

**Legislative Programs, Education and Community Services Committee  
Regular Meeting Minutes**

**DATE & TIME:** May 7, 2018 – 6:30 PM  
**LOCATION:** Howard C. St John Business Seminar Room, Clinton Hall, SUNY  
Ulster  
**PRESIDING OFFICER:** Chairman David Donaldson  
**RECORDER:** Danielle Wayman, Program Assistant, SUNY Ulster  
**PRESENT:** Legislators Haynes, Collins, Wawro, and Woltman  
**ABSENT:** Legislators Delaune and Eckert  
**QUORUM PRESENT:** Yes

**OTHER ATTENDEES:** Chris Nguyen, Vice President for Administrative Services-SUNY  
Ulster, Ken Crannell Deputy County Executive, Christina Dawson-Youth Bureau

Chairman Donaldson called the meeting to order at 6:33 PM.

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**Motion No. 1: Moved to Approve the Minutes of the April 9, 2018, meeting**

**Motion By:** Legislator Collins  
**Motion Seconded By:** Legislator Woltman

**Voting In Favor:** Legislators Donaldson, Haynes, Collins, Wawro, and Woltman

**Voting Against:** 0  
**Votes in Favor:** 5  
**Votes Against:** 0  
**Disposition:** Minutes approved

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**Resolutions for the May 15, 2018, Session of the Legislature**

**Resolution No. 159** – Confirming Appointment Of Christina Dawson As Commissioner Of The  
Ulster County Commission On Human Rights And Director Of The Ulster County Youth Bureau

**Resolution Summary:** This resolution confirms the appointment of Christina Dawson as the  
Commissioner of the Ulster County Commission on Human Rights and the Director of the Ulster  
County Youth Bureau.

**Motion No. 3 Moved to adopt Resolution No. 159**  
**Motion By:** Legislator Woltman  
**Motion Seconded By:** Legislator Donaldson

**Discussion:**

Chairman Donaldson asked Christina “Nina” Dawson to address the committee. Christina Dawson stated that she is very excited, and thanked the committee for inviting her to this meeting. Chairman Donaldson stated that he was sure that “Nina” would do a great job. Legislator Woltman agreed stating “she’s a terrific choice” and he is excited for her.

**Voting In Favor:** Legislators Donaldson, Haynes, Collins, Wawro, and Woltman  
**Voting Against:** None  
**Votes in Favor:** 5  
**Votes Against:** 0  
**Disposition:** Resolution adopted

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**Resolution No. 163** – Setting A Public Hearing On The Tentative Budget Of Ulster County Community College For The Year 2018-2019 To Be Held On Tuesday, June 12, 2018, at 6:30 PM

**Resolution Summary:** This resolution sets a hearing on Tuesday, June 12, 2018, at 6:30 PM, for the tentative budget of Ulster County Community College for the year 2018-2019

**Motion No. 3**                    **Moved to adopt Resolution No. 163**  
**Motion By:**                    Legislator Wawro  
**Motion Seconded By:** Legislator Collins

**Discussion:**

Chairman Donaldson stated that June 12<sup>th</sup> would be a regular meeting; the committee will not meet on their normal Monday. Vice President for Administrative Services Chris Nguyen confirmed that the committee would be meeting in Vanderlyn Hall.

**Voting In Favor:**                Legislators Donaldson, Haynes, Collins, Wawro, and Woltman  
**Voting Against:**                None  
**Votes in Favor:**                5  
**Votes Against:**                0  
**Disposition:**                    Resolution adopted

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**Resolution No. 193** – Approving The Execution Of A Contract In Excess Of \$50,000.00 Entered Into By The County- Link To Life- Office For The Aging

**Resolution Summary:** This resolution approves the execution of a contract in excess of \$50,000.00 entered into by the County- Link to Life- Office For The Aging.

**Motion No. 3**                    **Moved to adopt Resolution No. 193**  
**Motion By:**                    Legislator Collins  
**Motion Seconded By:** Legislator Wawro

**Discussion:**

Deputy County Executive Ken Crannell stated that he is very excited about this service. Deputy County Executive Crannell shared that the Personal Emergency Response System service will be provided to about 200 seniors around the County, and it will be subsidized for others. Deputy County Executive Crannell briefly compared the new service through Link to Life to the previous service provided by Health Alliance. Deputy County Executive Crannell reminded the committee that as part of the budget, the County Executive added funding to this program, to eliminate the wait list. Previously, this service would cost \$25.50 per month per person; with Link to Life, it will cost \$14.00 per line. With the Link to Life system, the base unit works up to 1,000 feet, before with the Health Alliance service it would only work up to 500 feet. Link to Life also provides bilingual receptionists at the call center. The new system also allows add-on services such as a fall detection system and a cellular version. Deputy County Executive Crannell stated that the new service would be less expensive and has more capabilities. Chairman Donaldson asked how seniors sign up for this service. Deputy County Executive Crannell stated that seniors would need to go through Office For The Aging. Legislator Wawro asked if this service would be available for seniors to purchase if they did not qualify for the service. Deputy County Executive Crannell stated that the seniors would be able to purchase the service off the existing contract with the County. Legislator Haynes asked where Link to Life was based out of. Deputy County Executive Crannell stated that Link to Life serves about 30,000 clients throughout New York State. Legislator Woltman asked if the new service was a request for proposal (RFP) or a bid. Deputy County Executive Ken Crannell stated that it was an RFP.

**Voting In Favor:** Legislators Donaldson, Haynes, Collins, Wawro, and Woltman

**Voting Against:** None

**Votes in Favor:** 5

**Votes Against:** 0

**Disposition:** Resolution adopted

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**Resolution No. 194** – Approving The Execution Of A Contract Amendment In Excess Of \$50,000.00 Entered Into By The County- Gateway Community Industries, Inc.- Office For The Aging

**Resolution Summary:** This resolution approves the execution of a contract amendment in excess of \$50,000.00 entered into by the County- Gateway Community Industries, Inc.- Office For The Aging

**Motion No. 3**                      **Moved to adopt Resolution No. 194**

**Motion By:** Legislator Haynes

**Motion Seconded By:** Legislator Collins

**Discussion:**

Deputy County Executive Crannell stated that he believed this would be the last extension on the contract, and then it would go out to bid. Deputy County Executive Crannell stated that right now they serve just over 8,000 meals per month. If the budget allows they also try and provide shelf-stable meals for the weekends. The meals are based on the level of need and what can be accommodated. Deputy County Executive Crannell added that for many seniors the program is

about socialization, but there are seniors that this will be the only meal they have for the day. Deputy County Executive Crannell added that they do as much as they can with the dollars that are provided to this service.

**Voting In Favor:** Legislators Donaldson, Haynes, Collins, Wawro, and Woltman

**Voting Against:** None

**Votes in Favor:** 5

**Votes Against:** 0

**Disposition:** Resolution adopted

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Chairman Donaldson asked Vice President for Administrative Services Chris Nguyen, SUNY Ulster to address the committee. Vice President Chris Nguyen reported that graduation will be held on Saturday, May 19, 2018. Vice President Nguyen briefly reported on enrollment, stating that the enrollment numbers are strong and that this will be the second year enrollment is increasing. Vice President Nguyen reported that the College continues to work on the capital projects. Legislator Woltman asked if classes were ongoing. Vice President Nguyen confirmed that classes were ongoing with final exams beginning on Wednesday, May 9, 2018. Chairman Donaldson inquired about fall enrollment. Vice President Nguyen stated that enrollment is coming in for the fall and that the College is tracking this fall's enrollment compared to last fall, and the College is slightly ahead for this fall. Vice President Nguyen stated that summer enrollment is flat compared to the budget, adding that most of the summer population is online. Vice President Nguyen added that the College is projecting an increase of about 50 FTE (full-time equivalents) for the 2018-2019 year. Chairman Donaldson inquired about the College's fund balance. Vice President Nguyen stated that the College is in a good position with about \$1.4 million in the fund balance.

Legislator Woltman shared that he met Emily Jacobsen the only female member of the SUNY Ulster Golf Team. Vice President Nguyen stated that athletics has been a big driver towards increasing out of county recruitment.

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Old Business- None

New Business- None

Chairman Donaldson asked if there was any other business, and hearing none;

### **Adjournment**

**Motion Made By:** Legislator Woltman

**Motion Seconded By:** Legislator Wawro

**No. of Votes in Favor:** 5

**No. of Votes Against:** 0

**TIME:** 6:56 PM

Respectfully Submitted: Danielle Wayman, Program Assistant, SUNY Ulster  
**Minutes Approved: June 12, 2018**