

**Legislative Programs, Education and Community Services Committee
Regular Meeting Minutes**

DATE & TIME: December 9, 2019 – 6:30pm
LOCATION: Ulster County Office for the Aging
10003 Development Court, Kingston, New York 12401
PRESIDING OFFICER: Chairman James Delaune
RECORDER: Jerry Sheehan, Assistant to Vice Presidents of Academic Affairs &
Enrollment Management, SUNY Ulster
PRESENT: Deputy Chair Haynes, Legislators Collins, Donaldson, Wawro
ABSENT: Legislator Bartels
QUORUM PRESENT: Yes

OTHER ATTENDEES: Jamie Capuano, Vice President for Administrative Services,
SUNY Ulster
Jen Zell, Executive Assistant to President Alan Roberts, SUNY
Ulster & Secretary to Board of Trustees, Ulster Community
College
Susan Koppenhaver, Director, Office for the Aging
Mark A. Cozzupoli

Deputy Chair Haynes called the meeting to order at 6:35pm

Motion No 1: Moved to Approve the Minutes of the December 9, 2019 Meeting
Motion By: Legislator Donaldson
Motion Seconded By: Legislator Wawro
Discussion: None
Voting in Favor: Legislators Delaune, Haynes, Collins, Donaldson, and Wawro
Voting Against: None
Votes in Favor: 5
Votes Against: 0
Disposition: Minutes Approved

Chairman Delaune noted the absence of Dr. Alan Roberts, President of SUNY Ulster who, according to his Executive Assistant Jenn Zell, is convalescing at home due to successful knee replacement surgery. Chairman Delaune, on behalf of the Legislators, wished Dr. Roberts well.

Chairman Delaune stated that he met with Dr. Roberts regarding concerns expressed at the caucus that the Environmental Studies program at the college may be eliminated. In fact, it is

not being eliminated. It is undergoing a standard review as every program at the college ultimately undergoes. Chairman Delaune reported that the college is willing to work with the greater environmental community to discuss opportunities for employment and assist with guiding the program. Jenn Zell thanked Chairman Delaune and the Legislators. She confirmed Chairman Delaune's statements regarding the Environmental Studies program and added that the college is seeking to convene a round table sometime after January 2020 to discuss work force needs/training needs/possible internships in Environmental Studies. Chairman Delaune reported that both Dr. Schuster from Black Rock Forest and Scott Kupit from DEC mentioned there may be opportunities for water operators in the near future. Legislator Donaldson asked whether the college offers water certification. Jenn Zell replied that it is offered through Continuing Education. She offered to send Legislator Donaldson more information on that program.

Jamie Capuano, SUNY Ulster Vice President for Administrative Services described the SUNY system fiscal stress test model for community colleges. Vice President Capuano explained that Clinton & Sullivan are reported to be in immediate fiscal stress with negative fund balances. Suffolk & Rockland are in the 12 month – 24 month range. Most colleges are listed in the 24 month – 36 month [in our area Orange, Hudson Valley, Dutchess & Columbia-Green]. Vice President Capuano reported that SUNY Ulster is categorized in the “no short term danger” list together with Corning, Erie, FIT, Genesee, Herkimer, Jamestown, Monroe, Niagara, North Country, Onondaga, Schenectady & Westchester. She noted that of all the colleges listed in the “no short term danger” list, SUNY Ulster is the only one in our area listed as such. She thanked the Legislators for their support of SUNY Ulster. Legislator Donaldson asked why FIT is on that list causing the county to be charged back. Vice President Capuano stated that the State has not moved recently to move them from that list. Vice President Capuano did state that SUNY Ulster has a great fashion program and makes every effort to enroll and keep students in our program. Chairman Dulane and Legislator Donaldson requested statistics on the number of students going out of county to FIT. Chairman Delaune thanked Vice President Capuano for the good news.

Resolutions for December 9, 2019 Session:

Resolution No. 532 – Confirming the Appointment of Mark A. Cozzupoli as Director of Ulster County Veterans' Service Agency

Resolution Summary: This resolution confirms the appointment of Mark A. Cozzupoli as the Director of Ulster County Veterans' Service Agency.

Discussion:

Mr. Cozzupoli described his Air Force military career together with his background and training in working with veterans. Mr. Cozzupoli expressed his excitement at being able to use his military training and experience in this new position.

Motion By: Legislator Donaldson
Motion Seconded By: Legislator Wawro/Legislator Collins

Voting in Favor: Legislators Dulaune, Haynes, Collins, Donaldson, Wawro

Voting Against: None
Votes in Favor: 5
Votes Against: 0
Disposition: Resolution adopted

Motion No. 2 **Moved to adopt Resolution No. 532**

Resolution No. 545 - Approving And Executing A One-Year Extension Of The Collective Bargaining Agreement Between The County Of Ulster And The Ulster County Community College Organization Of Professional And Administrative Personnel (OPAP) – SUNY Ulster

Resolution Summary: This resolution seeks to approve and extend by one-year The Collective Bargaining Agreement between The County of Ulster and the Ulster County Community College Organization of Professional and Administrative Personnel (OPAP).

Discussion:

Vice President Capuano explained there is an increase on an annual basis of 1% for cost of living adjustment plus longevity. This is a one-year MOU and the college will be going into negotiations of the contract with OPAP.

Motion By: Legislator Donaldson
Motion Seconded By: Legislator Delaune

Voting in Favor: Legislators Dulaune, Haynes, Collins, Donaldson, Wawro
Voting Against: None
Votes in Favor: 5
Votes Against: 0
Disposition: Resolution adopted

Motion No. 3 **Moved to adopt Resolution No. 545**

Resolution No. 563 - Approving The Execution Of A Contract In Excess Of \$50,000.00 Entered Into By The County – S&O Construction Services, Inc. – Ulster County Community College Approving And Executing A One-Year Extension Of The Collective Bargaining Agreement Between The County Of Ulster And The Ulster County Community College Organization Of Professional And Administrative Personnel (OPAP) – SUNY Ulster

Resolution Summary: This resolution seeks to approve the contract with S&O Construction Services for HVAC work at SUNY Ulster.

Discussion:

Vice President Capuano explained that this is the contract with S&O Construction Services to perform HVAC work at SUNY Ulster under the capital projects plan.

Motion By: Legislator Donaldson

Motion Seconded By: Legislator Haynes

Voting in Favor: Legislators Dulaune, Haynes, Collins, Donaldson, Wawro

Voting Against: None

Votes in Favor: 5

Votes Against: 0

Disposition: Resolution adopted

Motion No. 4 **Moved to adopt Resolution No. 563**

Resolution No. 565 - Approving The Execution Of A Contract In Excess Of \$50,000.00 Entered Into By The County – Ulster County Community College – Department Of Social Services

Resolution Summary: This resolution seeks to approve the contract by Ulster County/Ulster County Community College and the Ulster County Department of Social Services.

Discussion:

Vice President Capuano explained that this is the standard contract between the college and The Department of Social Services for training opportunities.

Motion By: Legislator Donaldson

Motion Seconded By: Legislator Haynes

Voting in Favor: Legislators Dulaune, Haynes, Collins, Donaldson, Wawro

Voting Against: None

Votes in Favor: 5

Votes Against: 0

Disposition: Resolution adopted

Motion No. 5 **Moved to adopt Resolution No. 565**

Vice President Capuano leaves: 7:00pm
Ms. Jenn Zell leaves: 7:00pm

Resolution No. 564 - Approving The Execution Of A Contract In Excess Of \$50,000.00 Entered Into By The County – Family Of Woodstock, Inc. – Youth Bureau

Resolution Summary: This resolution is for the operation/management of a transitional living program to provide long-term adolescent residential transitional living for Ulster County’s Youth Bureau.

Discussion:

Legislator Delaune explained that this is to assist runaway youth. Legislator Haynes asked if it involves substance abuse. Legislator Donaldson stated it does not involve substance abuse and it is something we renew every year.

Motion By: Legislator Donaldson

Motion Seconded By: Legislator Wawro

Voting in Favor: Legislators Delaune, Haynes, Collins, Donaldson, Wawro

Voting Against: None

Votes in Favor: 5

Votes Against: 0

Disposition: Resolution adopted

Motion No. 6 **Moved to adopt Resolution No. 564**

Old Business – None

New Business – Meals On Wheels Discussion

Susan Koppenhaver, Director Office for The Aging informed the Legislators about the Senior Hub meeting room and its use as an asset to the senior community. She also updated the Legislators on decorating changes to the room/kitchen and activities for seniors. A discussion was had regarding the marketing of the Senior Hub to county seniors. Director Koppenhaver stated her focus is to establish senior clubs in Ellenville, Southern Ulster and Pine Hill for senior clubs.

Motion to enter into Executive Session

Motion By: Legislator Donaldson

Motion Seconded By: Legislator Haynes

Voting in Favor: Legislators Dulaune, Haynes, Collins, Donaldson, Wawro

Voting Against: None
Votes in Favor: 5
Votes Against: 0
Disposition: Motion approved

Motion No. 7 Moved to enter Executive Session

Executive Session: 7:15pm
Return from Executive Session: 7:25pm

A discussion was had regarding the logistics of the delivery of the 350-400 weekly Meals On Wheels service to the senior communities throughout Ulster County. Legislators requested additional information on managing the logistics of delivery taking into consideration factors such as shelf-life and frozen vs fresh. Legislator Delaune suggested Director Koppenhaver reach out to FedEx or UPS for their expertise on managing logistics/business model of delivery. Director Koppenhaver expressed dismay at paying a lot of money to Gateway to figure this out and they have failed. Legislator Donaldson and Legislator Collins suggested speaking to a school district to ascertain how bus routes are established. Legislator Delaune requested that Director Koppenhaver seek out a professional logistics business to attend a future meeting to analyze this problem from a business perspective; come back to the committee with issues, possible solutions and costs. The legislators thanked Director Koppenhaver for her service to the county.

Legislator Delaune requested that Ms. Tomshaw provide the committee with a copy of the funding form used for prospective requests for funding from the committee. Also, add to the next agenda: defining what types of requests come to the committee for funding.

Chairman Delaune asked if there was any other business, and hearing none;

Adjournment

Motion By: Legislator Donaldson
Motion Seconded By: Legislator Haynes

Voting in Favor: Legislators Delaune, Haynes, Collins, Donaldson, Wawro
Voting Against: None
Votes in Favor: 5
Votes Against: 0
Disposition: Motion approved

Motion No. 8 Moved to Adjourn

Adjourned: 7:58pm

Respectfully submitted: Jerry Sheehan, Assistant to VP for Academic Affairs & VP for Enrollment Management, SUNY Ulster
