

**Public Works and Capital Projects Committee
Regular Meeting Minutes**

DATE & TIME: November 3, 2021 – 6:30 PM
LOCATION: Powered by Zoom Meeting by Dialing (646) 558-8656,
Meeting ID: 827 3001 1608
PRESIDING OFFICER: Chair Dean Fabiano
LEGISLATIVE STAFF: Nettie Tomshaw
PRESENT: Legislators Greene, Heppner, Litts
ABSENT: Legislator Cahill
QUORUM PRESENT: Yes

OTHER ATTENDEES: Deputy County Executive Marc Rider, DPW Interim Comm. Brendan Masterson, DPW Deputy Comm. Finance Don Quesnell, DPW Deputy Comm. Capital Projects Robert Parete, Director Environment Nick Hvozda

Chair Fabiano called the meeting to order at 6:31 PM.
Pledge of Allegiance to the Flag.

Motion No. 1: **Moved to Approve Minute of the October 6, 2021**
Motion By: Legislator Heppner
Motion Seconded By: Legislator Greene
Discussion: None
Voting In Favor: Legislators Fabiano, Greene, Heppner, Litts
Voting Against: None
Votes in Favor: 4
Votes Against: 0
Disposition: Minutes **APPROVED**

Resolutions for the November 16, 2021 Session of the Legislature

Resolution No. 516 - Establishing Capital Project No. 611 – Development Court Lighting Retrofit Department Of Public Works (Buildings & Grounds)

Resolution Summary: This resolution establishes Capital Project No. 611 for development court light retrofits. A bond resolution will be required. \$55K

Motion No. 2: Motion to Discuss & Adopt Resolution No. 516
Motion By: Legislator Heppner
Motion Seconded By: Legislator Litts

Discussion: See transcript

Voting In Favor: Legislator Fabiano, Greene, Heppner, Litts
Voting Against: None
Votes in Favor: 4
Votes Against: 0
Disposition: Resolution ADOPTED

Resolution No. 518 - Amending Capital Project No. 548, Department Of Social Services Basement Restoration – Amending The 2021 Capital Fund Budget – Department Of Public Works (Buildings & Grounds)

Resolution Summary: This resolution amends Capital Project No. 548 for the DSS basement restoration. \$19.6K. A bond resolution will be required.

Motion No. 3: Motion to Discuss & Adopt Resolution No. 518
Motion By: Legislator Litts
Motion Seconded By: Legislator Heppner

Discussion: See transcript

Voting In Favor: Legislator Fabiano, Greene, Heppner, Litts
Voting Against: None
Votes in Favor: 4
Votes Against: 0
Abstention: 0
Disposition: Resolution ADOPTED

Resolution No. 520 - Amending Capital Project No. 540 – For The Samsonville Road Culvert In The Town Of Rochester (PIN 8762.35) – Bridge NY Program – Authorizing The Chair Of The Ulster County Legislature To Execute Agreements, Certifications Or Reimbursement Requests For Federal Aid On Behalf Of Ulster County With The New York State Department Of Transportation– Department Of Public Works (Highways And Bridges)

Resolution Summary: This resolution amends Capital Project No. 540 for the Samsonville Rd. culvert in the town of Rochester. \$743.8K. The county is responsible for all funding that exceed the amount of the Bridge NY Funding awarded to Ulster County. A bond resolution will be required.

Motion No. 4: Motion to Discuss & Adopt Resolution No. 520
Motion By: Legislator Litts
Motion Seconded By: Legislator Heppner

Discussion: See transcript

Voting In Favor: Legislator Fabiano, Cahill, Greene, Heppner, Litts
Voting Against: None
Votes in Favor: 5
Votes Against: 0
Disposition: Resolution ADOPTED

Resolution No. 522 - Approving The Execution Of A Contract Amendment For \$58,128.00 Entered Into By The County – SAFECO Alarm Systems, Inc. – Department Of Public Works

Resolution Summary: This resolution approves the execution of a contract amendment #1 with SAFECO Alarm Systems, Inc. for \$58.1K to expand the scope of work to include maintenance and monitoring fees for the Public Safety Training Center and increase the not-to-exceed amount. 100% county, NYS OGS award. Amd. Term 7/1/21021 – 8/26/2024.

Motion No. 5: Motion to Discuss & Adopt Resolution No. 522
Motion By: Legislator Fabiano
Motion Seconded By: Legislator Heppner

Discussion: See transcript

Voting In Favor: Legislator Fabiano, Greene, Heppner, Litts
Voting Against: None
Votes in Favor: 4
Votes Against: 0
Disposition: Resolution ADOPTED

Resolution No. 523 - Approving The Execution Of A Contract For \$123,708.00 Entered Into By The County – Johnson Controls, Inc. – Department Of Public Works

Resolution Summary: This resolution approves the execution of a contract with Johnson Controls, Inc. for \$123.7K to do preventative maintenance and repair services at the UCOB located at 244 Fair St. and (2) 300 ton York centrifugal chillers at the UCLEC located at 380 Blvd. Kingston. 100% County, Dates 12/1/2021 – 11/30/2024.

Motion No. 5: Motion to Discuss & Adopt Resolution No. 523
Motion By: Legislator Heppner
Motion Seconded By: Legislator Fabiano

Discussion: See transcript

Voting In Favor: Legislator Fabiano, Greene, Heppner, Litts
Voting Against: None
Votes in Favor: 4
Votes Against: 0

Disposition: Resolution ADOPTED

Resolution No. 527 - Amending Capital Project No. 482 – Countywide Radio System - Department Of Emergency Communications / Emergency Management

Resolution Summary: This resolution amends Capital Project No. 482 for the countywide radio system. A bond resolution will be required. \$3,150,000.00 100% NYS reimbursed. If funding is eliminated a full review and evaluation will be required to determine if the program is continued.

Motion No. 6: Motion to Discuss & Adopt Resolution No. 527
Motion By: Legislator Heppner
Motion Seconded By: Legislator Litts

Discussion: See transcript

Voting In Favor: Legislator Fabiano, Greene, Heppner, Litts
Voting Against: None
Votes in Favor: 4
Votes Against: 0
Disposition: Resolution ADOPTED

New /Old Business – None

Adjournment

Deputy Chair asked if there was any other business, and hearing none;

Motion Made By: Legislator Litts
Motion Seconded By: Legislator Greene
No. of Votes in Favor: 4
No. of Votes Against: 0

TIME: 6:48 PM

Respectfully submitted: Nettie Tomshaw, Legislative Staff

Minutes Approved: December 1, 2021

Ulster County Legislature
Public Works and Capital Project Committee

Meeting Transcript
November 3, 2021

Chairman Fabiano

I would like to call this meeting of the highway bridges capital projects to order please stand for the pledge.

Chairman Fabiano

I pledge allegiance to the flag of the United States of America to the Republic for which it stands one nation under God, indivisible, with liberty and justice for all. Thank you. Hi Herb.

Legislator Litts

How are you sir?

Chairman Fabiano

Very good thank you.

Chairman Fabiano

Okay. Has everybody gotten a chance to look over the minutes from last month's meeting?

Legislator Heppner

I'll move them Chairman.

Chairman Fabiano

All right. Motion made by Legislator Heppner.

Legislator Greene

Second.

Chairman Fabiano

Seconded by Legislator Greene. All in favor?

Committee Members

Aye. Aye.

Chairman Fabiano

All opposed. Motion carries. So they'll be accepted as written. Alright, so Nettie what did we decide and we'll do the budget review first or do the

Nettie Tomshaw

And Don has a spreadsheet he's going to share on the screen too.

Chairman Fabiano

Is he going to go first Don?

Donald Quesnell

If that's what you'd like, sir.

Chairman Fabiano

Yes, if you don't mind, sure.

Donald Quesnell

Not a problem.

Chairman Fabiano

Then we'll take it from there.

Donald Quesnell

So I'm going to share a little document for you on the screen just to make sure everybody can see that. So I just want to give you a top down overview of DPW. Because we have certainly a lot and if you guys have any questions later, either ask them today or email to me, I'm happy to answer whatever you have. That I just want to give you guys a reminder of how much we maintain here in the county and how big our staffing level is. So in 2022, will have a total of 241 staff, including our seasonal labor. We have a list of 33 buildings that we own, currently not including enterprise West, at about 820,000 square feet of county property, then that 423 road miles and roughly 158 bridges. We are up to about 55 trail miles that we maintain now. And a vehicle fleet of roughly 450. As you know, we get a fair deal of state funding through the chips paving, New York and EWR programs. I gave a little overview for you guys here on the right, we're still averaging roughly somewhere between four to \$5 million a year. You'll see the last two numbers here are a little wonky - excuse the term, but that had to do with the COVID 20% restriction. And then this year, they gave us additional funds plus the 20% back. So in 2022, we're waiting to see if it comes back at the flat rate from before or if the new increased amount going forward. But all in all good news for us as a whole. I'm looking down at our operating budget, we have five main divisions, including central auto buildings and grounds highways and bridges engineering and administration. You'll notice that our contracts and professional services have not gone up this year. But because of the union contract, you did approve that our personnel costs have gone up quite a bit. And it's all in line with that there's no surprises hidden in our budget this year. Nothing, nothing crazy. So the big-ticket number we always like to track a few of them is our salt budget, which we are planning to keep the same as 2021. We went through about half of it and half of the year this year. So we feel that it's still in a rough a good area. And you'll notice that our highway capital dollars, excuse me, have gone down in 2020. And so far in 2021. That's due to we put the brakes on capital expenses at the beginning to COVID due to uncertainties. And now we're ramping up capital projects again and design anticipate next year to be a fairly heavy capital project year to try and catch up these last two years. So this next sheet is just a little

bit over and overall for you. Our operating budget did increase close to 13% or just shy of \$5 million. And again, that's all related to personnel and benefits. And as a whole for our unknowns for fiscal year 22, we as always we have how severe the winter be and will it affect our (inaudible). Will climate change impact 2022 operating budget.? We do notice more rainstorms washing out roads. Unforeseen expenditures regarding to county and the Tech City property in the Town of Ulster. Unforeseen breakdowns or failures of critical infrastructure and equipment is always a concern for us, and will supply chain and inflation impact DPW operations in 2022. Now, for those of you that were at the capital projects meeting last week, we made mentioned that we have a nine-month delay in lead time on steel bridges right now. So that's one of the things on our radar. So I know that went by pretty quick. And I told you a couple minutes, but that's DPW top down. If again, if you have any bigger questions, anything you'd like to detail, feel free to ask.

Nettie Tomshaw

Jonathan has his hand up.

Legislator Heppner

Thank you. Thank you, Don. Just a quick question. I'm trying to remember. So in this proposal, and I know it's unpredictable, but traditionally, there's also winter recovery money.

Donald Quesnell

Yep. So what we do in our operating budget is we budget Chips in Pave New York, based off the previous year's amount, But, we do not put emergency winter recovery money in and amend the budget around April, May of the following year to include that that's given to us.

Legislator Heppner

Yep. Okay, thank you.

Donald Quesnell

No problem.

Legislator Heppner

So let's hope for (inaudible) winter we'll be in a good spot.

Legislator Fabiano

Does anyone else have any questions on the charts that we just seen? Or on the budget itself?

Nettie Tomshaw

Don, can you email that to me and I'll send it to everybody.

Donald Quesnell

Certainly.

Nettie Tomshaw

You know, for tomorrow or whatever. Thank you.

Legislator Fabiano

Herb, you don't have any questions or anything?

Legislator Heppner

Legislator Greene has her hand up.

Legislator Fabiano

Oh, Legislator Greene go ahead.

Legislator Greene

Yeah, let's see, not in the operating budget but in the capital plan, I believe there was 75,000 put into the plan, which is a five-year plan. But, you know, hopefully, we'll be able to act on it in 2022, but it was a feasibility study for a waste diversion and resource recovery facility, you know, that would include reuse, and repair and, and taking things apart, components could be recycled, etc. And I didn't have a chance to look through and see that it was there. And I just wanted to verify because I heard that it was put into the capital plan. I just wondered if you know, because I think it

Deputy Executive Rider

So Manna I can answer that. The feasibility study did go in on the capital program. I know Chris Kelly worked with Tracey, to make sure that the feasibility study was in there. So other than that, I'm not sure if Nick really knows anything about it? I don't think we didn't really consult DPW when adding it. It was just kind of a last-minute priority from from Tracey. So

Legislator Greene

And I mainly wanted to appreciate that and say that, you know, we are in parallel developing a zero-waste implementation plan that we hope will be a companion document to the local solid waste management plan. So, and that's coming along very nicely, and we had put this project on a back burner, but are hoping that with between ARPA and Build Back Better and you know, the infrastructure funding, we thought it would be important to actually do a feasibility study and see if some of that federal funding could help move that waste diversion facility forward. And it you know, it sort of not specifically public works, but it would potentially be a capital project. But Thank you.

Legislator Fabiano

Anyone else? Okay, if there's no one else I'll move into our resolutions. We have six of them tonight. And the first resolution is resolution number 516. Establishing capital project number 611. Development Court lighting, retrofit, Department of Public Works Buildings and Grounds. This is to switch over there to LED lighting to save some money and any discussion.

Legislator Heppner

I'll move it.

Chairman Fabiano

A motion -you moving it for discussion or to vote on it.

Legislator Heppner

For both.

Legislator Fabiano

Motion made by Legislator Heppner and seconded by Legislator Litts for discussion. Go ahead Jonathan.

Legislator Heppner

I'm good. This is great.

Chairman Fabiano

Okay. All right on the motion.

Chairman Fabiano

All in favor?

Committee Members

Aye. Aye. Aye.

Chairman Fabiano

Okay. Carried.

Legislator Fabiano

Okay, Resolution Number 518. Amending capital project number 548. Department of Social Services, basement restoration, amending the 2021 capital fund budgets Department of Public Works, Buildings and Grounds.

Legislator Litts

I'll move it.

Legislator Heppner

I'll second.

Legislator Fabiano

Okay motion made by Legislator Litts seconded by Legislator Heppner, and this end up being a bond resolution for \$19,560. All in favor.

Committee Members

Aye. Aye.

Chairman Fabiano

All opposed? Motion carried.

Legislator Fabiano

Resolution Number 520. Amending capital project number 540 for the Samsonville road culvert in the Town of Rochester (PIN 8762.35) - Bridge New York program. Authorizing the chair of the Ulster County Legislature to execute agreement certifications or reimbursement request for federal aid on behalf of Ulster County with the New York State Department of Transportation Department of Public Works highways and bridges.

Legislator Litts

I'll move it.

Legislator Heppner

Second.

Chairman Fabiano

Motion made by Legislator Litts, seconded by Legislator Heppner. All in favor.

Committee Members

Aye. Aye.

Chairman Fabiano

All opposed? Motion carried.

Legislator Fabiano

Okay, Resolution Number 522. Approving the execution of a contract amendment for \$58,128 entered into by the County - SAFECO Alarm Systems Incorporated, Department of Public Works.

Chairman Fabiano

I'll move it.

Legislator Heppner

I'll second.

Chairman Fabiano

Okay. Motion made by Legislator Fabiano. Seconded by Legislator Heppner. All in favor.

Chairman Fabiano

All opposed. Motion carried.

Committee Members

Aye. Aye.

Legislator Fabiano

Okay. Resolution Number 523. Approving the execution of a contract for \$123,708 entered into by the County - Johnson Controls Incorporated, Department of Public Works. This is the for work on the chiller at the county law enforcement center.

Legislator Heppner

I'll move it.

Chairman Fabiano

Okay. Motion made by Legislator Heppner. Seconded by Legislator Fabiano. All in favor?

Committee Members

Aye. Aye.

Chairman Fabiano

All opposed? Motion carried.

Legislator Litts

I may have to, I may have to abstain from this I'll have to double check.

Chairman Fabiano

Okay. When you know just let Nettie know.

Legislator Litts

Yeah, what, where

Deputy Executive Rider

I think you're good Herb but yeah, just double check.

Legislator Litts

Where is this again?

Deputy Executive Rider

It's UCOB and UCLEC. It's Tri County. I don't- Don can you speak to GPI do any of this?

Donald Quesnell

I don't think it has anything to do with the capital. It just has to do with maintenance of the chillers, right Rob.

Rob Parete

Yes, it's a maintenance contract.

Rob Parete

Alright if it's maintenance contract, I'm a yes. Okay.

Chairman Fabiano

All right. And the final resolution is Resolution Number 527. Amending Capital Project Number 482, Countywide Radio System - Department of Emergency Communications / Emergency Management.

Legislator Heppner

I'll move it.

Legislator Litts

Second.

Chairman Fabiano

Motion made by Legislator Heppner and seconded by Legislator Litts. This is 100% reimbursed. All in favor?

Committee Members

Aye. Aye.

Chairman Fabiano

All opposed? No motion carried.

Chairman Fabiano

Alrighty, moving on to does anybody have any new business that they would like to discuss tonight? Okay, does anybody have any old business that they like to discuss tonight? All right. Before I asked for a motion to adjourn, I want to thank Don, very much for a nice presentation with his charts. They were very clear and very easily to understand. I appreciate that very much.

Donald Quesnell

Thank you. No problem.

Chairman Fabiano

You did a good job with that for us. And if anybody has any questions down the road, they can contact you either through email or a letter, whatever. So with that said, I'll entertain a motion to adjourn.

Legislator Litts

So moved.

Chairman Fabiano

Moved by Legislator Litts

Legislator Greene

Second.

Chairman Fabiano

And second by Legislator Greene. All in favor.

Committee Members

Aye. Aye.

Chairman Fabiano

All opposed. Motion carried. This meeting is adjourned and get some rest.

Legislator Litts

Have a great night.

Committee Members

Take care. See you all soon. Bye.