussion
Motion By: Legislator Litts
Motion Seconded By: Legislator Loughran

Discussion:
Chairman Fabiano and PW Commissioner Tom Jackson provided an overview noting this ADA compliance was long overdue.

Motion No. 9: Moved to adopt Resolution No. 468
Motion By: Legislator Litts
Motion Seconded By: Legislator Loughran

Voting In Favor: Legislator Fabiano, Loughran, Litts, Maloney
Voting Against: None
Votes in Favor: 4
Votes Against: 0
Disposition: Resolution adopted

Resolution No. 469: Approving The Execution Of A Contract Amendment Causing The Aggregate Amendment Amount To Be In Excess Of \$50,000.00 Entered Into By The County – **Ashley Mechanical Inc.** – Department Of Public Works

Resolution Summary: This resolution contract amendment #4 with Ashley Mechanical Inc. extends the term of the agreement and increases funding for boiler repairs and preventative maintenance at the Law Enforcement Center. 100% County, 12/31/17 – 12/31/18, \$101.6K

Discussion: None

Motion No. 10: Moved to adopt Resolution No. 469
Motion By: Legislator Fabiano
Motion Seconded By: Legislator Loughran

Voting In Favor: Legislator Fabiano, Loughran, Litts, Maloney
Voting Against: None
Votes in Favor: 4
Votes Against: 0
Disposition: Resolution adopted

Resolution No. 486: Approving The Execution Of A Contract Amendment In Excess Of \$50,000.00 Entered Into By The County – Lothrop Associates LLP – Department Of Public Works

Resolution Summary: This resolution contract amendment with **Lothrop Associates LLP** expands the architect’s scope of work to include bids through the construction phase services for the Probation Center’s Restorative Justice Center on Broadway, Kingston. 100% County, 11/14/17 – 11/31/18, Amended Amt. \$65K, Total Amt. \$99.9K

Motion No. 11: Resolution moved for discussion

Motion By: Legislator Litts

Motion Seconded By: Legislator Loughran

Discussion:

Chairman Fabiano noted for the record Legislator Greene unable to attend tonight’s meeting submitted a written question regarding this resolution.

Q – When the bid went out for architectural services for the Probation & Restorative Justice Center, it didn’t include later phases of the project. The value of amending and extending is that Lothrop knows the project, but shouldn’t the original RFP have included all the work. If it had, might the results been different?

A – Purchasing Director Marc Rider responded the next day via email; All phases of work were included in the Request for Proposals. Once the Capital Project was established by the Legislature in November, we were comfortable starting the contract with the architect for Schematic Design and Design Development for \$35,000. However, we did not want to include all phases of the work in the contract until the Legislature approved the Budget with the full funding for the Restorative Justice and Community Engagement Center intact. Given the stringent timeline for Raise the Age, which begins in October 2018, we were not in a position to delay start of the contract until after the December meeting. This amendment adds in the phases for Construction Documents, Bidding/Negotiations, and Construction Administration.

Motion No. 12: Moved to adopt Resolution No. 486

Motion By: Legislator Litts

Motion Seconded By: Legislator Loughran

Voting In Favor: Legislator Fabiano, Loughran, Litts, Maloney

Voting Against: None

Votes in Favor: 4

Votes Against: 0

Disposition: Resolution adopted

Resolution No. 490: Approving The Execution Of A Contract Amendment Causing The Aggregate Amendment Amount To Be In Excess Of \$50,000.00 Entered Into By The County – Creighton Manning Engineering LLP – Department Of Public Works

Resolution Summary: This resolution contract amendment #2 with **Creighton Manning Engineering LLP** extends the term of the agreement for design work related to the rehabilitation of the Wallkill Bridge and increased cost related for the inspection services. 100% County, 10/1/17 – 7/1/18, Amended Amount \$36K, Total Amt. \$297K

Discussion: None

Motion No. 13: **Moved to adopt Resolution No. 490**

Motion By: Legislator Maloney

Motion Seconded By: Legislator Litts

Voting In Favor: Legislator Fabiano, Loughran, Litts, Maloney

Voting Against: None

Votes in Favor: 4

Votes Against: 0

Disposition: Resolution adopted

Resolution No. 493: Establishing Capital Project No. 513 – Equipment And Facility Upgrades – Amending The 2017-2022 Ulster County Capital Improvement Program – Amending The 2017 Capital Fund Budget – Ulster County Area Transportation (UCAT)

Resolution Summary: This resolution establishes Capital Project No. 513 for equipment and UCAT facility upgrades using grant funding through the Public Transportation Modernization and Enhancement Program. Funding will be used to install a bus wash, purchase and install an electric fare collection system, install informational kiosks, and repave the parking lot. \$599K, A bond resolution will be required.

Discussion: None

Motion No. 14: **Moved to adopt Resolution No. 493**

Motion By: Legislator Maloney

Motion Seconded By: Legislator Loughran

Voting In Favor: Legislator Fabiano, Loughran, Litts, Maloney

Voting Against: None

Votes in Favor: 4

Votes Against: 0

Disposition: Resolution adopted

Resolution No. 495: Establishing Capital Project No. 514 – Purchase Of Mass Transit Buses – Amending The 2017 Capital Fund Budget – Ulster County Area Transportation (UCAT)

Resolution Summary: This resolution establishes Capital Project No. 514 for the purchase of mandatory replacement of mass transit buses for UCAT. \$1.8 million, A bond resolution will be required.

Discussion: None

Motion No. 15: **Moved to adopt Resolution No. 495**

Motion By: Legislator Loughran

Motion Seconded By: Legislator Litts

Voting In Favor: Legislator Fabiano, Loughran, Litts, Maloney

Voting Against: None

Votes in Favor: 4

Votes Against: 0

Disposition: Resolution adopted

Resolution No. 514: Amending Capital Project No. 439 – Rehabilitation Of The Wallkill Bridge – Amending The 2017-2022 Capital Program – Department Of Public Works (Highway & Bridges)

Resolution Summary: This resolution amends Capital Project No. 439 due to unanticipated field conditions extending construction time and inspection costs. \$51K additional, A bond resolution will be required.

Discussion: None

Motion No. 16: **Moved to adopt Resolution No. 514**

Motion By: Legislator Litts

Motion Seconded By: Legislator Maloney

Voting In Favor: Legislator Fabiano, Loughran, Litts, Maloney

Voting Against: None

Votes in Favor: 4

Votes Against: 0

Disposition: Resolution adopted

Resolution No. 516: Authorizing The Chairman Of The Ulster County Legislature To Execute An Inter-Municipal Shared Services Agreement With Town Of Hardenburgh For Maintenance Of County Roads – Department Of Public Works (Highways And Bridges)

Resolution Summary: This resolution authorizes and inter-municipal shared services agreement with the Town of Hardenburgh for the maintenance of county roads, and for the county to lease its highway machinery, tools or equipment for the purpose of maintaining county roads. Summer light maintenance, snow plowing, sanding, salting 6.2 miles of County Road 102, 3.77 miles County Road 7A, and 1.73 miles County Road 145 from October 1, 2017 through September 30, 2020. A fee of \$83,615.00 for the first year, and an annual escalation fee of 2% annually for a three year term agreement. Total cost \$255,895.00

Discussion: None

Motion No. 17: **Moved to adopt Resolution No. 516**

Motion By: Legislator Litts

Motion Seconded By: Legislator Loughran

Voting In Favor: Legislator Fabiano, Loughran, Litts, Maloney

Voting Against: None

Votes in Favor: 4

Votes Against: 0

Disposition: Resolution adopted

Resolution No. 517: Authorizing The Chairman Of The Ulster County Legislature To Execute An Inter-Municipal Shared Services Agreement With Town Of Shandaken For Maintenance Of County Roads – Department Of Public Works (Highways And Bridges)

Resolution Summary: This resolution authorizes and inter-municipal shared services agreement with the Town of Shandaken for the maintenance of county roads, and for the county to lease its highway machinery, tools or equipment for the purpose of maintaining county roads. .18 miles of County Road 155 (Main St. Phoenicia), and 2.9 miles of County Roads (Galli-Curci Rd.) both in the Town of Shandaken for a fixed fee of \$22K/year for a three year period from October 1, 2017 through September 30, 2020. The county also offers a performance incentive based on the number of centerline miles in the amount of \$2K/year.

Motion No. 18: **Resolution moved for discussion**

Motion By: Legislator

Motion Seconded By: Legislator

Discussion: The committee noted how far away and remote the county roads are in that section of the county.

Motion No. 19: **Moved to adopt Resolution No. 517**

Motion By: Legislator

Motion Seconded By: Legislator

Voting In Favor: Legislator Fabiano, Loughran, Litts, Maloney
Voting Against: None
Votes in Favor: 4
Votes Against: 0
Disposition: Resolution adopted

Chairman Fabiano noted for the record Legislator Greene submitted a question regarding Resolution No. 486. See below.

Q – When the bid went out for architectural services for the Probation & Restorative Justice Center, it didn't include later phases of the project. The value of amending and extending is that Lothrop knows the project, but shouldn't the original RFP have included all the work. If it had, might the results been different?

A – Purchasing Director Marc Rider responded the next day via email; All phases of work were included in the Request for Proposals. Once the Capital Project was established by the Legislature in November, we were comfortable starting the contract with the architect for Schematic Design and Design Development for \$35,000. However, we did not want to include all phases of the work in the contract until the Legislature approved the Budget with the full funding for the Restorative Justice and Community Engagement Center intact. Given the stringent timeline for Raise the Age, which begins in October 2018, we were not in a position to delay start of the contract until after the December meeting. This amendment adds in the phases for Construction Documents, Bidding/Negotiations, and Construction Administration.

Legislator Maloney asked Tom Jackson to look into road striping needed at the entrance to Sams Club in the Town of Ulster reminding cars to stay in their lane. Legislator Maloney will forward photos of the area to Tom.

Chairman Fabiano expressed his heart felt appreciation to his longtime friend and Deputy Chair Peter Loughran for 30 years of public service in Ulster County. Peter Loughran's time serving on the Legislature concludes at the end of the year.

Adjournment

Chairman Fabiano asked if there was any other business, and hearing none;

Motion Made By: Legislator Herbert Litts

Motion Seconded By: Legislator Peter Loughran

No. of Votes in Favor: 5

No. of Votes Against: 0

TIME: 7:00 PM

Respectfully submitted: Nettie Tomshaw, Legislative Staff

Minutes Approved: February 1, 2018