

**Public Works and Capital Projects Committee  
Meeting Minutes**

**DATE & TIME:** July 3, 2019 – 6:00 PM  
**LOCATION:** COB, 6<sup>th</sup> Floor, K. L. Binder Library  
**PRESIDING OFFICER:** Chair Laura Petit  
**LEGISLATIVE STAFF:** Nettie Tomshaw  
**PRESENT:** Legislators Nolan, Greene, Litts  
**ABSENT:** Legislator Fabiano  
**QUORUM PRESENT:** Yes

**OTHER ATTENDEES:** Deputy County Executive Marc Rider

Chair Petit called the meeting to order at 6:05 PM.  
Pledge of Allegiance to the Flag.

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**Motion No. 1:** Moved to Approve the Minutes of the June 5, 2019  
**Motion By:** Legislator Nolan  
**Motion Seconded By:** Legislator Litts  
**Discussion:** None  
**Voting In Favor:** Legislators Petit, Greene, Litts, Nolan  
**Voting Against:** None  
**Votes in Favor:** 4  
**Votes Against:** 0  
**Disposition:** Minutes **APPROVED**

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**Resolutions for the July 16, 2019 Session of the Legislature**

**Resolution No. 293:** Approving The Execution Of A Contract In Excess Of \$50,000.00 Entered Into By The County – Complete Building Solutions, Inc. – Department Of Public Works

**Resolution Summary:** This resolution approves the execution of a contract with Complete Building Solutions, Inc. for janitorial services for various County owned buildings. 100% County \$467K, 8/1/2019 – 7/31/2021

**Motion No. 2:** Motion to Discuss & ADOPT Resolution No. 293

**Motion By:** Legislator Nolan  
**Motion Seconded By:** Legislator Litts

**Discussion:**

Deputy County Executive Rider provided an overview, noting the list of buildings are included in Schedule A of the contract.

**Voting In Favor:** Legislator Petit, Greene, Litts, Nolan  
**Voting Against:** None  
**Votes in Favor:** 4  
**Votes Against:** 0  
**Disposition:** Resolution **ADOPTED**

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**Resolution No. 294:** Approving The Execution Of A Contract In Excess Of \$50,000.00 Entered Into By The County – 3M Company – Department Of Public Works

**Resolution Summary:** This resolution approves the execution of a contract with the 3M Company for the license of a web based traffic control device inventory and management system, and to perform an initial inventory of county-owned traffic control devices on County roads. The contract includes four tasks: Design and Implementation of a Traffic Control Device Inventory and Management System, Perform Initial Traffic Control Device Inventory, Data Verification, and Annual Website Hosting and Maintenance. 100% County \$176K, 8/1/2019 – 3/31/2020

**Motion No. 3: Motion to Discuss & ADOPT Resolution No. 294**  
**Motion By:** Legislator Nolan  
**Motion Seconded By:** Legislator Litts

**Discussion:**

Chair Petit and Legislator Nolan are pleased to advance beyond index cards. Deputy County Executive Rider also noted it is a big undertaking for the entire county – where signage is necessary and in excess, etc. Legislator Nolan speculated if there is any other funding resources to offset costs. Committee discussion ensued.

**Voting In Favor:** Legislator Petit, Greene, Litts, Nolan  
**Voting Against:** None  
**Votes in Favor:** 4  
**Votes Against:** 0  
**Disposition:** Resolution **ADOPTED**

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**Resolution No. 302:** Approving The Work Order With The Dormitory Authority Of The State Of New York (DASNY) For Design and Construction Phase Services For Phase 2 Of Campus Roof Project For Hardenburgh Hall Related To The Campus Roofs Capital Project No. 489 – Campus Roofs And Amending the 2019 Ulster County Capital Fund – SUNY Ulster

**Resolution Summary:** This resolution approves a work order with the Dormitory Authority of the State of NY (DASNY), Phase 2 design and construction for Campus Roofs Project - Hardenburgh Hall roof replacement, including hazardous materials testing, DASNY's in-house design, and DASNY construction phase services. \$1,600,000.00 50% County, 50% DASNY. A Bond Resolution will be required.

**Motion No. 4:**                   **Motion to Discuss & ADOPT Resolution No. 302**  
**Motion By:**                   Legislator Litts  
**Motion Seconded By:** Legislator Nolan

**Discussion:**

Deputy County Executive Rider provided an overview leading up to this phase. Legislator Greene asked for details regarding insulation and solar usage on the roof. Deputy Exec. Rider to inquire.

**Voting In Favor:**           Legislator Petit, Greene, Litts, Nolan  
**Voting Against:**           None  
**Votes in Favor:**           4  
**Votes Against:**           0  
**Disposition:**           Resolution **ADOPTED**

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**Resolution No. 304:** Authorizing The Chair Of The Ulster County Legislature To Enter Into A Lease Agreement With Ulster County Community College For The Public Safety Training Facility Located At 250 Ulster Landing Road In The Town Of Ulster – Department Of Public Works (Buildings And Grounds)

**Resolution Summary:** This resolution authorizes the Chair of the UC Legislature to enter into a lease agreement with UCCC for the Public Safety Training Facility, in the Town of Ulster. Annual Cost of \$10.00 for a period of (10) years, with an automatic renewal provision for an additional (10) years.

**Motion No. 5:**                   **Motion to Discuss & ADOPT Resolution No. 304**  
**Motion By:**                   Legislator Nolan  
**Motion Seconded By:** Legislator Litts

**Discussion:**

Chair Petit confirmed that classrooms will be available at the Ulster Landing site and at SUNY Ulster. Deputy County Executive Rider noted to receive matched capital state funds the site needs to be a leased SUNY facility. The college will provide janitorial services and the County will provide maintenance. The administration building on premise is being evaluated – renovate or replace. Legislator Nolan noted language used within the draft lease agreement in Schedule B may need clarification – regarding tenant vs. vendor, landlord and Section 104 minor typos, etc. Per Legislator Greene's request, Deputy County Exec. Rider will forward the Memorandum of Understanding, "MOU" via the committee clerk.

**Voting In Favor:** Legislator Petit, Greene, Litts, Nolan  
**Voting Against:** None  
**Votes in Favor:** 4  
**Votes Against:** 0  
**Disposition:** Resolution **ADOPTED**

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**Resolution No. 305:** Authorizing The Chair Of The Ulster County Legislature To Execute A Lease With Ulster Savings Bank For Space To Be Used By The Board Of Elections – Department Of Public Works (Buildings And Grounds)

**Resolution Summary:** This resolution authorizes the Chair of the UC Legislature to execute a lease agreement with the Ulster Savings Bank for space (3,566 SF), to be used by the UC Board of Elections Offices located at 284 Wall Street, Kingston. \$49,920.00, 1-Year Term 8/14/2019 – 8/13/2020.

**Motion No. 6:** **Motion to Discuss & ADOPT Resolution No. 305**  
**Motion By:** Legislator Litts  
**Motion Seconded By:** Legislator Nolan

**Discussion:**

Legislator Petit confirmed there is no County building available for the Board of Elections office to relocate at this time. The one year lease including heat and electric is a short-term fix. Location and accessibility is key. Rent increased \$5.00/SF matching the same rate as the Public Defender's office – same building. The expiring lease was agreed upon 5-years ago.

**Voting In Favor:** Legislator Petit, Greene, Litts, Nolan  
**Voting Against:** None  
**Votes in Favor:** 4  
**Votes Against:** 0  
**Disposition:** Resolution **ADOPTED**

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**Resolution No. 306:** Authorizing Additional Funding For Capital Project No. 528 – Veteran's Cemetery To Meet The Environmental And Permitting Requirements, And Seeking Lead Agency Status Under the New York State Environmental Quality Review Act (SEQRA) – Veteran Services Agency

**Resolution Summary:** This resolution authorizes additional funding for the Veteran's Cemetery, located on Plains Road in the Town/Village of New Paltz for environmental and permitting requirements in order to expand and make future improvements. Environmental Services \$42K. A Bond Resolution will be required.

**Motion No. 7:**                **Motion to Discuss & ADOPT Resolution No. 306**  
**Motion By:**                 Legislator Nolan  
**Motion Seconded By:** Legislator Litts

**Discussion:**

Deputy County Exec. Rider explained this resolution covers Environmental services for SEQRA review only – adding \$42K. The preferred expanded location cemetery will be across the street in the village, whereas currently the Veteran Cemetery used is in the town. This new location will allow for walkways, hardscaping, and a committal shelter to be built in the amount of \$110K. Deputy County Exec. will forward the design firm’s name.

**Voting In Favor:**            Legislator Petit, Greene, Litts, Nolan  
**Voting Against:**            None  
**Votes in Favor:**             4  
**Votes Against:**             0  
**Disposition:**                Resolution **ADOPTED**

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**New/Old Business**

Deputy County Exec. Rider provided an update on the UCAT bus route per Legislator Greene’s request to revisit possibly busing to Ponckhockie. Marc noted the County could have done a better job with the rollout and communicating with the public in general, along with posting signage at the old stops no longer a part of the route system. The County will review the route performance ridership in three months. On-demand smaller bus service (two dispatchers), with a minimum one hour call ahead (that are not in the Red, Yellow or Blue routes), will pick you up at your home and drop you off at the nearest bus route stop. City of Kingston area on demand service cost .50 cents through the end of the year and no cost for regular City of Kingston service through December. Next year the fee will be \$1.50 for on-demand service. Kingston’s ridership was 80,000/annually, the County anticipates 200,000 riders over the first year.

**Adjournment**

Chairwoman Petit asked if there was any other business, and hearing none;

**Motion Made By:**            Legislator Nolan  
**Motion Seconded By:** Legislator Litts  
**No. of Votes in Favor:** 4  
**No. of Votes Against:** 0

**TIME:**     6:45 PM  
Respectfully submitted: Nettie Tomshaw, Legislative Staff  
Minutes Approved: August 7, 2019