

**Public Works and Capital Projects Committee
Meeting Minutes**

DATE & TIME: February 5, 2020 – 6:30 PM
LOCATION: COB, 6th Floor, K. L. Binder Library
PRESIDING OFFICER: Chair Dean Fabiano
LEGISLATIVE STAFF: Nettie Tomshaw
PRESENT: Legislators Greene, Cahill, Heppner, Litts
ABSENT: None
QUORUM PRESENT: Yes

OTHER ATTENDEES: Legislator John Gavaris, Deputy County Executive Marc Rider, Finance Commissioner Burt Gulnick, DPW Commissioner Tom Jackson, DPW Deputy Comm. Finance Don Quesnell, DPW Field Operations Mgr. Brendan Masterson, VP Administrative Services SUNY Ulster Jamie Capuano

Chair Fabiano called the meeting to order at 6:30 PM.
Chair Fabiano asked Legislator Litts to lead the pledge of allegiance to the flag.

Motion No. 1: **Moved to Approve Minutes of the December 4, 2019 Meeting**
Motion By: Legislator
Motion Seconded By: Legislator
Discussion: None
Voting In Favor: Legislators Fabiano, Greene, Cahill, Heppner, Litts
Voting Against: None
Votes in Favor: 5
Votes Against: 0
Disposition: Minutes **APPROVED**

Resolutions for the February 18, 2020 Session of the Legislature

Resolution No. 27: Approving The Execution Of A Work Order With The Dormitory Authority Of The State Of New York (DASNY) Related To Capital Project No. 486 – Window Replacement Project – Amending Capital Project No. 486 – Window Replacement Project For Jacob Hardenbergh Hall – Amending The Capital Fund Budget – SUNY Ulster

Resolution Summary: This resolution approves the execution of a work order with DASNY related to Capital Project No. 486 for the increased scope of window replacement project at Jacob Hardenbergh Hall, SUNY Stone Ridge campus – \$150K 50% State Dormitory Authority. A Bond Resolution will be required.

Motion No. 2: **Motion to Discuss and Adopt Resolution No. 27**
Motion By: Legislator Litts
Motion Seconded By: Legislator Heppner

Discussion: None

Voting In Favor: Legislator Fabiano, Greene, Cahill, Heppner, Litts
Voting Against: None
Votes in Favor: 5
Votes Against: 0
Disposition: Resolution **ADOPTED**

Resolution No. 59: Establishing Capital Project No. 564 – Purchase And Implementation Of A Real Property Tax Collection & Delinquency Enforcement System – Department Of Finance

Resolution Summary: This resolution establishes Capital Project No. 564 to replace the existing in-house created tax collection and delinquency enforcement system that will no longer be able to be stored on the current servers or supported by the Information Service Department staff. The new software will allow for online public access to accounts and have the ability to pay online. \$575K County Revenue. A Bond Resolution will be required.

Motion No. 3: **Motion to Discuss Resolution No. 59**
Motion By: Legislator Heppner
Motion Seconded By: Legislator Greene

Discussion: Commissioner Gulnick provided a brief overview.

Motion No. 4: **Motion to Adopt Resolution No. 59**
Motion By: Legislator Litts
Motion Seconded By: Legislator Cahill

Voting In Favor: Legislator Fabiano, Greene, Cahill, Heppner, Litts
Voting Against: None
Votes in Favor: 5
Votes Against: 0
Disposition: Resolution **ADOPTED**

Resolution No. 35: Amending Capital Project No. 482 – Countywide Radio System – Department Of Emergency Communications / Emergency Management

Resolution Summary: This resolution amends Capital Project No. 482 for the countywide radio system improvements and sustainment of the Land Mobile Radio Systems (LMR) implementation and maintenance of components supporting interoperability, continuous training and exercise. \$563.3K, 100% NYS reimbursed. A Bond Resolution will be required.

Motion No. 5: Motion to Discuss and Adopt Resolution No. 35

Motion By: Legislator Litts

Motion Seconded By: Legislator Heppner

Discussion: None

Voting In Favor: Legislator Fabiano, Greene, Cahill, Heppner, Litts

Voting Against: None

Votes in Favor: 5

Votes Against: 0

Disposition: Resolution **ADOPTED**

Resolution No. 37: Declaring Ulster County’s Intent To Act As Lead Agency Under New York State Environmental Quality Review Act (SEQRA) For The Construction Of A Public Safety Radio Tower And Appurtenances To Be Located At 35 Quarry Road, Saugerties, New York – Emergency Communications / Emergency Management

Resolution Summary: This resolution declares Ulster County as lead agency for the construction of a public safety radio tower and appurtenances located at 35 Quarry Rd. in Saugerties. No financial impact.

Motion No. 6: Motion to Discuss Resolution No. 37

Motion By: Legislator Heppner

Motion Seconded By: Legislator Litts

Discussion: Chair Fabiano noted Supervisor Costello is pleased the county will act as lead agency, noting Marc Rider answered Legislator Greene’s question regarding potential involved agencies – most likely Town of Saugerties and the DEC could be involved. The tower will be designed to carry a heavier load allowing for additional communications.

Motion No. 7: Motion to Adopt Resolution No. 37

Motion By: Legislator Fabiano

Motion Seconded By: Legislator Litts

Voting In Favor: Legislator Fabiano, Greene, Cahill, Heppner, Litts

Voting Against: None

Votes in Favor: 5

Votes Against: 0

Disposition: Resolution **ADOPTED**

Resolution No. 40: Amending Capital Project No. 519 – Ulster County Law Enforcement Center Energy Upgrades – Amending The 2020 Capital Fund Budget – Department of Public Works (Buildings & Grounds)

Resolution Summary: This resolution amends Capital Project No. 519 for energy upgrades to improve energy efficiencies throughout the UC Law Enforcement Center with the installation of natural gas piping from the newly installed natural gas main to its current boilers housed inside the LEC. \$108K, 100% County Revenue. A Bond Resolution will be required.

Motion No. 8: Motion to Discuss and Adopt Resolution No. 40
Motion By: Legislator Fabiano
Motion Seconded By: Legislator Greene

Discussion: Chair Fabiano confirmed this is a dedicated gas line for the LEC. Legislator Litts abstained.

Voting In Favor: Legislator Fabiano, Greene, Cahill, Heppner
Voting Against: None
Votes in Favor: 4
Votes Against: 0
Abstention: 1 (Litts)
Disposition: Resolution **ADOPTED**

Resolution No. 42: Establishing Capital Project No. 556 Relocation Of Various Departments – Department Of Public Works (Buildings & Grounds)

Resolution Summary: This resolution establishes Capital Project No. 556 to relocate at this time the UC Information Services Dept. from So. Manor Ave., Kingston to the BRC. \$165K 100% County Revenue. A Bond Resolution will be required.

Motion No. 9: Motion to Discuss and Adopt Resolution No. 42
Motion By: Legislator Fabiano
Motion Seconded By: Legislator Greene

Discussion: Marc Rider provided an overview of the 3 million-dollar capital project whereas, this resolution will relocate the Information Services Department from Manor Ave. to the back of the BRC using mostly inhouse labor. The Manor Ave. building was made surplus and its ownership is in UCEDA. Fiber Optic lines will need to be re-routed to extend from the LEC to the BRC. It will take some time.

Voting In Favor: Legislator Fabiano, Greene, Cahill, Heppner, Litts
Voting Against: None
Votes in Favor: 5
Votes Against: 0
Disposition: Resolution **ADOPTED**

Resolution No. 44: Establishing Capital Project No. 558 – Card Readers For Substations – Department Of Public Works (Buildings & Grounds)

Resolution Summary: This resolution establishes Capital Project No. 558 for the installation of badge readers on doors and substations buildings to upgrade employee security access to tools, equipment and computer inventory. An internal audit provided this recommendation. \$44K, 100% County Revenue. A Bond Resolution will be required.

Motion No. 10: **Motion to Discuss and Adopt Resolution No. 44**
Motion By: Legislator Litts
Motion Seconded By: Legislator Greene

Discussion: Marc Rider and Tom Jackson provided an overview – funds will be under \$50K so won't be coming before the legislature for approval.

Voting In Favor: Legislator Fabiano, Greene, Cahill, Heppner, Litts
Voting Against: None
Votes in Favor: 5
Votes Against: 0
Disposition: Resolution **ADOPTED**

Resolution No. 46: Establishing Capital Project No. 559 – Bridge Flag Response – Department Of Public Works (Highways And Bridges)

Resolution Summary: This resolution establishes Capital Project No. 559 for repair of UC bridge DOT inspections that require the attention of yellow and red flag matters supporting public safety. \$100K, 100% County Revenue. A Bond Resolution will be required.

Motion No. 11: **Motion to Discuss and Adopt Resolution No. 46**
Motion By: Legislator Litts
Motion Seconded By: Legislator Heppner

Discussion: Tom Jackson provided an overview. Typically, DPW receives (7) yellow and (1) or (2) red flags annually.

Voting In Favor: Legislator Fabiano, Greene, Cahill, Heppner, Litts
Voting Against: None
Votes in Favor: 5
Votes Against: 0
Disposition: Resolution **ADOPTED**

Resolution No. 48: Amending The 2020-2025 Capital Improvement Program – Establishing Capital Project No. 560 – DPW Large Culvert Inspections – Amending The 2020 Capital Fund Budget – Department Of Public Works

Resolution Summary: This resolution amends the 2020-2025 Capital Improvement Program to establish Capital Project No. 560 for DPW large culvert inspections. UC has 152 large culverts which span between 5 ft. and 20 ft. \$48K 100% County Revenue. A Bond Resolution will be required.

Motion No. 12: **Motion to Discuss and Adopt Resolution No. 48**
Motion By: Legislator Litts
Motion Seconded By: Legislator Heppner

Discussion: Legislator Litts /Brenden Masterson confirmed this is for a full inventory/assessment of where the county is at. This goes hand and hand with town flood mitigation work.

Voting In Favor: Legislator Fabiano, Greene, Cahill, Heppner, Litts
Voting Against: None
Votes in Favor: 5
Votes Against: 0
Disposition: Resolution **ADOPTED**

Resolution No. 50: Establishing Capital Project No. 561 – 2020 DPW Bridge Program – Department Of Public Works (Highways And Bridges)

Resolution Summary: This resolution establishes Capital Project No. 561 for the 2020 UC DPW Bridge Program for one of three deficient bridges - replacing the existing superstructure for the Floyd Ackert Bridge #195, located in the Town of Esopus. \$175K County Revenue. A Bond Resolution will be required.

Motion No. 13: **Motion to Discuss and Adopt Resolution No. 50**
Motion By: Legislator Litts
Motion Seconded By: Legislator Greene

Discussion: Legislator Cahill confirmed this is for the Floyd Ackert Bridge, Town of the Esopus. Legislator Litts requested the New Paltz Carmine LaBerta bridge final costs savings compared to putting it out to bid.

Voting In Favor: Legislator Fabiano, Greene, Cahill, Heppner, Litts
Voting Against: None
Votes in Favor: 5
Votes Against: 0
Disposition: Resolution **ADOPTED**

Resolution No. 52: Amending The 2020-2025 Capital Improvement Program – Establishing Capital Project No. 562 – Various Embankment Repairs – Amending The 2020 Capital Fund Budget – Department Of Public Works

Resolution Summary: This resolution amends the 2020-2025 Capital Improvement Program establishing Capital Project No. 562 for embankment stabilization on Route No. 49 & 54 located in the Town of Hardenburgh using steel sheeting for stabilization and in-house equipment and labor. \$153K County Revenue. A Bond Resolution will be required.

Motion No. 14: **Motion to Discuss Resolution No. 52**
Motion By: Legislator Litts
Motion Seconded By: Legislator Greene

Discussion: Legislator Litts confirmed materials to be used.

Motion No. 15: **Motion to Adopt Resolution No. 52**
Motion By: Legislator Litts
Motion Seconded By: Legislator Heppner

Voting In Favor: Legislator Fabiano, Greene, Cahill, Heppner, Litts
Voting Against: None
Votes in Favor: 5
Votes Against: 0
Disposition: Resolution **ADOPTED**

Resolution No. 54: Establishing Capital Project No. 563 – Pavement Preservation Of Various Roads – Department Of Public Works (Highways And Bridges)

Resolution Summary: This resolution establishes Capital Project No. 563 for pavement preservation of various UC roads. \$650K, County Revenue. A Bond Resolution will be required.

Motion No. 16: **Motion to Discuss and Adopt Resolution No. 54**
Motion By: Legislator Litts
Motion Seconded By: Legislator Heppner

Discussion: Brendan Masterson provided an overview of DPW’s pavement preservation methodology using chip seal – cold mix, true hot mix asphalt, crack seal, fiber mat, and fiber reinforce micro-surfacing - extending the surface life of the road. Commissioner Jackson praised Brendan’s work and knowledge helping move the county forward with pavement preservation methods.

Voting In Favor: Legislator Fabiano, Greene, Cahill, Heppner, Litts
Voting Against: None
Votes in Favor: 5
Votes Against: 0
Disposition: Resolution **ADOPTED**

Resolution No. 68: Approving The Execution Of A Contract In Excess Of \$50,000.00 Entered Into By The County – Southeast Plumbing Corp. – Department Of Public Works

Resolution Summary: This resolution approves the execution of a contract with Southeast Plumbing Corp. to install natural gas piping for the UCLEC boilers. 100% County \$97.8K. A Bond Resolution will be required. Contract term 3/1/2020 – 12/31/2020.

Motion No. 17: **Motion to Discuss and Adopt Resolution No. 68**
Motion By: Legislator Heppner
Motion Seconded By: Legislator Cahill

Discussion: Legislator Litts abstained.

Voting In Favor: Legislator Fabiano, Greene, Cahill, Heppner
Voting Against: None
Votes in Favor: 4
Votes Against: 0
Abstention: 1 (Litts)
Disposition: Resolution **ADOPTED**

Resolution No. 69: Approving The Execution Of A Contract In Excess Of \$50,000.00 Entered Into By The County – Peckham Road Corp. – Department Of Public Works

Resolution Summary: This resolution approves the execution of a contract with Peckham Road Corp. for chip seal. 100% County anticipates exceeding \$50K. Contract term 4/1/2020 – 3/31/2021.

Motion No. 18: **Motion to Discuss and Adopt Resolution No. 69**
Motion By: Legislator Litts
Motion Seconded By: Legislator Heppner

Discussion: None

Voting In Favor: Legislator Fabiano, Greene, Cahill, Heppner, Litts
Voting Against: None
Votes in Favor: 5
Votes Against: 0
Disposition: Resolution **ADOPTED**

Resolution No. 70: Approving The Execution Of A Contract In Excess Of \$50,000.00 Entered Into By The County – Highway Rehabilitation Corp. – Department Of Public Works

Resolution Summary: This resolution approves the execution of a contract with Highway Rehabilitation Corp. for hot-in-place asphalt recycling. 100% County anticipates exceeding \$50K. Contract term 4/1/2020 – 3/31/2021.

Motion No. 19: **Motion to Discuss and Adopt Resolution No. 70**
Motion By: Legislator Litts
Motion Seconded By: Legislator Cahill

Discussion: None

Voting In Favor: Legislator Fabiano, Greene, Cahill, Heppner, Litts
Voting Against: None
Votes in Favor: 5
Votes Against: 0
Disposition: Resolution **ADOPTED**

Resolution No. 71: Approving The Execution Of A Contract Amendment In Excess Of \$50,000.00 Entered Into By The County – Callanan Industries, Inc. – Department Of Public Works

Resolution Summary: This resolution approves the execution of a contract #2 amendment with Callanan Industries, Inc. to extend the term of agreement for in-place asphalt paving. 100% County anticipates exceeding \$50K. Contract term 3/31/2020 – 3/31/2021.

Motion No. 20: **Motion to Discuss and Adopt Resolution No. 71**
Motion By: Legislator Litts
Motion Seconded By: Legislator Heppner

Discussion: Legislator Cahill confirmed this contract is for materials and services. We bid them out beating OGS pricing. Funded through Chips and Pave New York.

Voting In Favor: Legislator Fabiano, Greene, Cahill, Heppner, Litts
Voting Against: None
Votes in Favor: 5
Votes Against: 0
Disposition: Resolution **ADOPTED**

Resolution No. 72: Approving The Execution Of A Contract Amendment In Excess Of \$50,000.00 Entered Into By The County – Gorman Bros., Inc. – Department Of Public Works

Resolution Summary: This resolution approves the execution of a contract #1 amendment with Gorman Bros., Inc. to extend the term of agreement for cold in-place asphalt recycling. 100% State, County anticipates exceeding \$50K. Contract term 3/31/2020 – 3/31/2021.

Motion No. 21: **Motion to Discuss and Adopt Resolution No. 72**
Motion By: Legislator Litts
Motion Seconded By: Legislator Heppner

Discussion: Legislator Litts asked that the committee be updated at each PWCP meeting with the construction road schedule.

Voting In Favor: Legislator Fabiano, Greene, Cahill, Heppner, Litts
Voting Against: None
Votes in Favor: 5
Votes Against: 0
Disposition: Resolution **ADOPTED**

Resolution No. 73: Approving The Execution Of A Contract Amendment In Excess Of \$50,000.00 Entered Into By The County – Peckham Road Corp. – Department Of Public Works

Resolution Summary: This resolution approves the execution of a contract #2 amendment with Peckham Road Corp. for reclamation services. 100% County- anticipates exceeding \$50K. Contract term 3/31/2020 – 3/31/2021.

Motion No. 22: **Motion to Discuss and Adopt Resolution No. 73**
Motion By: Legislator Litts
Motion Seconded By: Legislator Heppner

Discussion: None

Voting In Favor: Legislator Fabiano, Greene, Cahill, Heppner, Litts
Voting Against: None
Votes in Favor: 5
Votes Against: 0
Disposition: Resolution **ADOPTED**

Resolution No. 74: Approving The Execution Of A Contract Amendment In Excess Of \$50,000.00 Entered Into By The County – A. Colarusso & Son, Inc. – Department Of Public Works

Resolution Summary: This resolution approves the execution of a contract #2 amendment with A. Colarusso & Son, Inc. for pavement milling and planning. 100% County - anticipates exceeding \$50K. Contract term 3/31/2020 – 3/31/2021.

Motion No. 23: **Motion to Discuss and Adopt Resolution No. 74**
Motion By: Legislator Litts
Motion Seconded By: Legislator Heppner

Discussion: None

Voting In Favor: Legislator Fabiano, Greene, Cahill, Heppner, Litts
Voting Against: None
Votes in Favor: 5
Votes Against: 0
Disposition: Resolution **ADOPTED**

Resolution No. 75: Approving The Execution Of A Contract In Excess Of \$50,000.00 Entered Into By The County – Gorman Bros., Inc. – Department Of Public Works

Resolution Summary: This resolution approves the execution of a contract with Gorman Bros., Inc. for paver placed surface treatment. 100% County - anticipates exceeding \$50K. Contract term 4/1/2020 – 3/31/2021.

Motion No. 24: **Motion to Discuss and Adopt Resolution No. 75**
Motion By: Legislator Litts
Motion Seconded By: Legislator Heppner

Discussion: None

Voting In Favor: Legislator Fabiano, Greene, Cahill, Heppner, Litts
Voting Against: None
Votes in Favor: 5
Votes Against: 0
Disposition: Resolution **ADOPTED**

Resolution No. 76: Approving The Execution Of A Contract In Excess Of \$50,000.00 Entered Into By The County – Gorman Bros., Inc. – Department Of Public Works

Resolution Summary: This resolution approves the execution of a contract with Gorman Bros., Inc. for fiber reinforced micro-surfacing. 100% County - anticipates exceeding \$50K. Contract term 4/1/2020 – 3/31/2021.

Motion No. 25: **Motion to Discuss and Adopt Resolution No. 76**
Motion By: Legislator Litts
Motion Seconded By: Legislator Heppner

Discussion: Brendan explained this newest product is superior, higher friction than asphalt, using stone dust as the aggregate for fiber reinforce micro-surfacing, extending the road life.

Voting In Favor: Legislator Fabiano, Greene, Cahill, Heppner, Litts
Voting Against: None
Votes in Favor: 5
Votes Against: 0
Disposition: Resolution **ADOPTED**

Resolution No. 77: Approving The Execution Of A Contract Amendment In Excess Of \$50,000.00 Entered Into By The County – Seneca Pavement Marking, Inc. – Department Of Public Works

Resolution Summary: This resolution approves the execution of a contract #1 amendment with Seneca Pavement Marking, Inc. for pavement marking. 100% County - anticipates exceeding \$50K. Contract term 3/31/2020 – 3/31/2021.

Motion No. 26: **Motion to Discuss and Adopt Resolution No. 77**
Motion By: Legislator Litts
Motion Seconded By: Legislator Cahill

Discussion: Chair Fabiano noted this contract is for line marking on county roads. Legislator Litts confirmed the contract can be extended an additional two years.

Voting In Favor: Legislator Fabiano, Greene, Cahill, Heppner, Litts
Voting Against: None
Votes in Favor: 5
Votes Against: 0
Disposition: Resolution **ADOPTED**

Resolution No. 78: Approving The Execution Of A Contract Amendment In Excess Of \$50,000.00 Entered Into By The County – L.W. Tree Service, Inc. – Department Of Public Works

Resolution Summary: This resolution approves the execution of a contract #2 amendment with L.W. Tree Service, Inc. for the removal of hazardous trees. 100% County \$85K, Contract term 12/15/2019 – 7/30/2020. Overall contract amount total \$267.7K

Motion No. 27: **Motion to Discuss and Adopt Resolution No. 78**
Motion By: Legislator Litts
Motion Seconded By: Legislator Heppner

Discussion: Chair Fabiano provided an overview. Legislator Heppner confirmed this contract continues to be for the removal of ash trees along county roads due to the exotic emerald ash borer beetle that feeds on ash species. Also, for the past five years the destruction of ash trees continues to spread throughout Ulster County.

Voting In Favor: Legislator Fabiano, Greene, Cahill, Heppner, Litts
Voting Against: None
Votes in Favor: 5
Votes Against: 0
Disposition: Resolution **ADOPTED**

Old / New Business

- Legislator Greene reminded funding was allocated for a feasibility study for county building roofs with solar. Marc Rider will advise once the process begins.
- Marc Rider provided an update on the Fire Training Center:
 - Currently 80% complete, planning on mid-March 2020 for substantial completion not including administrative building.
 - A modular building will be constructed on site with an added basement.
 - Bids to go out shortly – not appearing to be cheaper than utilizing the current bldg. Estimates to renovate came in over \$1 million.
 - Life span of a permanent modular structure is comparable to stick built.
 - Ensure energy efficiency as much as possible – Legislator Greene
 - Legislator’s would like to visit the site.
- Legislator Litts expressed state highway safety/constituent concerns are ongoing in Highland- Rt. 299 corridor from Lilly Lake Road down to North Chodikee Lake Road, (by the Trooper barracks’)
- Marc Rider is in contact with AT&T to correct/update GPS navigation for BRC routing of vehicles – ref. Otis Street resident concerns. Signage will be installed and within 48hrs Apple maps will be in touch.
- Chair Fabiano expressed on Blue Mountain county road east to west in Saugerties in front of the Rip Van Winkle camp ground a couple of lengths of guardrail need to be installed to protect vehicles from sliding into a 400ft. ditch line. DPW to evaluate.

Adjournment

Chair Fabiano asked if there was any other business, and hearing none;

Motion Made By: Legislator Litts
Motion Seconded By: Legislator Cahill
No. of Votes in Favor: 5
No. of Votes Against: 0

TIME: 7:20 PM

Respectfully submitted: Nettie Tomshaw, Legislative Staff

Minutes Approved: March 4, 2020