

Economic Development, Tourism, Housing, Planning & Transit Committee

Regular Meeting Minutes

DATE & TIME: December 4, 2014, 6:00 PM
LOCATION: Legislative Chambers, 6th Floor, COB, Kingston, NY
PRESIDING OFFICER: Chair Thomas J. Briggs
LEGISLATIVE STAFF: Fawn Tantillo, Senior Legislative Employee
PRESENT: Legislators Chris Allen (arrived 6:07PM/Left 6:30PM; arrived 6:38PM/), Lynn Archer, Herbert Litts, III, James F. Maloney, Mary Beth Maio and Kenneth Wishnick
EXCUSED: None
QUORUM PRESENT: Yes
OTHER ATTENDEES: Legislators Dean Fabiano and Don Gregorius, Ulster County Area Transit Director Bob DiBella, Office of Business Services Director Suzanne Holt, County Attorney Representative Jon Engel, Deputy County Executive Bob Sudlow, Ulster County Department of Information Services Director Sylvia Wohlfahrt, Board of Election Commissioners Tom Turco and Victor Work, Technology Management Wireless Operations Manager Frank Reggero, Ulster County Democratic Committee Chair Frank Cardinale.

Chair Briggs called the meeting to order at 6:02 PM.

Motion No. 1 **RESOLVED to Approve the Minutes of November 14, 2014**

Motion Made By: Legislator Litts
Motion Seconded By: Legislator Archer
Discussion: None
Roll Call Vote: No
Voting In Favor: Legislators Archer, Briggs, Litts, Maio, Maloney, and Wishnick
Voting Against: None
No. of Votes in Favor: 6
No. of Votes Against: 0
Disposition: Carried

Guest Presenter: Rick Remsnyder, Director, Ulster County Tourism

Chairman Briggs noted Director Remsnyder phoned him to indicate he was at a conference in Newburgh and was unable to attend tonight's meeting.

Old Business: Economic Development Alliance, Suzanne Holt, President

Director Holt reported FOCUS Media President Josh Summer was unable to attend tonight's meeting but would present to the Economic Development Alliance (EDA) at their December 17th meeting to be held 3:30 PM in the Business Resource Center. In response to questioning from Legislator Wishnick, she noted his presentation was based on Legislator Archer's request for information about the SWOTs and their outcomes. Legislator Archer clarified he was making this presentation to the EDA. Director Holt replied he would be doing an end of year wrap up of their contract with the EDA.

Director Holt noted Chairman Briggs requested a presentation on the 2015 contract between the County and the EDA. She reviewed the draft schedule A and B documents as distributed.

Legislator Archer requested additional information of the strategic plan, the SWOT, and the goals. She stated she did not know how often the Legislators could ask for some information and did not get it. She stated she thought Mr. Sommers would be at the last meeting. Director Holt stated she did not realize the Committee wanted him at the last meeting and thus, did not invite him. Legislator Wishnick disagreed with this.

Chairman Briggs asked if the Committee would desire a meeting in January to meet with Mr. Sommers. Legislator Wishnick noted there were many questions to be answered before the 2015 contract was signed and felt the Committee should meet regarding the contract before it was submitted to the Legislature in February.

Director Holt noted the success the County has seen with FOCUS Media in 2014 but indicated they may not be contracting with them for 2015.

Legislator Wishnick reiterated his questions on the County's marketing strategy and the systems in place for strategically improving the economy given it was probably one of the most important issues that the County faces right now. He noted the discussion of brochures that are done and selectively distributed but not to the Economic Development, Tourism, Housing, Planning, and Transit Committee. He noted the promotional magazine ad campaign that the Committee does not see.

Legislator Maloney suggested scheduling a meeting and indicated there would be plenty of time after December 17th to have a meeting and get the requested information.

Director Holt stated she did not know the Committee had not seen the brochures and/or the magazine. She offered to run to her office to retrieve these materials that were sitting on her desk.

Chairman Briggs asked who reviewed and approved the Scope of Services document being developed for 2015. Director Holt replied it was the purview of the EDA Board, which included Chairman Briggs and Vice Chairman Maloney. She noted this contract was similar to the FOCUS Media type of contracting activity. Chairman Briggs and Director Holt noted these meetings were open to the public and other Legislators were welcome to attend.

Legislator Archer stated the brochures and magazine ad were tactics around a strategy. She stated she struggled with understanding the underpinnings of the strategy. She stated the Economic Development was constantly changing with segments and focuses changing. She stated FOCUS Media was a focus on marketing and public relations. She stated this was a tactic rather than a strategy and reiterated her request to understand the County's research which informed the strategic decisions. Legislator Archer noted the SWOT handout was a bunch of bullet points and what she was seeking was understanding behind the bullets such as the informed discussions that resulted in the bullets.

Chairman Briggs reiterated the Committee's need to have a meeting with Mr. Summers. He suggested a meeting at the end of December. Legislator Archer indicated she would be away. Committee discussed possible dates and times and agreed to meet at 5:30 on January 5th pending the availability of Mr. Summers.

Legislator Maloney asked if the draft schedule A scope of services included the PARIS State requirements of the agency to which Director Holt replied it did it and this would all be completed by the LDC.

Motion No. 2 Resolution No. 477 – December 17, 2014

Motion Made By: Legislator Maio for discussion

Motion Seconded By: Legislator Archer

Text of Motion: **Resolved to approve Resolution No. 477** - Approving The Execution Of A Contract In Excess Of \$50,000.00 Entered Into By The County – NTS Data Services LLC – Information Services

Resolution No. 477 Summary: This Resolution states the Ulster County Legislature has examined the contract, and hereby approves the contract in the form as filed with the Clerk of the Ulster County Legislature or as modified with the approval of the County Attorney and Legislative Counsel.

Discussion:

Commissioner Turco stated the NTS Contract was established in 2000. He noted this was the whole voter registration, the team signage for local printing and signatures. He stated it was the whole process for running elections. He stated the system made it

possible to run elections and nominate candidates. Commissioner Work stated there use to be two contracts – one for IS and one for the BOE. He stated now there was just one contract with the BOE. Director Wohlfahrt noted the County paid for the software maintenance and that her Department oversees all the application maintenance throughout the County departments. Legislator Archer noted the contract was for the licensing of the system as well as any software updates. Legislator Archer noted 10 hours of telephone support per month was included in the contract and asked if that was sufficient for troubleshooting issues. She asked if this was cumulative should the County not use hours in any given month. Commissioner Turco replied NTS was always available when they called and never charged for extra calls. Commissioner Work noted the access to a database that checks the voter registration for all in New York State. He noted this is to ensure the voters only vote once. The Committee discussed the annual ability and right to choose where to vote based on residency.

Roll Call Vote: No
Voting In Favor: Legislators Allen, Archer, Briggs, Litts, Maio, Maloney, and Wishnick
Voting Against: None
No. of Votes in Favor: 7
No. of Votes Against: 0
Disposition: Carried

Motion No. 3 Resolution No. 460 – December 17, 2014

Motion Made By: Legislator Maloney

Motion Seconded By: Legislator Litts

Text of Motion: **Resolved to approve Resolution No. 460** - Authorizing The Chairman Of The Ulster County Legislature To Execute An Amendment To An Agreement With The Ulster County Board Of Cooperative Educational Services For Internet Procurement Services – Department Of Information Services

Resolution No. 460 Summary: This Resolution authorizes the Chairman of the Ulster County Legislature to execute an amendment, and any future additional amendments, to contract C13-00174 with the Ulster County Board of Cooperative Educational Services, for the procurement of internet services, in the form as filed with the Clerk of the Ulster County Legislature, or as modified with the approval of the County Attorney.

Discussion:

Legislator Maloney asked if this contract came from a State bid. Director Wohlfahrt replied it was a shared services RFP with Ulster County BOCES and a couple of Towns. She noted they were able to add and remove various remote sites and reported the County was paying \$300 and is now paying \$189. She noted the leveraging of the group buying power enabled the County to keep the costs down. She noted this was up for renewal and throughout the year they will add and delete sites. She stated on this contract she was adding four sites for DPW that previously had no communication services and deleted the Aaron Court site.

Legislator Archer inquired as to last month's Lighttower contract connection. Director Wohlfahrt discussed the is the County's internal network through Lighttower and this BOCES contract for the County's external network. Legislator Archer confirmed with Director Wohlfahrt that next year the County would leverage the BOCES contract for the internal network as well to which Director Wohlfahrt replied yes.

Legislator Wishnick asked if any sites were using wireless connections to the system. Director Wohlfahrt stated there was no wireless connection to the main network but that they did support internal access points for wireless connections. Legislator Wishnick confirmed there were no locations relying on wireless connections to which Director Wohlfahrt replied there were not.

Roll Call Vote:	No
Voting In Favor:	Legislators Archer, Briggs, Litts, Maio, Maloney and Wishnick
Voting Against:	None
No. of Votes in Favor:	6
No. of Votes Against:	0
Disposition:	Carried

Motion No. 4 **Resolution No. 475 – December 17, 2014**

Motion Made By: **Legislator Archer for discussion**

Motion Seconded By: **Legislator Maloney**

Text of Motion: **Resolved to approve Resolution No. 475** - Approving The Execution Of A Contract Amendment In Excess Of \$50,000.00 Entered Into By The County – SunGard Public Sector – Information Services

Resolution No. 475 Summary: This Resolution states the Ulster County Legislature has examined the contract, and hereby approves the contract in the form as filed with the Clerk of the Ulster County Legislature or as modified with the approval of the County Attorney and Legislative Counsel.

Discussion:

Legislator Archer noted this contract has been renewed four times and asked if the County would be looking at a new system. Director Wohlfarht stated the County is looking at a new system and noted the hardware that the current system is running on is ready for renewal. She stated the decision was one to reinvest in the existing hardware or look for an alternative system. She noted the research she completed on email in the cloud versus on premises email. She reviewed cost justifications and determined the costs the County would need to do up front to purchase the new servers to put the new system in place would cost more over the long run versus just hosting on line email system. She noted the hosted system included other features in addition to the email and online calendars such as collaboration tools, google docs/sheets or Microsoft online office suite. She stated the decision was made to not use this system after next year but to allow transition time, the renewal of this contract would allow the County to move into next year. She noted the need to RFP the three main online email players and the process to establish a new contract and email provider. She noted Lotus Notes does have a cloud option and she would be looking at them as part of the RFP process.

Roll Call Vote: No
Voting In Favor: Legislators Archer, Briggs, Litts, Maio, Maloney, and Wishnick
Voting Against: None
No. of Votes in Favor: 6
No. of Votes Against: 0
Disposition: Carried

Motion No. 6 Resolution No. 476 – December 17, 2014

Motion Made By: Legislator Briggs

Motion Seconded By: Legislator Litts

Text of Motion: **Resolved to approve Resolution No. 476** - Approving The Execution Of A Contract Amendment In Excess Of \$50,000.00 Entered Into By The County – Tyler Technologies, Inc. – Information Services

Resolution No. 476 Summary: This Resolution states the Ulster County Legislature has examined the contract, and hereby approves the contract in the form as filed with the Clerk of the Ulster County Legislature or as modified with the approval of the County Attorney and Legislative Counsel.

Discussion:

Legislator Archer asked if this was the old payroll system. Director Wohlfahrt replied it was. She noted as the County began this year January to April on the old system and that the Commissioner of Finance needs to keep this system running for one more year to allow the closing of the financial books for the year. She noted the data would need to be available for auditing purposes after the closing of the books. She stated the plan was to offload the data into a form that can save the data. She noted this process would not render the data as easily accessible as the current form but would allow access to the data in the future. She stated they narrowed the focus for this contract renewal to general ledger, procurement, contracts and budget. She stated they would review the contract after the new system is up and running. She noted it was not a given that this system would be dumped in lieu of the LOGOS system. She noted the Tyler system still had some strong system benefits for Ulster County. She reiterated the review of these systems in 2015.

Legislator Archer clarified the renewal of this contract would give time to adjust to new systems or that there was nothing definitive at this time. Director Wohlfahrt stated the Treasurer's office would be definitely looking at the systems and that regardless another year would be needed as they could not switch payroll systems that quickly.

Director Wohlfahrt noted the payroll system is currently integrated into the financial system but as they are currently separated, they could be more integrated.

Legislator Archer asked if it would be more cost effective to have it all in one application. Director Wohlfahrt replied it would and noted the County would review the pros and cons of both systems.

Roll Call Vote:	No
Voting In Favor:	Legislators Allen, Archer, Briggs, Litts, Maloney, Maio, and Wishnick
Voting Against:	None
No. of Votes in Favor:	7
No. of Votes Against:	0
Disposition:	Carried

Motion No. 7 **Resolution No. 461 – December 17, 2014**

Motion Made By: **Legislator Maloney**

Motion Seconded By: **Legislator Litts**

Text of Motion: **Resolved to approve Resolution No. 461** - Authorizing The Chairman Of The Ulster County Legislature To Execute An Agreement With The New York State Department Of Transportation To Accept New York State Funds For Public Transit Service Between Ulster And Dutchess County (LINK) –

Department Of Public Transportation (Ulster County Area Transit)

Resolution No. 461 Summary: This Resolution authorizes the Chairman of the Ulster County Legislature to execute an agreement, and any amendments thereto, with the New York State Department of Transportation to accept reimbursement for the operation of the LINK service in an amount not to exceed \$340,000, for the term January 1, 2015 through December 31, 2015, in form as filed with the Clerk of the Ulster County Legislature or as modified with the approval of the County Attorney.

Discussion:

Legislator Maio asked why the Resolution indicates \$340,000 in the last RESOLVE but \$240,000 in the financial implications. Director DiBella replied the \$340,000 was a not to exceed amount and that the budget is for \$240,000. [Clerk Note: This typographical error was corrected prior to the Ways & Means Committee meeting of December 10, 2014.]

Legislator Wishnick asked what was the expanded services in the 9W corridor. Director DiBella replied this was for service from Kingston, down Route 9W and to the Poughkeepsie Train Station. He stated UCAT currently runs two runs in the morning and one run in the evening. He noted this contract would expand that service when the State of NY approves that expansion and an amendment is added to the budget.

Legislator Wishnick clarified the route initiates in Rosendale and runs through New Paltz and inquired about the new or expanded route. Director DiBella replied they run a minimal service from Kingston down 9W today and this expansion would added additional runs to that service.

Legislator Wishnick asked if this would be flag the driver type of run. Director DiBella stated there would be designated stops and flag stops along the route.

Legislator Maloney asked if there would be any chance of a reroute up Sawkill Road or up Route 28 and then across and back down Sawkill Road. Director DiBella replied the only way to do this reroute is as a rural route and it could be done a couple of times a week with a list of customers. He noted Ellenville has so much service now that they no longer run rural routes for that area. He stated they have a rural route bus on Mondays that could be utilized for this reroute option.

In response to Legislator Wishnick's question of where the Kingston 9W expanded service initiates, Director DiBella replied the Kingston Plaza.

Roll Call Vote:	No
Voting In Favor:	Legislators Archer, Briggs, Litts, Maio, Maloney, and Wishnick
Voting Against:	None

No. of Votes in Favor: 6
No. of Votes Against: 0
Disposition: Carried

Guest Presenter: Frank Reggero, Wireless Operations Manager, Tilson Technology Management

Mr. Reggero reported Tilson Technology Management, himself and the CEO/President Josh Grover, met two weeks ago with Deputy County Executive Sudlow. He stated Verizon contracted with Tilson Technology Management for 60 small cell sites in New York State. He noted Verizon identified ten small cell opportunities in Ulster County, and in their proposal included sites in the Town of Ulster as well as two proposed to be situated on County buildings – the jail and the other DSS. He stated this started back in February and the County did not respond to Verizon within their stated timeline and that Verizon requested Tilson place public utility poles with small cells in the public right of way. He noted a desire to have the small revenue opportunity the County could receive with the placement of the cells on the County buildings. He noted if the County did not move forward with the building placement of cells, the company would move forward with the placement of utility poles, which does not need County approval.

Legislator Archer requested detail on the small cells. Mr. Reggero reported the small cells sites have two-foot antenna on the directional, with about 1,000 – 1,500 foot radius of wireless coverage. He noted the wireless coverage included broadband access, cellphone, and network connectivity on behalf of Verizon. He noted it transmits at between 5-10 watts of constant transmit and receive power. He stated the actual communications equipment and the radio takes up about 6x6 foot of space and can be either placed on a rooftop or mounted on the side of a building or inside the building with the antenna on the outside of the building. He stated the mount for the antenna was about 3x3. He stated Verizon has noted capacity, overload issues in the areas of the Jail and DSS.

Mr. Reggero reported Deputy County Executive Sudlow provided them with a map of County owned properties throughout Ulster County. He stated he applied the grid coordinates to the Verizon broadband data. He stated the County data enabled them to also provide a proposal for Tilson Technology Management to manage County owned sites and work on the County's behalf to expand the service with other companies. He described the program and its benefits. In response to a need for wire question from Legislator Archer, Mr. Reggero replied if there is no fiber infrastructure at the proposed location of a small cell, Verizon will pay for the installation of the fiber to connect the small cell location to either the closest or next available tower. Legislator Wishnick clarified the small cells offered a quarter mile radius of service and additional cells might be needed to fill in a specific target area. Mr. Reggero replied this was correct. He stated the Verizon benefits to the small cells were to give service where there is none as well as to off load the current existing network due to capacity issues. He noted the DSS and Jail

issues were capacity issues whereas the Rochester area might need a tower. He noted the terrain issue for Rochester. Legislator Wishnick asked if this service would need to be bid or if the County would need to seek RFPs. Mr. Reggero felt the County might. He noted his agency is a member of the Empire Purchasing Group and since joining with the company, had not seen one RFP from Ulster County. Committee discussed the amount for triggering the RFP process.

Legislator Archer asked if the small cells ask as a repeater. Mr. Reggero replied the small cells were their own site.

Legislator Archer asked if it was the white technology. Mr. Reggero replied he had not heard it referred to as white technology.

Legislator Archer clarified this technology was targeted for areas with terrain issues or targeting areas needing new infrastructure. Mr. Reggero replied it was not targeted for hills and valleys but was targeted for areas with little or no service.

Legislator Archer asked what speeds were obtained with small cells. Mr. Reggero replied 4G. He stated the fiber backbone was being installed the infrastructure to move to 5G. Mr. Reggero and Legislator Wishnick discussed the new high speed voice technology (VOLTE). Mr. Reggero noted Verizon's goal of providing same speeds through these small cells as it would for wired service as well as the infrastructure to support upgrades.

Mr. Reggero noted Tilson Technology Managements' ability to do a broadband study. He stated the two proposals they were providing the county were to manage the county land and doing a broadband study for Ulster County.

Legislator Wishnick asked if the County issued an RFP with locations and types of service being discussed here as well as additional locations not included in this discussion, what the reaction might be. Mr. Reggero replied the company was open minded to whatever the County's needs were. He noted the goal of the presentation just to put an understanding with the Legislature should a proposal come to them from the Executive's office.

Legislator Maloney discussed a good meeting he had with Mr. Reggero regarding the Town of Ulster sites. He identified several sites in the Town of Ulster.

Chairman Briggs inquired if they should request Deputy County Executive Sudlow to present to the Committee at the February meeting. Mr. Reggero agreed he could provide an update of the proposal with the Executive's office.

Legislator Maloney asked how many small cells potential sites Verizon was proposing in Ulster County. Mr. Reggero replied he thought it was 10 with two more recently proposed for the Town of Ulster. He noted the opportunity for small cell technology to impact emergency communication gaps in the county.

Resolution Sponsors Chairman Briggs and Vice Chair Maloney withdraw Resolution No. 462.

Motion No. 4 Resolution No. 474 – December 17, 2014

Motion Made By: Legislator Archer

Motion Seconded By: Legislator Maloney

Text of Motion: **Resolved to approve Resolution No. 474** - Authorizing The Continuation Of Agricultural District No. 4 – Esopus Creek – Towns Of Hurley, Kingston, Marbletown, Olive, Saugerties, Shandaken, Woodstock and Ulster – Department Of Planning

Resolution No. 474 Summary: This Resolution states the Ulster County Legislature has examined the contract, and hereby approves the contract in the form as filed with the Clerk of the Ulster County Legislature or as modified with the approval of the County Attorney and Legislative Counsel.

Discussion: None

Roll Call Vote: No

Voting In Favor: Legislators Archer, Briggs, Litts, Maio, Maloney, and Wishnick

Voting Against: None

No. of Votes in Favor: 7

No. of Votes Against: 0

Disposition: None

New Business: None

Adjournment

Motion Made By: Legislator Litts

Motion Seconded By: Legislator Archer

No. of Votes in Favor: 7

No. of Votes Against: 0

TIME: 7:05 PM

Dated the 10th day of December, 2014

Krista Barringer, Deputy Clerk

Minutes Approved on: February 3, 2015