

**American Rescue Plan Act Special Committee  
Regular Meeting Minutes**

**DATE & TIME:** April 4, 2024 – 4:00 PM  
**LOCATION(S):** KL Binder Library, 6th Floor, County Office Building, Kingston  
Livestreamed at <https://www.youtube.com/@UlsterCountyLegislature/streams>  
**PRESIDING OFFICER:** Chair Corcoran  
**LEGISLATIVE STAFF:** Amber Feaster, Deputy Clerk – Finance, and Tyron Rogers, Legislative Technical Support Specialist  
**MEMBERS PRESENT:** Legislators Clinton, Levine, Lopez, and Sperry  
**MEMBERS ABSENT:** None  
**QUORUM PRESENT:** Yes

**OTHER ATTENDEES:** Legislators Collins, Kitchen, Kovacs, and McCollough; Deputy County Executives Jamie Capuano, and Johanna Contreras; Director of ARP Administration Litwin; ARP Administration Ashlee Long; Director of Mental Health, Tara McDonald; Department of Mental Health, Jolene Darby; Deputy Commissioner of Finance, Massimo Cordella; Craig Kelly

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Complete content of the meeting can be accessed via the Ulster County Legislature’s YouTube channel at <https://www.youtube.com/@UlsterCountyLegislature/streams>

Chair Corcoran called the meeting to order at 4:03 PM

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**Motion No. 1:** **Motion to Approve the minutes of the March 7, 2024 Meeting**  
**Motion Made By:** Legislator Lopez  
**Motion Seconded By:** Legislator Sperry

**Voting in Favor:** Legislators Corcoran, Clinton, Levine, Lopez, and Sperry  
**Voting Against:** None  
**Votes in Favor:** 5  
**Votes Against:** 0  
**Disposition:** **Minutes Approved**

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Resolutions for the April 16, 2024 Session of the Legislature:

**Resolution No. 177** – Providing Grant Authorization For U.S. Treasury Reporting For 2025 & 2026 ARPA Administration Estimated Costs – ARP Division - Department Of Finance, Division Of Recovery And Resilience

**Resolution Summary** – This Resolution authorizes the Director of ARP Division to report by April 30, 2024 to the U.S. Department of Treasury a request to fund 3 positions within the ARP Division for the periods January 1, 2025 through December 31, 2026 for an estimated cost of \$730,000.00, to be taken from previously allocated ARPA Funds for the ARPA Land Bank Project.

**Motion No. 2:** **Motion to Adopt Resolution No. 177**  
**Motion Made By:** Legislator Sperry  
**Motion Seconded By:** Legislator Clinton

**Voting in Favor:** Legislators Corcoran, Clinton, Levine, Lopez, and Sperry  
**Voting Against:** None  
**Votes in Favor:** 5  
**Votes Against:** 0  
**Disposition:** **Resolution Adopted**

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**Resolution No. 178** – Rescinding Resolution No. 425 Of 2021 - Ulster County Policy Requiring Crisis Respite Houses In Ulster County - Department Of Mental Health

**Resolution Summary** – This Resolution rescinds Resolution No. 425 of 2021, dissolving the policy to have crisis respite houses in Ulster County and removing the \$1,500,000.00 allocation of ARPA Funds for Respite Houses so that they may be redirected to high-priority alternative community support initiatives capable of meeting the pressing needs of community members.

**Motion No. 3:** **Motion to Adopt Resolution No. 178**  
**Motion Made By:** Legislator Sperry  
**Motion Seconded By:** Legislator Clinton

**Voting in Favor:** Legislators Corcoran, Clinton, Levine, Lopez, and Sperry  
**Voting Against:** None  
**Votes in Favor:** 5  
**Votes Against:** 0  
**Disposition:** **Resolution Adopted**

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**Resolution No. 179** – Amending The 2024 Budget To Implement Resolution No. 77 Of 2023, Establishing A Policy To Prioritize The Mental And Behavioral Health Needs Assessment And Determining A Five-Year Plan – Department Of Mental Health

**Resolution Summary** – This Resolution reassigns funding released from the ARPA Respite House dedication in the amount of \$158,015.00 to support the completion of the Behavioral Health Community Needs Assessment, and amends the 2024 Operating Budget accordingly.

**Motion No. 4:** **Motion to Adopt Resolution No. 179**  
**Motion Made By:** Legislator Levine  
**Motion Seconded By:** Legislator Sperry

**Voting in Favor:** Legislators Corcoran, Clinton, Levine, Lopez, and Sperry  
**Voting Against:** None  
**Votes in Favor:** 5  
**Votes Against:** 0  
**Disposition:** **Resolution Adopted**

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**Resolution No. 180** – Amending The 2024 Budget To Fund The Mental Health Initiative To Secure Services For A Children’s Mental Health Clinic – Department Of Mental Health

**Resolution Summary** – This Resolution reassigns funding released from the ARPA Respite House dedication in the amount of \$730,000.00 to support the establishment of a Children's Mental Health Clinic, covering clinic startup costs for two years, with the expectation that the clinic will be self-sustaining by the end of the ARPA Funding period.

**Motion No. 5:** **Motion to Adopt Resolution No. 180**  
**Motion Made By:** Legislator Levine  
**Motion Seconded By:** Legislator Clinton

**Voting in Favor:** Legislators Corcoran, Clinton, Levine, Lopez, and Sperry  
**Voting Against:** None  
**Votes in Favor:** 5  
**Votes Against:** 0  
**Disposition:** **Resolution Adopted**

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**Resolution No. 181** – Amending The 2024 Budget To Enter Into An Inter-Departmental Agreement With The Sheriff's Department To Provide Security For The Center For Well-being For One Year – Department Of Mental Health

**Resolution Summary** – This Resolution reassigns funding released from the ARPA Respite House dedication in the amount of \$378,190.00 to support 24/7 Sheriff's security services for one year at the Crisis Stabilization Center.

**Motion No. 6:** **Motion to Adopt Resolution No. 181**  
**Motion Made By:** Legislator Sperry  
**Motion Seconded By:** Legislator Levine

**Voting in Favor:** Legislators Corcoran, Clinton, Levine, Lopez, and Sperry  
**Voting Against:** None  
**Votes in Favor:** 5  
**Votes Against:** 0  
**Disposition:** **Resolution Adopted**

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**Forthcoming Resolutions:** None

**New Business:**

- Legislator Kitchen – Town of Ulster ARPA Park Project
- Director of ARP Litwin – New hire in APR Division

**Old Business:** None

**Adjournment**

**Motion Made By:** Legislator Sperry  
**Motion Seconded By:** Legislator Levine  
**Votes in Favor:** 5  
**Votes Against:** 0

**TIME:** 4:40 PM

**Respectfully Submitted:** Amber Feaster, Deputy Clerk of the Legislature - Finance  
**Adopted:** May 2, 2024

Complete content of the meeting can be accessed via the Ulster County Legislature's YouTube channel at <https://www.youtube.com/@UlsterCountyLegislature/streams>

# Town of Ulster

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March 20, 2024

Ulster County  
Department of Finance  
244 Fair Street  
Kingston, New York 12401

Attn: Nate Litwin  
Director of Recovery and Resilience

Dear Mr. Litwin,

In May 2023, the Town of Ulster submitted to the County of Ulster a Letter of Intent and an Application requesting Funding from the Ulster County ARPA Sub-Award Program for the construction of a Community Forest Trail System in partnership with Scenic Hudson. This Request was subject to Scenic Hudson obtaining title to the proposed site. Scenic Hudson has not been able to gain control of the site. Therefore, the Town of Ulster is informing the County that we will not be able to accept the Sub-Award for the purpose of constructing the trail system.

The Town of Ulster has identified a substitute project and hereby requests directions on how to proceed, whether through a substitution under the current project approval or a completely new submission.

The Town of Ulster maintains a softball field complex on Orlando Street. One field has stadium lighting for nighttime use. These lights were obtained from the City of Kingston over 40 years ago when Dietz Stadium was last renovated and are inefficient and out of date. In the Spring of 2023 one of the wooden poles supporting the lighting fixtures was blown down and a subsequent inspection of the remaining 5 poles revealed substantial rot which requires a complete replacement of the pole. In addition, electrical codes have changed since the initial installation and the electrical system requires upgrading and waterproofing. The initial cost of replacing the lights only was estimated at approximately \$100,000 and was internally funded through a Recreation Reserve Account. Given the identification of additional work items the cost of this project has increased.

The Town of Ulster, through the Town Engineers, Brinnier & Larios PLLC, is in the process of designing the corrective action required and completing a cost estimate. We expect to have these documents within 45 – 60 days.

Thank you for your consideration in this matter.

Very truly yours,

James E. Quigley 3<sup>rd</sup>