

**Public Works and Capital Projects Committee
Meeting Minutes**

DATE & TIME: November 7, 2018 – 6:00 PM
LOCATION: COB, 6th Floor, K. L. Binder Library
PRESIDING OFFICER: Chairman Dean Fabiano
LEGISLATIVE STAFF: Nettie Tomshaw
PRESENT: Legislators Greene, Litts, Nolan, Roberts,
ABSENT: None
QUORUM PRESENT: Yes

OTHER ATTENDEES: DPW Commissioner Thomas Jackson, Deputy County Executive Marc Rider, DPW Deputy Buildings and Grounds Ronald Suits, President SUNY Ulster Dr. Alan Roberts, Interim VP Admin. SUNY Ulster John Dunn, Woodstock Land Conservancy, Friends of Catskill Mtn. Rail Trail Kevin Smith, Friend of Trails Nick Mercurio

Chairman Fabiano called the meeting to order at 6:50 PM.

Motion No. 1: **Moved to Approve the Minutes of the October 3, 2018**
Motion By: Legislator Litts
Motion Seconded By: Legislator Roberts
Discussion: None
Voting In Favor: Legislators Fabiano, Greene, Litts, Nolan, Roberts
Voting Against: None
Votes in Favor: 5
Votes Against: 0
Disposition: Minutes **APPROVED**

Resolutions for the November 20, 2018 Session of the Legislature

Resolution No. 460: Amending Capital Project No. 459 – Ashokan Rail Trail Project - To Include Costs For Construction And Construction Inspection Of The Boiceville Bridge– Department Of Planning

Resolution Summary: This resolution amends Capital Project No. 459 to include costs for construction, engineering and a full-time inspector of the Boiceville Bridge. \$4,899,091.00. A Bond Resolution will be required.

Discussion:

Deputy Director of Planning Chris White provided an overview of funding and advised the project would be completed by December 2019. The County went out for a second bid whereas Harrison and Burroughs came in \$550K below the first bid. The bridge being 300ft. long – will increase to 360ft. and 7ft. higher for a 50-year flood plain. Legislator Roberts confirmed the trail will accommodate emergency vehicles, light work construction vehicles, walking, running, biking and skiing access. Dying and dead ash trees continue to need ongoing removal.

Motion No. 2: **Motion to ADOPT Resolution No. 460**
Motion By: Legislator Nolan
Motion Seconded By: Legislator Fabiano

Voting In Favor: Legislator Fabiano, Greene, Litts, Nolan, Roberts
Voting Against: None
Votes in Favor: 5
Votes Against: 0
Disposition: Resolution **ADOPTED**

Motion No. 3: **Resolve to Block & Approve Resolution Nos. 463 – 465 for November 20, 2018**

Motion By: Legislator Nolan
Motion Seconded By: Legislator Roberts

Resolution No. 463 – Approving The Work Order With The Dormitory Authority Of The State Of New York (DASNY) For In-House Design Services To Design Roof Replacements For John Vanderlyn Hall Skylight, MacDonald Dewitt Library And Burroughs Hall (Minus Lecture Hall) Related To The Campus Roofs Capital Project No. 489 – Campus Roofs – SUNY Ulster

Resolution Summary: This resolution approves a work order with the Dormitory Authority of the State of NY for the provision of in-house design services related to the roof assessments and design services for various buildings at SUNY Ulster. \$58K

Resolution No. 464 – Approving The Work Order With The Dormitory Authority Of The State Of New York For Project Management Services Related To The Classroom Renovations Capital Project No. 527 – Classroom Renovations – SUNY Ulster

Resolution Summary: This resolution approves a work order with the Dormitory Authority of the State of NY for the provision of project management services related to the Classroom Renovations at SUNY Ulster. \$217.6K

Resolution No. 465 – Approving The Work Order With The Dormitory Authority Of The State Of New York (DASNY) To Provide Campus Master Plan Update And Building Condition Assessment For Entire Campus, Related To The Capital Project No. 491 SUNY Ulster – Facilities Master Plan

Resolution Summary: This resolution approves the work order for the provision of providing a campus master plan update and building condition assessment for SUNY Ulster. \$87.5K

Discussion: Interim VP Admin. SUNY Ulster John Dunn provided an overview of campus work to be done at SUNY Ulster with the Dormitory Authority. Reference Capital Project Nos. 489, 491 & 527. Legislator Greene asked that the surrounding community be involved to avoid any misunderstandings when they hear the word “dormitory” – thinking dorms for students to live on campus.

Motion No. 4: **Resolve to Approve Res. Nos. 463, 464 and 465 for November 20, 2018**

Motion By: Legislator Roberts

Motion Seconded By: Legislator Litts

Voting In Favor: Legislators Fabiano, Greene, Litts, Nolan, Roberts

Voting Against: None

Votes in Favor: 5

Votes Against: 0

Disposition: **Resolutions ADOPTED 5-0**

Resolution No. 406: Authorizing The County Of Ulster To Dedicate County Bridge Number 191, Also Known As The Bridge Street Bridge, The Bridge That Spans The Esopus Creek On CR 40 Located In The Town Of Shandaken, New York In Memory Of Michael LaPaglia

Resolution Summary: This resolution authorizes the County of Ulster to dedicate County Bridge No. 191 on CR 40 located in the Town of Shandaken, NY in memory of Michael LaPaglia.

Discussion: None

Motion No. 5: **Motion to ADOPT Resolution No. 406**

Motion By: Legislator Litts

Motion Seconded By: Legislator Nolan

Voting In Favor: Legislator Fabiano, Greene, Litts, Nolan, Roberts

Voting Against: None

Votes in Favor: 5

Votes Against: 0

Disposition: **Resolution ADOPTED**

Resolution No. 433: Approving The Execution Of A Contract Amendment In Excess Of \$50,000.00 Entered Into By The County – Safeco Alarm Systems Inc. – Department Of Public Works

Resolution Summary: This resolution approves a contract amendment with Safeco Alarm Systems, Inc. for alarm system maintenance, monitoring and to revise the list of locations. \$71.3K Amd. Amt., Total Amt. \$229.4K 100% County, Contract date 12/31/2018 – 12/31/2019

Discussion: None

Motion No. 6: **Motion to ADOPT Resolution No. 433**

Motion By: Legislator Roberts

Motion Seconded By: Legislator Nolan

Voting In Favor: Legislator Fabiano, Greene, Litts, Nolan, Roberts

Voting Against: None

Votes in Favor: 5

Votes Against: 0

Disposition: Resolution **ADOPTED**

Resolution No. 434: Approving The Execution Of A Contract In Excess Of \$50,000.00 Entered Into By The County – Encon Services & Supply Inc. – Department Of Public Works

Resolution Summary: This resolution approves a contract with Encon Services & Supply Inc. for HVAC controller maintenance and repairs for various buildings. \$149K 100% County, Contract date 1/1/2019 – 12/31/2021

Discussion: None

Motion No. 7: **Motion to ADOPT Resolution No. 434**

Motion By: Legislator Litts

Motion Seconded By: Legislator Nolan

Voting In Favor: Legislator Fabiano, Greene, Litts, Nolan, Roberts

Voting Against: None

Votes in Favor: 5

Votes Against: 0

Disposition: Resolution **ADOPTED**

Resolution No. 435: Approving The Execution Of A Contract Amendment Causing The Aggregate Amendment Amount To Be In Excess Of \$50,000.00 Entered Into By The County – Technical Building Services Inc. – Department Of Public Works

Resolution Summary: This resolution approves the 4th contract amendment with Technical Building Services Inc. for HVAC equipment at the Hall of Records and Development Court. Amd. Amt. \$38.2K, Total Amt. \$182.3K, 100% County, Contract date 12/31/2018 – 12/31/2019

Discussion: None

Motion No. 8: **Motion to ADOPT Resolution No. 435**

Motion By: Legislator Nolan

Motion Seconded By: Legislator Greene

Voting In Favor: Legislator Fabiano, Greene, Litts, Nolan, Roberts

Voting Against: None

Votes in Favor: 5

Votes Against: 0

Disposition: Resolution **ADOPTED**

Resolution No. 436: Approving The Execution Of A Contract Amendment In Excess Of \$50,000.00 Entered Into By The County – Royal Carting Service – Department Of Public Works

Resolution Summary: This resolution approves a contract amendment with Royal Carting Service for rubbish removal services. Amd. Amt. \$65.9K, Total Amt. \$314.7K, 100% County, Contract date 12/31/2018 – 12/31/2019

Discussion:

Legislator Nolan confirmed the contract with Royal Carting Service includes containers as part and parcel – county can-not provide their own. Marc Rider noted on the next bid the County can inquire.

Motion No. 9: **Motion to ADOPT Resolution No. 436**

Motion By: Legislator Nolan

Motion Seconded By: Legislator Greene

Voting In Favor: Legislator Fabiano, Greene, Litts, Nolan, Roberts

Voting Against: None

Votes in Favor: 5

Votes Against: 0

Disposition: Resolution **ADOPTED**

Resolution No. 437: Approving The Execution Of A Contract Amendment Causing The Aggregate Amendment Amount To Be In Excess Of \$50,000.00 Entered Into By The County – Ashley Mechanical Inc. – Department Of Public Works

Resolution Summary: This resolution approves a 5th contract amendment with Ashley Mechanical extending the terms of the agreement for the maintenance of boilers located at the UC Law Enforcement Center. Amd. Amt.\$12.7K, Total Amt. \$114.3K 100% County, Contract date 12/31/2018 – 12/31/2019

Discussion: None

Motion No. 10: **Motion to ADOPT Resolution No. 437**
Motion By: Legislator Nolan
Motion Seconded By: Legislator Fabiano

Voting In Favor: Legislator Fabiano, Greene, Litts, Nolan, Roberts
Voting Against: None
Votes in Favor: 5
Votes Against: 0
Disposition: Resolution **ADOPTED**

Resolution No. 438: Approving The Execution Of A Contract Amendment Causing The Aggregate Amendment Amount To Be In Excess Of \$50,000.00 Entered Into By The County – Lothrop Associates LLP – Department Of Public Works

Resolution Summary: This resolution approves a 3rd contract amendment with Lothrop Associates LLP to expand the scope of work to include value engineering services related to the Restorative Justice Center. Amd. Amt.\$49.1K, Total Amt. \$149K 100% County, Contract date 3/16/2018 – 4/30/2019

Discussion:

Legislator Nolan inquired if the additional funds became necessary due to the structure and the desire to use it differently. Marc Rider noted a lot had to do with going out a second time to rebid. The architect was asked to redesign and apply value added engineering to seek additional cost savings. As a result the entire contact overall is now \$170K less.

Motion No. 11: **Motion to ADOPT Resolution No. 438**
Motion By: Legislator Nolan
Motion Seconded By: Legislator Litts

Voting In Favor: Legislator Fabiano, Greene, Litts, Nolan, Roberts
Voting Against: None
Votes in Favor: 5
Votes Against: 0
Disposition: Resolution **ADOPTED**

Motion No. 12: **Resolve to Block & Approve Resolution Nos. 453 – 456 for November 20, 2018**

Motion By: Legislator Nolan
Motion Seconded By: Legislator Roberts

Resolution No. 453 – Authorizing The Chairman Of The Ulster County Legislature To Execute A Lease Agreement With Family Services, Inc. At Trudy Resnick Farber Center, Ellenville – Department Of Public Works (Buildings And Grounds)

Resolution Summary: This resolution authorizes the Chairman of the Ulster County Legislature to execute a lease agreement with Family Services, Inc. for 3093 SF of office space at the Trudy Resnick Farber Center in Ellenville, for a five-year term beginning 1/1/2019 and ending 12/31/2023. County Revenue \$34K

Resolution No. 454 – Authorizing The Chairman Of The Ulster County Legislature to Execute A Lease Agreement With Family Services, Inc. At The Golden Hill Office Building, Kingston – Department Of Public Works (Buildings And Grounds)

Resolution Summary: This resolution authorizes the Chairman of the Ulster County Legislature to execute a lease agreement with Family Services, Inc. for 4561 SF of office space at the Golden Hill Office Building, Kingston, for a five-year term beginning 1/1/2019 and ending 12/31/2023. County Revenue \$50.2K

Resolution No. 455 – Authorizing The Chairman Of The Ulster County Legislature To Execute A Lease Agreement With Astor Services For Children & Families At Trudy Resnick Farber Center, Ellenville – Department Of Public Works (Buildings And Grounds)

Resolution Summary: This resolution authorizes the Chairman of the Ulster County Legislature to execute a lease agreement with Astor Services For Children & Families for 1230 SF of office space at the Trudy Resnick Farber Center in Ellenville, for a five-year term beginning 1/1/2019 and ending 12/31/2023. County Revenue \$13.5K

Resolution No. 456 – Authorizing The Chairman Of The Ulster County Legislature To Execute A Lease Agreement With Astor Services For Children & Families At The Golden Hill Office Building, Kingston – Department Of Public Works (Buildings And Grounds)

Resolution Summary: This resolution authorizes the Chairman of the Ulster County Legislature to execute a lease agreement with Astor Services For Children & Families for 2080 SF of office space at the Golden Hill Office Building, Kingston, for a five-year term beginning 1/1/2019 and ending 12/31/2023. County Revenue \$22.9K

Discussion: Commissioner Jackson provided a brief overview of the County revenue office space.

Motion No. 13: **Resolve to Approve Res. Nos. 453, 454, 455 and 456 for November 20, 2018**

Motion By: Legislator Nolan
Motion Seconded By: Legislator Greene

Voting In Favor: Legislators Fabiano, Greene, Litts, Nolan, Roberts
Voting Against: None
Votes in Favor: 5
Votes Against: 0
Disposition: **Resolutions ADOPTED 5-0**

Resolution No. 462: Approving The Exercise Of An Option To Extend The Primary Term Of The Lease Agreement With Spring Lake Fire Department For The Ulster County Central Auto Garage – Department Of Public Works (Buildings & Grounds)

Resolution Summary: This resolution authorizes the Chairman of the Ulster County Legislature to execute a lease agreement and any amendments with Spring Lake Fire Department for the UC Central Auto Garage located at 125 Maxwell Lane, Kingston for a renewal term of five years, beginning 9/15/2018 and ending 9/14/2023 at an annual rental cost of \$28,797.00.

Discussion:

Marc Rider noted this is the County lease for Central Auto through the Spring Lake Fire Department. Chairman Fabiano confirmed with Commissioner Jackson the building is sound and safe, noting work is done as needed. The parking lot could use work.

Motion No. 14: **Motion to ADOPT Resolution No. 462**
Motion By: Legislator Litts
Motion Seconded By: Legislator Nolan

Voting In Favor: Legislator Fabiano, Greene, Litts, Nolan, Roberts
Voting Against: None
Votes in Favor: 5
Votes Against: 0
Disposition: **Resolution ADOPTED**

Resolution No. 468: Establishing Capital Project No. 528 – Veteran’s Cemetery –Veteran Services Agency

Resolution Summary: This resolution establishes Capital Project No. 528 for professional architectural services for the design phase expanding the current Veteran Cemetery footprint, walkways, hardscaping, and create a committal shelter. An open-air pavilion structure, landscaping improvements including an additional paved area for an Honor Guard. \$110K 100% County. A Bond Resolution will be required.

Discussion:

Deputy Executive Rider noted in the next ten years we will run out of space. This design is for expansion of plots and a pavilion for veterans to perform services. The county received three responses thus far.

Motion No. 15: **Motion to ADOPT Resolution No. 468**

Motion By: Legislator Litts

Motion Seconded By: Legislator Nolan

Voting In Favor: Legislator Fabiano, Greene, Litts, Nolan, Roberts

Voting Against: None

Votes in Favor: 5

Votes Against: 0

Disposition: Resolution **ADOPTED**

New Business

UC Fairgrounds Handicap Parking Area - Pavement Discussion

A constituent of Legislator Roberts asked him if the Ulster County Fair Grounds plan to pave the handicap parking area. Legislator Litts noted there are plans to create (30) ADA parking stalls with access drive lanes totaling approximately 60,000 feet at a cost of \$165K – see pg. 17 of the 2019-2024 Capital Improvement Program, utilizing inhouse county employees for the installation. Although the plan calls for stabilizing grass parking areas using grass and ground reinforcement, it will meet ADA requirements. The justification not to use blacktop was listed as cost and the County’s commitment to the environment.

Upon the request of Legislator Roberts to expedite the project, Deputy Exec. Rider offered to re-evaluate the project start date - currently set for April 2020.

Also, Legislator Nolan inquired if electric charging stations are installed at the fairgrounds.

Adjournment

Deputy Chairman Greene asked if there was any other business, and hearing none;

Motion Made By: Legislator Litts

Motion Seconded By: Legislator Nolan

No. of Votes in Favor: 5

No. of Votes Against: 0

TIME: 7:32 PM

Respectfully submitted: Nettie Tomshaw, Legislative Staff

Minutes Approved: December 5, 2018