

**Public Works and Capital Projects Committee
Meeting Minutes**

DATE & TIME: October 3, 2018 – 6:00 PM
LOCATION: COB, 6th Floor, K. L. Binder Library
PRESIDING OFFICER: Deputy Chair Manna Jo Greene
LEGISLATIVE STAFF: Nettie Tomshaw
PRESENT: Legislators Nolan, Litts, Roberts, (Ronk left 6:35 PM)
ABSENT: Legislator Fabiano
QUORUM PRESENT: Yes

OTHER ATTENDEES: DPW Commissioner Thomas Jackson, Deputy County Executive Marc Rider, Director Planning Department Dennis Doyle, Deputy Director Emergency Services Everett Erichsen, UC Resident, NY Times Laura Cunningham

Deputy Chair Greene called the meeting to order at 6:00 PM.

Motion No. 1: **Moved to Approve the Minutes of the September 5, 2018**
Motion By: Legislator Nolan
Motion Seconded By: Legislator Ronk
Discussion: None
Voting In Favor: Legislators Greene, Litts, Nolan, Roberts
Voting Against: None
Votes in Favor: 5
Votes Against: 0
Disposition: Minutes **APPROVED**

Deputy Chair Greene discussed the Ulster County Fire Training Center process, noting a report sent to the Legislative body followed up by two memorandums from the Minority leader addressed to the County Executive. (memos provided to committee)

Deputy Chair Greene expressed the more we engage the public, the sooner the Fire Training Center will be resolved and built.

Chairman Ronk provided an overview whereas; see and support training (basic exterior firefighter operations) is currently ongoing at various fire departments throughout the County. The Walker Valley Fire Training Center (southern burn training center), and the Town of Ulster (northern burn training center) will provide the see and support operations training. The college location won't have any movement until after the Town of Ulster training center is complete. This location will be utilized for exterior firefighter operations.

Deputy Executive Rider and Chairman Ronk concurred the three locations are separate and apart projects within themselves. Legislator Ronk will call a special meeting if necessary.

Legislator Nolan attended the Planning Department informational meeting and came away with detailed information, graphs, charts and the ability to walk out and see the site. The meeting format allowed the public to informally ask any questions they may have. Committee discussion ensued.

Legislator Roberts expressed the full legislative body should be included in correspondence addressed to the County Executive – not just a single party. Legislators Greene and Nolan agree if one party has concerns the other caucus should be asked to sign on as well.

Legislator Litts summarized the process and the need to get things moving.

Resolutions for the October 16, 2018 Session of the Legislature

Resolution No. 392: Amending Capital Project No. 483, Fire Training Center – Amending The 2018-2023 Capital Improvement Program – Department Of Public Works (Building and Grounds)

Resolution Summary: This resolution amends Capital Project No. 483 authorizing expenditures exclusively for professional services - design, engineering and any needed environmental and legal work necessary for the design of the fire training center consistent with the County's responsibilities under SEQRA. A Bond resolution will be required. County \$315K.

Discussion:

Director Doyle provided an overview for final design work for the Town of Ulster site. His office has conducted several public meetings and mailings along with meeting the Town Board twice with the public present.

Legislator Nolan confirmed with ES Deputy Director Erichsen PFOA foam usage for training purposes was banned by the DEC back in April 2018. Only pellets and hay will be burned – for smoke and heat. Self-contained water within the building will be utilized and disposed of through some form of storm water separator (being discussed at this time).

Legislator Roberts confirmed with the Planning Director the County's alternative sites analysis identified three priority locations. The Stone Ridge location is only in the concept to draft preliminary stage/plan at this time. Once the County is ready to move to the next step they will engage the Town of Marbletown and begin the work with the local planning board and residents. Director Doyle also noted, the public through numerous FOIL's (eight or nine requests) including two residents represented by attorney's, have been provided every document available. Director Doyle expressed the involved residents have a wealth of understanding of where we are and what the County is doing.

Motion No. 2: **Motion to ADOPT Resolution No. 392**

Motion By: Legislator Litts

Motion Seconded By: Legislator Nolan

Voting In Favor: Legislator Greene, Litts, Nolan, Roberts, Ronk

Voting Against: None

Votes in Favor: 5

Votes Against: 0

Disposition: Resolution **ADOPTED**

Resolution No. 394: Approving The Execution Of A Contract In Excess Of \$50,000.00 Entered Into By The County – C.T. Male Associates – Department Of Public Works

Resolution Summary: This resolution approves the execution of a contract with C.T. Male Associates for design services required to complete the final design of the Fire Training Center Site located at 250 Ulster Landing Road. 50% County, 50% Other \$308.9K

Discussion: None

Motion No. 2: **Motion to ADOPT Resolution No. 394**

Motion By: Legislator Litts

Motion Seconded By: Legislator Ronk

Voting In Favor: Legislator Greene, Litts, Nolan, Roberts, Ronk

Voting Against: None

Votes in Favor: 5

Votes Against: 0

Disposition: Resolution **ADOPTED**

Resolution No. 395: Authorizing The Chairman Of The Ulster County Legislature To Execute An Easement And A Memorandum Of Agreement (MOA) With The Town Of Ulster, New York For A Fire Training Center – Department Of Public Works (Buildings and Grounds)

Resolution Summary: This resolution authorizes the Chairman of the Ulster County Legislature to execute an easement and a memorandum of agreement with the Town of Ulster for a Fire Training Center. \$30K Budgeted Capital Fund appropriations.

Discussion: None

Motion No. 2: **Motion to ADOPT Resolution No. 395**

Motion By: Legislator Litts

Motion Seconded By: Legislator Nolan

Voting In Favor: Legislator Greene, Litts, Nolan, Roberts, Ronk

Voting Against: None

Votes in Favor: 5

Votes Against: 0

Disposition: Resolution **ADOPTED**

Resolution No. 386: Authorizing The Chairman Of The Ulster County Legislature To Execute A Lease Agreement With Pine Professional Center, LLC, For Offices Of The County’s Probation Department – Department of Public Works (Buildings and Grounds)

Resolution Summary: This resolution authorizes the Chairman of the UC Legislature to renew a lease agreement with Pine Professional Center, LLC - office space for the County Probation Department. 1,308 SF of office space located at 124 Main St., New Paltz, for a five-year term 11/1/2018 through 10/31/2023. Annual cost \$17.02/SF, \$22,260.00.

Discussion:

Resolution Nos. 386 and 387 – the County leases a portion of the buildings.
Resolution Nos. 388 and 389 - the County owns the buildings – revenue dollars.
Legislator Nolan confirmed with Deputy Exec. Rider the County periodically evaluates leasing vs. owning County buildings in general.

Motion No. 2: **Motion for Discussion and to ADOPT Resolution No. 386**
Motion By: Legislator Litts
Motion Seconded By: Legislator Nolan

Voting In Favor: Legislator Greene, Litts, Nolan, Roberts, Ronk
Voting Against: None
Votes in Favor: 5
Votes Against: 0
Disposition: Resolution **ADOPTED**

Resolution No. 387: Authorizing The Chairman Of The Ulster County Legislature To Execute A Lease Amendment With Ulster Savings Bank, For Offices Of The County’s Public Defender – Department Of Public Works (Buildings And Grounds)

Resolution Summary: This resolution authorizes the Chairman of the UC Legislature to amend the current lease adding an additional 430 SF, totaling 768 SF of office space with Ulster Savings Bank for the County Public Defender’s Office located at 180 Schwenk Drive, Kingston. Term 11/1/2018 through 9/30/2018. Annual cost \$14.00/SF \$6,020.00 and an adjusted annual lease cost of \$67,452.00.

Discussion:

Deputy County Exec. Rider provided an overview whereas last month the County leased office space at this location. An additional 430 square feet of space became available that the Public Defender’s Office and Raise The Age could use. Coming down the pike is some Herald Herring settlement money from the State over the next five years from a class action lawsuit all counties will share in.

Motion No. 2: **Motion to ADOPT Resolution No. 387**
Motion By: Legislator Roberts
Motion Seconded By: Legislator Litts

Voting In Favor: Legislator Greene, Litts, Nolan, Roberts
Voting Against: None
Votes in Favor: 4
Votes Against: 0
Disposition: Resolution **ADOPTED**

Resolution No. 388: Authorizing The Chairman Of The Ulster County Legislature To Execute A Lease Agreement With Access: Supports For Living Inc. For Office Space To Provide Mental Health Services To The Community – Department Of Public Works (Buildings And Grounds)

Resolution Summary: This resolution authorizes the Chairman of the UC Legislature to execute a lease agreement with Access, a not-for-profit corporation which provides services for people facing disability challenges and mental illness. 126 SF of office space located at 50 Center Street, Ellenville for a five-year term beginning 11/1/2018 through 10/31/2023 at an annual cost of \$1386.00 – County Revenue.

Discussion:
Legislator Nolan confirmed the details of the lease agreement and location.

Motion No. 2: **Motion to ADOPT Resolution No. 388**
Motion By: Legislator Nolan
Motion Seconded By: Legislator Litts

Voting In Favor: Legislator Greene, Litts, Nolan, Roberts
Voting Against: None
Votes in Favor: 4
Votes Against: 0
Disposition: Resolution **ADOPTED**

Resolution No. 389: Authorizing The Chairman Of The Ulster County Legislature To Execute A Lease Agreement With Access: Supports For Living Inc., For Office Space To Provide Mental Health Services To The Community – Department Of Public Works (Buildings And Grounds)

Resolution Summary: This resolution authorizes the Chairman of the UC Legislature to execute a lease agreement with Access, a not-for-profit corporation to provide mental health services. 207 SF of office space located at Golden Hill for a five-year term beginning 11/1/2018 through 10/31/2023, \$11.00/SF at an annual cost of \$2277.00 – County Revenue.

Discussion: None

Motion No. 2: Motion to **ADOPT** Resolution No. 389
Motion By: Legislator Nolan
Motion Seconded By: Legislator Litts

Voting In Favor: Legislator Greene, Litts, Nolan, Roberts
Voting Against: None
Votes in Favor: 4
Votes Against: 0
Disposition: Resolution **ADOPTED**

Resolution No. 390: Amending Capital Project No. 475, Slope Analysis & Stabilization – Amending The 2018-2023 Capital Improvement Program – Department of Public Works (Highways And Bridges)

Resolution Summary: This resolution amends Capital Project No. 475, for slope analysis and stabilization work to remove bedrock. \$52K increase for additional construction inspection, construction, and construction supervision on Ohayo Mountain Road. The project does not pose a significant potential environmental impact and may be progressed as a Type II action, and does not require any further determination or procedure under SEQRA. Total project now \$1,224,480.00. A Bond resolution will be required.

Discussion:

Legislator Nolan confirmed this is a compilation of construction work needed to complete the job. Legislator Litts confirmed the survey site data for the retaining wall height was modified/corrected, thus additional building materials are required.

Motion No. 2: Motion to **ADOPT** Resolution No. 390
Motion By: Legislator Nolan
Motion Seconded By: Legislator Roberts

Voting In Favor: Legislator Greene, Litts, Nolan, Roberts
Voting Against: None
Votes in Favor: 4
Votes Against: 0
Disposition: Resolution **ADOPTED**

Old Business None

New Business

Deputy Chair Greene would like to recommend the committee have a discussion with Department Heads regarding the 2019 budget matter pertaining to this committee prior to the consultants feedback and the budget vote. Deputy Greene to follow up with Chairman Fabiano.

Adjournment

Deputy Chairman Greene asked if there was any other business, and hearing none;

Motion Made By: Legislator Litts
Motion Seconded By: Legislator Roberts
No. of Votes in Favor: 4
No. of Votes Against: 0

TIME: 6:47 PM

Respectfully submitted: Nettie Tomshaw, Legislative Staff
Minutes Approved: November 7, 2018