

**American Rescue Plan Act Special Committee
Regular Meeting Minutes**

DATE & TIME: August 30, 2023 – 5:00 AM
LOCATION: KL Binder Library, 6th Floor, County Office Building, Kingston
PRESIDING OFFICER: Peter Criswell
LEGISLATIVE STAFF: Amber Feaster
PRESENT: Legislators Corcoran, and Levine
ABSENT: Legislators Lopez, and Sperry
QUORUM PRESENT: Yes
OTHER ATTENDEES: Director of ARP Administration Nate Litwin; ARP Administration Molly Scott, and Ashlee Long; Lorne Norton, RUPCO

Peter Criswell called the meeting to order at 5:00 PM

Motion No. 1: **Moved to Approve Minutes of the July 26, 2023 Meeting**

Motion By: Legislator Corcoran
Motion Seconded By: Legislator Levine

Discussion: None

Voting In Favor: Legislators Criswell, Corcoran, and Levine
Voting Against: None
Votes in Favor: 3
Votes Against: 0
Disposition: **Minutes Approved**

Resolutions for the September 19, 2023 Session of the Legislature:

Resolution No. 473: Approving Changes Of A Subordination Mortgage To A Restrictive Covenant – Silver Gardens Senior Housing Development – ARPA - Department Of Finance, Division Of Recovery And Resilience

Resolution Summary: This resolution approves a revised and updated recapture document in the form as filed with the Clerk of the Legislature, or as modified with the approval of the County Attorney and Legislative Counsel.

Motion No. 2: **Resolution No. 473 Moved for Discussion**
Motion By: Legislator Levine
Motion Seconded By: Legislator Corcoran

Discussion:

Chair Criswell introduced Lorne Norton, Project Manager from RUPCO, Inc. Mr. Norton discussed the Silver Gardens Senior Housing Development Project, explaining that RUPCO applied for funding multiple times which resulted in alterations from the original terms of the project. Mr. Norton briefly reviewed and described the deviations from the initial terms, answering Committee member questions.

Chair Criswell asked if there was any other discussion and hearing none called for a vote in favor of the Resolution.

Voting In Favor: Legislators Criswell, Corcoran, and Levine
Voting Against: None
Votes in Favor: 3
Votes Against: 0
Disposition: **Resolution Approved**

ARPA Administration Project Reporting

Chair Criswell followed up on the CARES II Project, asking where the 2 nonprofits are in the award process.

Director of ARP Administration Nate Litwin provided Committee members with an update on the Division's ARPA Project Tracker, the Parks Project, the Agricultural Crisis Relief Project, the Crisis Stabilization Project, and the Food Access & Security Project. Mr. Litwin explained that Department of oversight has been added to the ARP Administration Project Tracker. Committee members discussed the Land Bank Project, questioning if a deadline should be set for projects that are not anticipated to be completed in compliance with ARPA deadlines. Further, Director Litwin stated the Department needs to reach out to the Federal Government to ask about the potential sale of 21 Elizabeth Street as it relates to the use of Federal Funding for acquisition costs. Additional discussion took place on the Eviction Services contract and the Municipal Solar Program. Deputy Clerk of the Legislature – Finance Amber Feaster noted that any contracts which are completed should be encumbered in the County's financial system so that the County's records match the County's reports to the U.S. Department of Treasury.

ARPA Financial Tracker

Deputy Clerk of the Legislature – Finance Amber Feaster noted that there are no major updates to report on but that encumbrances for completed contracts will hopefully take place soon and will be displayed accordingly on the tracker once complete.

New Business

Director of Recovery & Resilience Nate Litwin explained that an Interim Final Rule is currently under discussion. Chair Criswell explained, this rule would open up ARPA funds to additional uses such as disaster recovery, transportation, and Title I projects.

Chair Criswell discussed Community Kitchens in potential relationship to the Meals on Wheels program.

Unfinished Business

Village of Saugerties – Wastewater Treatment Plant – Letter Dated: April 6, 2023

Legislator Levine informed the Committee he will be meeting with the Village to discuss this matter.

Chair Criswell asked if there was further discussion, old or new business, and hearing none;

Adjournment

Motion Made By: Legislator Corcoran

Motion Seconded By: Legislator Levine

No. of Votes in Favor: 3

No. of Votes Against: 0

TIME: 6:05 PM

Respectfully submitted: Deputy Clerk – Finance Feaster

Minutes Approved: September 27, 2023