

# Local Law Number 3 Of 2020

## County of Ulster

### **A Local Law Amending Local Law No. 2 Of 2006 (A Local Law Adopting A County Charter Form Of Government For The County Of Ulster, State Of New York) And Amending Local Law No. 10 Of 2008 (A Local Law Adopting An Administrative Code For The County Of Ulster, State Of New York), To Require Submission Of Departmental Budget Estimates From Elected Officials And Department Heads To The Legislature**

**BE IT ENACTED**, by the Legislature of the County of Ulster, as follows:

#### **SECTION 1. LEGISLATIVE INTENT.**

The Ulster County Legislature is the legislative, appropriating and policy-determining body of the County. Pursuant to the Ulster County Charter, the Legislature is empowered to make appropriations, levy taxes, incur indebtedness and adopt a budget, including a capital program.

The Legislature has a short timeframe in which it must consider and adopt the proposed budget each year. The Ulster County Legislature believes that receiving estimates from both elected and appointed department heads will facilitate review, enhance due diligence, and allow for extra time to ensure taxpayer dollars are appropriately and effectively budgeted.

#### **SECTION 2.**

Sections C-33 of the Ulster County Charter and A4-3 of the Ulster County Administrative Code shall be amended as follows:

§ C-33 (§ A4-3) Departmental, agency, office or unit estimates.

The head of each department, agency, office or unit of County government shall submit to the County Executive, in writing, and through such channels and processes as specified by him or her, an overall estimate for that department, agency, office or unit and estimates by program within that department, agency, office or unit of expected expenses and expected revenues for the next ensuing fiscal year. A copy of said estimates from each department, agency, office or unit shall be simultaneously submitted to the Clerk of the Legislature. These estimates shall be called "departmental estimates" and shall be organized with proposed grand totals of expenses and revenues for personnel services and other than personnel services for the department, agency, office or unit and proposed subtotal appropriations for

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personnel services and other than personnel services for each program within each department, agency, office or unit. A statement of actual expenses and actual revenues for the immediately preceding completed fiscal year, budgeted expenditures and revenues for the current fiscal year, and expenditures and revenues to date for the current fiscal year shall be included in departmental submission, prepared in the same specified format for comparison purposes. Each departmental estimate of expenses and revenue by program shall be supported by such other detail and other supporting information concerning the economy, efficiency and effectiveness of departmental performance as the County Executive shall require. Departmental estimates shall be public records and shall at all reasonable times be open to public inspection.

**SECTION 3. SEVERABILITY.**

In the event that any portion of this local law is found to be invalid, such finding will not have any effect on either the remaining portions or applications of this local law or any provisions of the Ulster County Charter and Ulster County Administrative Code, which shall remain in full force and effect.

**SECTION 4. EFFECTIVE DATE.**

This Local Law shall take effect upon filing with the Secretary of State.

**Adopted by the County Legislature: June 16, 2020**

**Deemed Approved by the County Executive: July 17, 2020**

**Filed with New York State Department of State: August 7, 2020**