

**Legislative Programs, Education and Community Services Committee  
Regular Meeting Minutes**

**DATE & TIME:** September 10, 2018 – 6:30 PM  
**LOCATION:** Howard St. John Business Seminar Room, Clinton Hall, SUNY Ulster  
**PRESIDING OFFICER:** Chairman David Donaldson  
**RECORDER:** Danielle Wayman, Program Assistant, SUNY Ulster  
**PRESENT:** Legislators Haynes, Collins, Delaune, Eckert (7:07 PM), Wawro, and Woltman  
**ABSENT:** None  
**QUORUM PRESENT:** Yes

**OTHER ATTENDEES:** Dr. Roberts- President, SUNY Ulster, Margaret Menard- Director, Ulster County Library Association, Julie Kelsall-Dempsey- Ulster County Library Association, Brooke Dittmar- Ulster County Library Association, Suzy Hinchey- Ulster County Community Action, Michael Berg- Director, Family of Woodstock, Chris Silva- Executive Director, UPAC/Bardavon

Chairman Donaldson called the meeting to order at 6:34PM.

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**Motion No. 1:** **Moved to Approve the Minutes of the August 14, 2018, meeting**

**Motion By:** Legislator Wawro  
**Motion Seconded By:** Legislator Delaune

**Voting In Favor:** Legislators Donaldson, Haynes, Collins, Delaune, Wawro, and Woltman

**Voting Against:** 0  
**Votes in Favor:** 6  
**Votes Against:** 0  
**Disposition:** Minutes approved

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Chairman Donaldson asked Dr. Roberts, President, SUNY Ulster to address the committee. President Roberts reported that SUNY Ulster will have a good year in regards to enrollment. Chairman Donaldson asked how this fall's enrollment compares to last fall's. President Roberts stated that enrollment is down about 3%. President Roberts stated that the fund balance has almost reached \$2,000,000.00. Chairman Donaldson was happy to hear this, pointing out that just a few years ago the fund balance was less than 1% of the College's operating budget. President Roberts stated that the fund balance was under \$200,000.00 when he started. President Roberts reported that Collegian Program enrollment will be entered around mid-October, and should come in around 300 FTEs (full-time equivalent). President Roberts stated that SUNY Ulster's Collegian Program reaches nine school districts. President Roberts shared that he attended the Kingston High School graduation and presented 33 cords, indicating that these students wearing the cords completed one year of college (30 credits) before graduating

high school. President Roberts briefly explained the three resolutions the College had on the agenda. Resolution 350 is to re-confirm Anna Brett as a trustee. Resolutions 366 & 368 are part of the capital project to replace the windows and doors, and the roof project. President Roberts stated that the funding has already been approved. Approving these resolutions will allow the College to put these projects out for bid, and establish contracts.

Chairman Donaldson asked the Library Association to address the committee. Margie Menard, President, Library Association introduced Julie Kelsall-Dempsey (Highland) (Vice President, Library Association) and Brooke Dittmar (Esopus) (Treasurer, Library Association). Margie Menard began by thanking the committee for their continued support. Margie Menard explained that the money received from the County is used to fund the Ulster County Info Portal. Margie Menard stated that the Association's focus will be on offering a greater quantity and variety of digital resources, specifically providing access to Universal Class. Margie Menard stated that the UC Library Association is requesting additional funding this year. The additional funding will support the access to Universal Class and fund the marketing (PR push) for both the Info Portal and Universal Class. Margie Menard that the marketing will mostly be through print materials and social media presence. It was discussed that Universal Class will help hobbyists and professionals alike. Discussion ensued in regards to accessing the Info Portal. Chairman Donaldson thanked them for coming.

Chairman Donaldson asked Suzy Hinchey, Ulster County Community Action to address the committee. Suzy Hinchey reported that she has been employed with UC Community Action for twenty years. Suzy Hinchey briefly explained the work that UC Community Action performs in the community. Suzy Hinchey reported that some of the service provided by UC Community Action are: Rental & Utility Assistance, HEAP, Emergency Food Pantry, the Head Start Program, and the Weatherization Program. Suzy Hinchey discussed the challenges in finding funding for families that are even \$2 over the income limits. Chairman Donaldson added that the money that UC Community Action receives from the County is leveraged to bring in additional monies and grants, much like Cornell Cooperative does. Chairman Donaldson added that UC Community Action is a federally funded recognized poverty program. Legislator Collins added that UC Community Action links with other organizations to assist the families that are not qualified (by income) but still need some assistance. Suzy Hinchey shared that UC Community Action has three locations: Kingston, Ellenville, and Highland and that they also fundraise throughout the year (basket bingo and can shakes). Chairman Donaldson added that the money received from the County leverages more state and federal money. Chairman Donaldson shared with the committee that UC Community Action is asking for an additional \$10,000.00 this year. Suzy Hinchey explained that this increase will help support families in need of rent assistance (first month's rent or back rent).

Chairman Donaldson asked Chris Silva, Executive Director, UPAC/Bardavon to address the committee. Chris Silva reported that the money UPAC receives from the County goes toward the electric bill. Chris Silva reported that the \$5,000,000.00 HVAC project has been completed, and UPAC was open during the summer. UPAC brought in 10,000 more people over the summer. Chris Silva acknowledged how expensive running the air conditioning in the summer was. Chris Silva stated that he was not aware that he could ask for increased support from the County. Chairman Donaldson stated that it was not too late for Chris Silva to submit a justification to the County/ this committee for additional funding. Legislator Woltman asked

about upcoming events. Chris Silva stated that they are in the process of possibly booking Gladys Knight for March.

Chairman Donaldson asked Michael Berg, Director, Family of Woodstock to address the committee. Michael Berg explained that the \$25,000.00 that Family of Woodstock received from the County is used to fund Supervised Visitation. Michael Berg reported that the money given to Family of Woodstock by the County has not all been spent this year. Michael Berg stated that the reason the money had not been spent was that Judge McGinty was sick, adding that there were only two judges instead of three sending referrals. Michael Berg added that with Judge McGinty's return the number of supervised visits will increase. As a side note, Michael Berg reported that Family of Woodstock is appreciative of the 180 Program, adding that 51 out of the 54 youth did not re-offend.

Chairman Donaldson asked the committee to discuss the funding requests and decide whether or not they agree to support them. The committee accepted these requests and was unanimously in support of them. The committee will send a letter to the County Executive stating this. The committee agreed to support the Library Association, Community Action, and Family of Woodstock. The committee will wait on UPAC/Bardavon until they receive the updated request and justification.

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**Resolutions for the September 20, 2018, Session of the Legislature**

**Resolution No. 350** – Confirming Appointment Of Member To The Ulster County Community College Board of Trustees

**Resolution Summary:** This resolution confirms the appointment of Anna Brett to the Ulster County Community College Board of Trustees.

**Motion No. 2**                      **Moved to adopt Resolution No. 350**  
**Motion By:**                      Legislator Donaldson  
**Motion Seconded By:** Legislator Woltman

**Discussion:**

Chairman Donaldson stated that Anna and her husband are both wonderful people, and Anna is a great choice for a Board of Trustee member.

**Voting In Favor:**              Legislators Donaldson, Haynes, Collins, Delaune, Eckert, Wawro, and Woltman  
**Voting Against:**              None  
**Votes in Favor:**              7  
**Votes Against:**              0  
**Disposition:**              Resolution adopted

**Resolution No. 365** – Authorizing The Chairman Of The Ulster County Legislature To Execute A Grant Agreement With The New York State Office For The Aging For The Implementation Of The National Council On Aging’s Aging Mastery Program- Office For The Aging

**Resolution Summary:** This resolution authorizes the Chairman of the Ulster County Legislature to execute a grant agreement with the New York State Office For The Aging, for the implementation of the National Council on Aging’s Mastery Program.

**Motion No. 3**                    **Moved to adopt Resolution No. 365**

**Motion By:**                    Legislator Wawro

**Motion Seconded By:** Legislator Delaune

**Discussion:**

Chairman Donaldson shared that Ken Crannell was planning to attend this meeting, but Chairman Donaldson told him it was not necessary for him to attend. Chairman Donaldson shared that this resolution is just about “pass-through” money.

**Voting In Favor:**            Legislators Donaldson, Haynes, Collins, Delaune, Eckert, Wawro, and Woltman

**Voting Against:**            None

**Votes in Favor:**            7

**Votes Against:**            0

**Disposition:**              Resolution adopted

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**Resolution No. 366** – Establishing Capital Project No. 491 SUNY Ulster- Facilities Master Plan And Amending The 2018-2023 Capital Project Fund- SUNY Ulster

**Resolution Summary:** This resolution establishes Capital Project No. 491, and amends the 2018-2023 Capital Project Fund (Facilities Master Plan)- SUNY Ulster

**Motion No. 4**                    **Moved to adopt Resolution No. 366**

**Motion By:**                    Legislator Donaldson

**Motion Seconded By:** Legislator Woltman

**Discussion:**

None.

**Voting In Favor:**            Legislators Donaldson, Haynes, Collins, Delaune, Eckert, Wawro, and Woltman

**Voting Against:**            None

**Votes in Favor:**            7

**Votes Against:**            0

**Disposition:**              Resolution adopted

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**Resolution No. 368** – Establishing Capital Project No. 493 SUNY Ulster- Door Replacement Plan And Amending The 2018-2023 Capital Project Fund- SUNY Ulster

**Resolution Summary:** This resolution establishes Capital Project No. 493, and amends the 2018-2023 Capital Project Fund (Door Replacement Plan)- SUNY Ulster

**Motion No. 5**                    **Moved to adopt Resolution No. 368**  
**Motion By:**                    Legislator Woltman  
**Motion Seconded By:** Legislator Collins

**Discussion:**  
None.

**Voting In Favor:**            Legislators Donaldson, Haynes, Collins, Delaune, Eckert, Wawro, and Woltman  
**Voting Against:**            None  
**Votes in Favor:**            7  
**Votes Against:**            0  
**Disposition:**              Resolution adopted

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Chairman Donaldson reminded the committee that the next meeting would be October 3, 2018 at 6:45 PM.

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Old Business- None

New Business- None

Chairman Donaldson asked if there was any other business, and hearing none;

**Adjournment**

**Motion Made By:**            Legislator Delaune  
**Motion Seconded By:** Legislator Eckert  
**No. of Votes in Favor:** 7  
**No. of Votes Against:** 0

**TIME:**            7:25 PM

Respectfully Submitted: Danielle Wayman, Program Assistant, SUNY Ulster  
**Minutes Approved: October 3, 2018**