

**American Rescue Plan Act  
Special Committee  
Regular Meeting Minutes**

**DATE & TIME:** July 27, 2022 – 5:00  
**LOCATION:** Powered by Zoom Meeting by Dialing: 1-646-558-8656,  
Meeting ID: 858 7601 0993  
**PRESIDING OFFICER:** Peter Criswell, Chairman  
**LEGISLATIVE STAFF:** Natalie Kelder  
**PRESENT:** Legislators Thomas Corcoran, Jr, Aaron J. Levine, Craig V. Lopez, and Megan Sperry  
**ABSENT:** None  
**QUORUM PRESENT:** Yes  
**OTHER ATTENDEES:** Legislators Manna Jo Greene, Eric Stewart, and Kathy Nolan; Deputy County Executives Chris Kelly, and Johanna Contreras; ARP Administration Nathan Litwin, and Molly Scott; Director of Economic Development Tim Weidemann; Deputy Comptroller Alicia DeMarco

- **Chairman Criswell called the meeting to order at 5:00 PM**

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**Motion No. 1: To approve the minutes and transcripts of the June 29, 2022 Regular Meeting**

**Motion Made By:** Legislator Corcoran  
**Motion Seconded By:** Legislator Lopez  
**Discussion:** None  
**Voting In Favor:** Legislators Criswell, Corcoran, Levine, Lopez, and Sperry  
**Voting Against:** None  
**No. of Votes in Favor:** 5  
**No. of Votes Against:** 0  
**Disposition:** Approved

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**Motion No. 2: To amend Resolution No. 340 – Funding ~~Capital Project No. 600~~ ARPA Food Security And Access - Department Of Finance, Division Of Recovery And Resilience**

**Resolution Summary:** This Resolution funds the ARPA Food Security and Access project in the amount of \$350,000 for the purpose of convening an Emergency Food Working Group to complete a Food System Resilience Report with Cornell Cooperative Extension of Ulster County

as the partner to convene this effort by engaging the Emergency Food Network, local agricultural producers, suppliers and others in the planning and coordination process.

**Motion Made By:** Legislator Corcoran

**Motion Seconded By:** Legislator Sperry

**Voting In Favor:** Legislators Criswell, Corcoran, Levine, Lopez, and Sperry

**Voting Against:** None

**No. of Votes in Favor:** 5

**No. of Votes Against:** 0

**Discussion:** See attached transcript.

**Disposition:** Approved

**Motion No. 3: To discuss Resolution No. 340 – Funding ~~Capital Project No. 600~~ ARPA Food Security And Access - Department Of Finance, Division Of Recovery And Resilience, as amended**

**Resolution Summary:** This Resolution funds the ARPA Food Security and Access project in the amount of \$350,000 for the purpose of convening an Emergency Food Working Group to complete a Food System Resilience Report with Cornell Cooperative Extension of Ulster County as the partner to convene this effort by engaging the Emergency Food Network, local agricultural producers, suppliers and others in the planning and coordination process.

**Motion Made By:** Legislator Corcoran

**Motion Seconded By:** Legislator Sperry

**Discussion:** See attached transcript.

**Disposition:** No Action Taken

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**Motion No. 4: To discuss Resolution No. 400 – Amending The 2022 Budget To Establish And Fund The Ulster County Agricultural Crisis Relief Program - Department Of Finance, Division Of Recovery And Resilience**

**Resolution Summary:** This Resolution establishes and funds the Ulster County Agricultural Crisis Relief Program in the amount of \$2,000,000.00, to be funded by American Rescue Plan Act funding.

**Motion Made By:** Legislator Corcoran

**Motion Seconded By:** Legislator Sperry

**Voting In Favor:** Legislators Criswell, Corcoran, Levine, Lopez, and Sperry

**Voting Against:** None

**No. of Votes in Favor:** 5  
**No. of Votes Against:** 0

**Discussion:** See attached transcript.

**Disposition:** No Action Taken

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**Motion No. 5: To approve Resolution No. 401** – Amending Capital Project No. 598 – ARPA - Community Wellness Hub, Crisis Stabilization Center Renovations, City Of Kingston – Amending The 2022 Capital Fund Budget — Department Of Public Works (Buildings & Grounds)

**Resolution Summary:** This Resolution amends Capital Project No. 598 – ARPA – Crisis Stabilization Center in the amount of \$175,000.00 to fund design services for the renovation of a Community Wellness Hub.

**Discussion:** See attached transcript.

**Motion Made By:** Legislator Corcoran

**Motion Seconded By:** Legislator Sperry

**Voting In Favor:** Legislators Criswell, Corcoran, Levine, Lopez, and Sperry

**Voting Against:** None

**No. of Votes in Favor:** 5

**No. of Votes Against:** 0

**Disposition:** Approved

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**Motion No. 6: To approve Resolution No. 402** – Approving The Execution Of A Contract For \$158,850.00 Entered Into By The County – Pomarico Design Studio Architecture, PLLC – Department Of Public Works

**Resolution Summary:** This Resolution approves the execution of a contract with Pomarico Design Studio Architecture, PLLC from September 1, 2022 through August 31, 2023 for Architecture and Engineering services for the Community Wellness Hub / Crisis Stabilization Center in the amount of \$158,850.00.

**Discussion:** See attached transcript.

**Motion Made By:** Legislator Corcoran

**Motion Seconded By:** Legislator Sperry

**Voting In Favor:** Legislators Criswell, Corcoran, Levine, Lopez, and Sperry

**Voting Against:** None

**No. of Votes in Favor:** 5  
**No. of Votes Against:** 0

**Disposition:** Approved

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**New Business:**

**ARPA Quarterly Submission to Treasury:** See attached transcript.

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**Motion No. 7: To discuss Resolution No. 289 --** Amending The 2022 - 2027 Capital Improvement Program –Establishing And Funding Capital Project No. 635 - ARPA Parks Program – Amending The 2022 Capital Fund Budget – Department Of Finance

**Resolution Summary:** This Resolution establishes Capital Project No. 635 in the amount of \$2,000,000.00 to create the ARPA Parks Program to partner with municipalities to match up to 50% of the total cost of each park project, with a maximum match of \$100,000.00 per project.

**Motion Made By:** Legislator Corcoran  
**Motion Seconded By:** Legislator Sperry

**Voting In Favor:** Legislators Criswell, Corcoran, Levine, Lopez, and Sperry  
**Voting Against:** None  
**No. of Votes in Favor:** 5  
**No. of Votes Against:** 0

**Discussion:** See attached transcript.

**Motion No. 8: To amend Resolution No. 289 --** Amending The 2022 - 2027 Capital Improvement Program –Establishing And Funding Capital Project No. 635 - ARPA Parks Program – Amending The 2022 Capital Fund Budget – Department Of Finance

**Resolution Summary:** This Resolution establishes Capital Project No. 635 in the amount of \$2,000,000.00 to create the ARPA Parks Program to partner with municipalities to match up to 50% of the total cost of each park project, with a maximum match of \$100,000.00 per project.

**Motion Made By:** Legislator Corcoran  
**Motion Seconded By:** Legislator Sperry

**Voting In Favor:** Legislators Criswell, Corcoran, Levine, Lopez, and Sperry  
**Voting Against:** None  
**No. of Votes in Favor:** 5  
**No. of Votes Against:** 0

**Discussion:** See attached transcript.

**Disposition:** Approved

**Motion No. 9: To discuss Resolution No. 289** -- Amending The 2022 - 2027 Capital Improvement Program –Establishing And Funding Capital Project No. 635 - ARPA Parks Program – Amending The 2022 Capital Fund Budget – Department Of Finance, **as amended**

**Resolution Summary:** This Resolution establishes Capital Project No. 635 in the amount of \$2,000,000.00 to create the ARPA Parks Program to partner with municipalities to match up to 50% of the total cost of each park project, with a maximum match of \$100,000.00 per project.

**Motion Made By:** Legislator Corcoran

**Motion Seconded By:** Legislator Sperry

**Voting In Favor:** Legislators Criswell, Corcoran, Levine, Lopez, and Sperry

**Voting Against:** None

**No. of Votes in Favor:** 5

**No. of Votes Against:** 0

**Discussion:** See attached transcript.

**Disposition:** No Action Taken

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**Old Business:** **Main Streets Program** – Director of Economic Development Weidemann. See attached transcript.

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Chairman Criswell asked the members if there was any other business, and hearing none;

### **Adjournment**

**Motion Made By:** Legislator Corcoran

**Motion Seconded By:** Legislator Lopez

**No. of Votes in Favor:** 5

**No. of Votes Against:** 0

**Time:** 5:43 PM

**Respectfully submitted:** Amber Feaster

**Minutes Approved:** August 31, 2022

**American Rescue Plan Act  
Special Committee  
Regular Meeting Transcripts**

**DATE & TIME:** July 13, 2022 – 5:00  
**LOCATION:** Powered by Zoom Meeting by Dialing: 1-646-558-8656,  
Meeting ID: 858 7601 0993  
**PRESIDING OFFICER:** Peter Criswell, Chairman  
**LEGISLATIVE STAFF:** Natalie Kelder  
**PRESENT:** Legislators Thomas Corcoran, Jr, Aaron J. Levine, Craig V.  
Lopez, and Megan Sperry  
**ABSENT:** None  
**QUORUM PRESENT:** Yes  
**OTHER ATTENDEES:** Legislators Manna Jo Greene, Eric Stewart, and Kathy  
Nolan; Deputy County Executives Chris Kelly, and Johanna  
Contreras; ARP Administration Nathan Litwin, and Molly  
Scott; Director of Economic Development Tim  
Weidemann; Deputy Comptroller Alicia DeMarco

- **Chairman Criswell called the meeting to order at 5:00 PM**
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**Chairman Criswell:** Because it is now five o'clock and I'm going to call this meeting to order if all are good with that. It is five o'clock. This is the July 27 meeting of the American Rescue Plan Act Special Committee and we are now in order. All right. Could you call the roll please, Natalie?

**Natalie Kelder:** Criswell.

**Chairman Criswell:** Here.

**Natalie Kelder:** Corcoran.

**Legislator Corcoran:** Here.

**Natalie Kelder:** Levine.

**Legislator Levine:** Here.

**Natalie Kelder:** Lopez.

**Legislator Lopez:** Here.

**Natalie Kelder:** And Sperry.

**Legislator Sperry:** Here.

**Chairman Criswell:** All right. Everyone is here and accounted for. Thank you. Our first order of business is to approve the minutes and transcripts from the June 29 meeting. If I could get motion to do that?

**Legislator Corcoran:** Motion.

**Chairman Criswell:** And a second, please.

**Legislator Lopez:** Second.

**Chairman Criswell:** All in favor.

**Group:** Aye.

**Chairman Criswell:** Any opposed? All right, those minutes are approved. We're going to take things out of order just a little bit because Legislator Stewart is going to join us at 5:15 or so. So, I would like to jump into Resolution 340, which is the ARPA Food Security and Access. And what we'd like to do with this, remember, last week we had a conversation about some of these Resolutions were in the Capital Projects, and we wanted to move them out of Capital Projects and put them more in just straight up ARPA funds? You know, remember that that brief conversation we had about that? So, that's what this amendment would do is actually just take it out of the Capital Project 600 and turn it into a Resolution that stands on its own. Natalie, is there anything else that I need to say about that?

**Natalie Kelder:** No, that's all. Just when you motion, it will motion it as presented before you to include those amendments.

**Chairman Criswell:** Sounds great. So, if I could get that motion.

**Legislator Corcoran:** Motion.

**Chairman Criswell:** And a second on that. Great. That was Legislator Sperry. And all in favor.

**Group:** Aye.

**Chairman Criswell:** Any opposed? Okay, great. So, the amendment passes. So, now I'm on the Resolution as amended. So, just so you know the history of it, so there was no action taken in ARPA on June 29, there was, it was postponed in Health on July 6, there was no action in Public Works on July 11, and also no action in ARPA on the 13th of July. So, we scored this already. It made a total score of 70. It hit 67 on the Goals and Mission; 86 on Equity Distribution; 68 on Community Impact; and 38 on Financial Management. Some of the concerns that were raised about it was that it was a single time grant program that wouldn't strengthen the vital public services long-term, and it was difficult to tell the outreach, that the bulk of the spending, two-

thirds is on development of a one-time report, and only one-third of the spending is for programmatic response. So, I think what, I'm trying to remember where we left the stand, what I was remembering, correct me if I'm wrong, but I thought Dennis Doyle was going to go back to look at this one. Wasn't, wasn't this Dennis and Amanda were going to look at this and try and re-jig this a bit, or am I remembering this incorrectly? Anybody have any, any remember?

**Legislator Corcoran:** I honestly don't remember.

**Chairman Criswell:** Where this stood?

**Deputy Executive Contreras:** I think that was the case. I think Chris just hopped on. Chris. Food Security one. The plan was for Dennis and Amanda to go back and do a little bit more work on it, right? I think they were supposed to come back.

**Deputy Executive Kelly:** Yeah. They were, Amanda and the Chair Bartels were trying to set up a meeting and discuss it more. So that's where that one stood.

**Chairman Criswell:** Okay, so, so, Chris. So, you know, what we did was we just approved an amendment just to move it out of Capital Projects, and have it as a, standing on its own. So, we did that. So, I think if, if the work hasn't been done on it, I don't want to take this any further tonight. We can't really. So, what I'm going to just suggest that we take no action on this and as Chairwoman Bartels and Amanda go and do whatever they need to do with it, then we'll see it either at the next meeting or the following meeting. So, unless anybody has any issues with that, that's what I'd like to do. All right, great. Okay, so great.

Moving on to Resolution 400. So, this is the, the, what we were calling the Farmers, support the farmers, but it's now, has a much better name. Legislator Nolan, thank you for that much better name. It's now called, it's the font. What is this? The fund the Ulster County,

**Legislator Nolan:** Agricultural Crisis Relief Program.

**Chairman Criswell:** Agricultural Crisis Relief Program. Let me say that all at one time. The Ulster County Agricultural Crisis Relief Program. So again, thank you so much for your really thoughtful work on this. I think it's, it's, it's been really well thought out. And I think there's generally a lot of support for it. And what I'd like to do is open the floor to questions from the committee. Because what the next step that I'd like to do with this is I'd like to raise any questions tonight, get your feedback, and also give it a little space for, for questions back and forth. But I'd like to send this now to the scoring process, so that we'll be able to take, take this off, score before any of the committees actually have it in front of them. So, what I'd like to do now is just open the floor to any committee members who have any specific questions for Legislator Nolan. Or legislator Nolan, if you want to actually give a little, if there's any brief presentation of the update. And Natalie, did you want to chime in? Or?

**Natalie Kelder:** Do you want to get a motion to discuss this?

**Chairman Criswell:** Oh, yes, thank you. Can I get a motion to discuss it please?



**Legislator Corcoran:** Motion to discuss.

**Chairman Criswell:** Thank you, sir. And a second, please. Thank you, Legislator Sperry. All in favor.

**Group:** Aye.

**Chairman Criswell:** Any opposed? Okay. Thanks for keeping me honest, Natalie. I appreciate that. I said I'm turning the gas on today. So, I'm just gonna fire through this meeting. But I do want to do it correctly. Legislator Nolan, please let us know what, what your process has been and sort of where you're at now.

**Legislator Nolan:** Thank you. The big step forward for this program is creating the Resolution to bring it forward and a budget for the amount of funding we're requesting, which is \$2 million. The budget we've been working on to fill in details and develop a clear plan for a program to implement this, I'm gonna say when rather than if funding is awarded. And I have developed a budget narrative. But I've only just sent it to the team that's working on this, so I didn't send it to the committee. And I thought it'd be good to have a little bit of dialogue. I can tell right away that one of the things I forgot to mention is that all of these farms are dispersed throughout Ulster County, which is something that would be in the Scoring Matrix and we didn't mention in my budget narrative, from which I think we'll be able to develop a briefing, you know, a summary of this for the, for the ARPA committee. I would look for guidance from Nate and Chris, and I didn't send this this yet to Tim, I apologize, about whether or not you think it's far enough along for us to request or be happy with it going for scoring? We'd like it to score well and I'm not sure that we've touched all the bases we should. So, are there other thoughts on that? I'd like it to move along, but I also don't want to have it not put its best foot forward

**Chairman Criswell:** Deputy Executive Kelly.

**Deputy Executive Kelly:** Thank you Chair Criswell. And thank you, Legislator Nolan. And my apologies Legislator Nolan. And you sent me materials this week and fully admit it hasn't, I haven't gotten to it. We're happy to look at this. We're, we really want to do something in this arena. And I agree getting it right is important. And luckily with, I think with this meeting, gives us that opportunity to potentially do that and still move with some expediency maybe, Chair? Like I don't know. But I think, Nate, if you're open to maybe tomorrow, spending some time looking at some of the technical stuff or assigning it to staff, I think that would be really helpful for Legislator Nolan. So, I'm gonna call you out in this public meeting, but this is a friendly group at ARPA, so I figure it's okay.

**Legislator Nolan:** But I do want to say that I was able to check in with Nate last week and, about the Resolution and I feel like that's in pretty good shape. Both the Legislative Clerk and, as far as I understand it, Nate, we're happy with that. So, if, I guess I would say if we were for some reason to score poorly, if we would have an opportunity to revise and then resubmit for another scoring, then perhaps it is ready. I think it's really close. Nate, what do you think?

**Director of Resilience Litwin:** Yeah, I do think we're getting close. I love the details. I saw your email from, from just a little while ago. I haven't, I started reviewing but didn't fully read it. I look forward to it. I think there's a lot of great things that are getting, getting flushed out. And I think you do have, probably in the back of materials, the budget and, and so I think there is a lot there. Definitely the, the major, the amount of the funding, that, how the funding might be broken up and the uses. I think we're all there. So, I mean, I don't see why, if it couldn't go forward, and we see how it scores is what I'm thinking.

**Chairman Criswell:** Thank you. I just want to make sure that the committee feels like they have enough backup to really understand the distribution of the funds. So, if you feel like the, Legislator Nolan, if there's something that you need to revise a little bit more or refine, you know, we could push the scoring out just a few days, if you needed a few days for that. And then we could, we could, you know, send that revised material out with the Resolution again, and then have that go to the scoring process. Is that something that would be helpful for you?

**Legislator Nolan:** Yes, that could be great. I could give you a little narrative that, about the budget categories to explain why those numbers are there verbally tonight, if you want. But that's what's in the draft narrative that I just sent around to Nate and Chris earlier, just a little while ago. The process of scoring would give us some information that would help us potentially refine the proposal. So, um.

**Chairman Criswell:** So, I just, I just want to say to date, we have not gone and rescored anything. And so, I'd rather not do that, because we haven't done it with any other resolutions. I'd rather we have it in a place where we felt like we had the right material, we all clearly understood it, could score it and then move it forward. So, if you feel like it would be better to have a little more time with it. We can take, then, you know, we can give you some time, get the materials, and then we can just score it at our next meeting. Which, you know, could, I don't know, is there an urgency around this that you feel, you know, we have to get this done right now? Or can we, can we give it till our next meeting to get it into that process?

**Legislator Nolan:** The urgency comes from the farmers who are asking us for the assistance, but not from any granting, you know, or deadline that's external. So, I think what you're proposing makes a lot of sense, especially if I can send you those materials tomorrow or Friday and you can circulate them that and get that process started of the scoring, once you have the full materials. That would be great.

**Chairman Criswell:** Great. I think that sounds, sounds right. And, you know, in terms of the money getting from us to the farmers, that's going to be a process anyway. So, it's not like we're cutting checks on next Thursday. So, I think that, you know, if we take our time with this and get the materials we need score properly, I think it will have a stronger position when it goes to the committee. So, it, committee members, do you have other thoughts on what you need to feel comfortable with this or better understand it?

**Legislator Corcoran:** No, I'm good.

**Chairman Criswell:** Legislator Sperry.

**Legislator Sperry:** No, I'm good as well. I just wanted to say that, you know, it'll be helpful to see the narrative and the budget and the breakdown that Kathy had mentioned before to, I mean, obviously, I'm supportive of it, in general, but more information is better. So, thank you for providing

**Chairman Criswell:** Great. Legislator Levine, you have everything, you feel like you'll have everything you need?

**Legislator Levine:** I think, I think that that, at this point, yes. I don't see an issue with being able to score it with the information that's provided. So no, no, no issue on my end.

**Chairman Criswell:** Okay, great. So, I guess what I'd asked you, Legislator Nolan, is if you could just coordinate with, with Deputy Executive Kelley and with me and then eventually with, with the Clerk's office, with Clerk Kelder and / or Clerk Feaster, whoever's back, back in the, back in action at that time, so.

**Legislator Nolan:** Happy to have your advice and follow that advice on that.

**Chairman Criswell:** All right. Again, it's a great program, and I'm really looking forward to seeing it in full, full information. So, thank you for that. All right, I'm going to continue moving us along unless anybody has anything else on this one. All right, great. And so, where are we at now? We are at Resolution 400. Can I have a motion for discussion for 400 which is, uh.

**Natalie Kelder:** 401.

**Legislator Corcoran:** 401.

**Chairman Criswell:** Sorry. 402. Got my papers a little, four,

**Natalie Kelder:** No, 401.

**Chairman Criswell:** 401. Let me go backwards. So, that's the Community Wellness Hub as part of the Crisis Stabilization Center renovation. So, motion to discuss.

**Legislator Corcoran:** Motion

**Chairman Criswell:** And a second. All in favor.

**Group:** Aye.

**Chairman Criswell:** Opposed. Okay. Great. Thank you. All right. So, what this is, is part of our Crisis Stabilization Center project that we're doing and Deputy Executive Kelly, you want to talk about this specifically? Could you give us just a little,

**Deputy Executive Contreras:** I can jump in.

**Chairman Criswell:** Yeah. Thank you. Hi, how are you?

**Deputy Executive Contreras:** Hi. Good.

**Chairman Criswell:** Good to see you.

**Deputy Executive Contreras:** Um, so this is, like you said, it's for the Crisis Stabilization Center and Wellness Hub for the building on 368 Broadway. This is for the architect and engineering firm that's going to be doing the, the designs. So, we had an RFP committee, I believe we had about six applicants. They all came, and they walked us through their vision, their plan, and their costs. So basically, the committee reviewed, and we've picked the architecture and engineering firm who we thought had the best vision and overall plan.

**Chairman Criswell:** It's great. And so now this is, this is in addition to the purchase cost, but it's well under where we've allocated for the total cost of the project.

**Deputy Executive Contreras:** Right. Yep. So, the total cost of the project is 3 million. The acquisition cost was 2 million. So, this is another 175,000 of the remaining 1 million.

**Chairman Criswell:** Got it. Okay, great. Sounds good. Um, are there questions from the committee? Because what I think I'd like to do with this is, I don't think we need to score this. This isn't really a score worthy thing. I mean, it's basically, it's a project of something that we've already scored, voted on, moved forward. And it's just one next piece of the of the project puzzle. So, unless, unless anybody has questions about this, I'd like to actually suggest that we just vote on this tonight and move it forward.

**Legislator Corcoran:** Good.

**Chairman Criswell:** Great. Seeing no problems with that. All right, great. So um, I think I would just like to call for a vote on this resolution. All in favor.

**Group:** Aye.

**Chairman Criswell:** Any opposed? Okay, great. So, it passes unanimously. And then Resolution 402 is simply the contract for what we just approved. So, can I have a motion for discussion?

**Legislator Corcoran:** Motion.

**Chairman Criswell:** And a second. Second from Legislator Sperry. All in favor.

**Group:** Aye.

**Chairman Criswell:** Any opposed? No. Okay. I don't think we need to do a lot of discussion about this. I think that we, we just did it. So, I like to call for a vote for the contract that supports resolution 401. All in favor?

**Group:** Aye.

**Chairman Criswell:** Any opposed? Okay, great. Passes unanimously, as well. So, all right. Legislator Greene, could I get you to mute yourself, please? Thank you. All right. So next on the agenda is to,

**Legislator Levine:** Mr. Chairman, do we have Legislator Stewart here yet? Or,

**Chairman Criswell:** We do not. So, I'm going to move on to some of the other business items that we have. And just a couple of things. One, is that actually, Clerk Kelder, could you talk about the reports that that you, that we've received and sort of where we're at in that process with reporting?

**Natalie Kelder:** Sure. So um, per Resolution number 505 of 2021. The County Executive today provided for us the quarterly ARPA submissions, as well as backup journal entries. So, they were just provided with our office today. I put them in the OneDrive for you all to take a look at and obviously Amber will review them when she comes back from her vacation. But other than that, they haven't really been thoroughly reviewed by our office at this time.

**Chairman Criswell:** So, what I ask, Clerk Kelder, is that once those are reviewed, you know, we all have an opportunity to look at them. But I want to get to sort of a summary so we're not having to really dive, do a deep dive, all the committee members into it. If we could just get a little summary of sort of where we're at, do we feel like we're at where we're supposed to be at, you know, is there anything that seems like it's, it's out of sync? And, you know, I think that can be just a short report, just to make sure that everything's moving along, as it should be. So, if you feel comfortable with that, I don't know if that would come from Nate, or wherever that would come from.

**Director of Resilience Litwin:** I don't mind if it comes from the Clerk's. We, but our division did prepare it. I think, briefly, just to give a quick verbal report, I'm happy to say that I think the US Treasury portal, how we submit online, was a lot smoother this time around. So, that looks like it's, excuse me, that looks like it's getting better and easier for us. And we're getting more familiar with it. There's always the two major categories that we're reporting to US Treasury, which is expenditures and obligated funds. And this is just by memory. But expenditures, I believe, at this point are over 2 million. And obligated is, I think we, we hit 5 million on that. And that's largely due to the purchase prices for, because we're in contract for 21 Elizabeth and I think we also had 368 Broadway. So, that's how that shifted a bit.

**Chairman Criswell:** Great. Well, thank you for that. And I think it's going to be interesting, you know, last meeting we talked a little bit about, as we start really spending the ARPA money, what things might change a little bit, you know, are there things that are gonna go over cost, are there things that would be under cost? And so, this will start to, I think this will start to shake out

more toward the end of the year, probably. But, you know, I think it's important that we, this will sort of be our next phase of work, I think, as a committee, once we sort of get all the approval pieces done. I think it will be more in lines of tracking and making sure that all the projects that we said we were funding are actually being funded and where they're at in that funding process. And Deputy Executive Kelly, is there anything else that we're going to be keeping an eye on? Or is that pretty much it?

**Deputy Executive Kelly:** I mean, if I'm looking at certain projects, there's the Water and Sewer one we did for the Quality Inn project. Really, the markers on that project for me are RUPCO closes on the property, owns it and begins to move in the direction that makes that project a reality and then we release the contract to the Town of Ulster, and they can start on Water / Sewer, but there are certain internal markers that these projects need to hit for us to feel comfortable that it's moving in the direction that, you know, your, your, the Legislature intended in, that we intended. So small business, Tim is, we're wrapping up the CARES I funding, and now we're moving into this next phase to start releasing applications for the next round of Small Business Relief. So that's forthcoming. We're just, literally I think, tomorrow at 1:30, I believe the Non for Profit will be wrapped. And I know I've gotten a lot of inquiries from Legislators. Thank you, everybody for your patience. This is kind of a first-time process that we've never engaged in. But I would expect in the next week or so we're going to be ready to announce who wins there. So, you know, a lot of appropriation and work was done in the first part of this year. Now we're doing like the actual, like, get the money out the door stuff. So that's all, I mean, it's just watching those things. I guess that's all. Yeah.

**Chairman Criswell:** Yeah, and what I'm envisioning is sort of a new type of tracker that we have going on here where we're looking at projects, and we're sort of seeing where they're at and like what the end goal is, and as we're going along, you know, just tracking its progress and tracking its funding. So, I think that will be sort of stage two, like I said about our work as a committee. Great. Hi, Molly. Welcome. Yes. Legislator Greene.

**Legislator Greene:** Yeah, I don't have the agenda in front of me. I apologize. I'm on my cell phone between meetings. But I wonder what is going to happen with the rest of the ARPA Resolution where we have funded this Communities for Local Power for three years, but that was a relatively small part of the project for low-end moderate-income energy retrofits. I can't tell if it's on the agenda today.

**Chairman Criswell:** It's not.

**Legislator Greene:** I would like to add it.

**Chairman Criswell:** Yeah, thank you. It's actually not on today's agenda. My understanding of where that was at was that was going to be going back to Dennis Doyle for some revamping and more conversation. Deputy Executive Kelly, if you know anything more about that,

**Deputy Executive Kelly:** I have the same recollection, is that I've currently got contract management and ARP working on the contract for CLP for the 90,000 for the physician, and then Dennis was going to, not completely back to the drawing board, but to continue to,

discussions on the other part of the program, which I imagined Legislator Greene and Legislator Bartels, who appeared to be, I mean, obviously, the most engaged in that part of the technical conversation, would be contacted. And I think we made that commitment to you, Legislator Greene.

**Chairman Criswell:** Great. So, what I can promise you Legislator Greene is that we will put it on the next agenda. In, in, if it's, if there's something to discuss, or at least, I'll put it in old business to make sure that it stays on our agenda and is part of our ongoing conversation.

**Legislator Greene:** Thank you.

**Chairman Criswell:** You're quite welcome. And I saw Legislator Stewart joined in. So, if we want to go back to the top of the Resolutions, can I get a motion for discussion for Resolution 289, which is the Parks Program?

**Legislator Corcoran:** Motion.

**Chairman Criswell:** And a second please. Sperry. Great. All in favor.

**Group:** Aye.

**Chairman Criswell:** All right. All right, so this Resolution is, is the continually transforming Resolution. And thanks for your patience on this as we as we try and get it right. So, what has happened so far is that we had one amendment on this, which was reducing the 200,000 max to the 100,000 max per project. There was no action taken on, on, in ARPA on 6-16, 13, and 6-15. And there was no action in Public Works on 7-11. And also, no action in ARP on 7-13. We still have not scored this. I don't know if, I thought we did for some reason. I felt like we did. But Natalie and I went back where we scoured everything. We did not score this one yet. Which I was really surprised that I somehow thought we did. Does anybody from the committee remember scoring this specific one?

**Legislator Corcoran:** Yeah, I thought we did, too.

**Chairman Criswell:** I thought we did. And I went back, and I looked, I looked in my files, I couldn't find scores for it. So, I think we were still waiting to get this last piece of the puzzle figured out with the concept of in-kind and get the percentages straightened before we did it. So, what I'd like to suggest that we do tonight, two things, is that there's an amendment to this Resolution, which will clear up those items, then I'd like to suggest we have that, once that's cleared up, we get the final resolution sent out to the committee, we score it and then next time we meet we vote on it. So, does everybody feel comfortable with that process? Great. Okay. But in the meantime, we actually have some business. I want it, Legislator Stewart to have a moment to talk about the final adjustments that are being made in this.

**Legislator Stewart:** Great. Well, it's my understanding that the version of the Resolution that came out, that you received today is the final version. And under this, what we did was we, we

added in-kind language and then we had some clarification as to how that in-kind language would work.

**Chairman Criswell:** Would you say we, could you clarify who you, who invented this through and what that process was about?

**Legislator Stewart:** Sure. At the last, I guess a few weeks ago, Tracy Bar-, Chair Tracey Bartels had asked me to present this resolution to the breakfast meeting of the Town Supervisors to gauge their response. And I did that and actually Manna Jo accompanied me on that breakfast meeting to provide moral support. And the, it received overwhelming support among the Town Supervisors. Something like eight or nine actually spoke out in favor of this and a lot of, and when I when I presented it to the, sorry, my dog is going crazy. When I presented it to the Town Supervisors, I presented it not as like a sales pitch. But as you know, one, and to get their feedback. And they were the ones who really were in favor of the in-kind language. And as the in-kind language reads now, it says that it would be a 50-50 match, you know, from ARPA funding and the municipalities' funding, and of that 50% match on the part of the town's that they would be able to use 25% of that, as in-kind services. This was something that the Town Supervisors appeared to be very much in favor of. They also expressed, I believe that, you know, this ARPA funding for this Resolution was desperately needed. Because other funding sources for these Park projects are unreliable and difficult and unwieldy and take forever to get any money, such as like CFA grants. And so, they, they, they liked the idea for that reason. And they also pointed out, I believe, I can't recall which Supervisor it was, but they also pointed out that this is funds that, you know, could be used immediately, most of the town's supervisors, like I said, up the seminar of the eight or nine that spoke out, they also didn't know they have Park Projects in the works now. And, you know, they need, they need this funding. And this is funding that they would be able to use right away. And in fact, that was also just made clear to me earlier today in a conversation I had with Melinda Knight of the Town of Hurley. So, like I said, we got great feedback from the Town Supervisors. Also, the, the Executive's office has expressed, you know, they're, they're backing of this Resolution. I've had numerous conversations with Executive Director Chris Kelly. I've also had conversations on it with Executive Director Marc Rider. Dennis Doyle was involved in those conversations. And he was very much in favor of this in-kind language and seemed to think, you know, that was not going to be a problem. And then earlier today, I spoke with, with Nathan, as well. So, thank you all for, you know, providing your input and guidance on this Resolution that has gone through many, many different changes.

**Chairman Criswell:** Chris, did Eric just give you a title change and did that come with a promotion?

**Deputy Executive Kelly:** He did. I'm not sure if you included my pay bump within that change of title, but I look forward to that adjustment in our budget.

**Chairman Criswell:** That's great.

**Legislator Stewart:** Sorry about that.



**Deputy Executive Kelly:** Oh, no apologies needed.

**Chairman Criswell:** It happened in ARPA, so it must be true. I had a conversation with Chris this morning, just talking about the precedent in using in-kind donations and he assured me that it is something that has been done, and it's something that they are prepared to track in a way that makes sense. And, and they can put out, because I was concerned about that. How are you going to take all these services and find some sort of equitable way to, to actually, you know, monetize, say, what's, what's the monetary value for this? And I felt convinced after our several conversations that, that, that that will be fine. But yes, please.

**Deputy Executive Kelly:** I just want to add just two pieces to that. So, we'll work with the Planning Department and Purchasing, and what we can do is just gonna set standard rates for different sets of services. And that'll apply across all of them. I mean, I know towns will charge different things, but we have to set a standard. The second part is, I just want everybody to be, I want to set the realistic expectation, this is not going to be a complicated application process, because of the way you've structured it, which is a good thing. But these are all coming back to you. These are funding contracts, individual contracts for over \$50,000. So, I don't want the Supervisors starting to call me at next breakfast and saying, where's my check? It's going to take a few months here. It'll take at least in September-ish in order to get those out, maybe October, because you're talking about 20 contracts, there are going to be standards, they're going to be templated. But it's still, it's a process. And it's going to be an, on top of all the other work. So, I just wanted to set that expectation. That's all.

**Chairman Criswell:** No, that's good. And we should definitely set those expectations with the Town Supervisors so they're not banging on your door. That's good. All right. So, what I'd love to do is I really want to get this out of our committee.

**Legislator Stewart:** I would like that too.

**Chairman Criswell:** So, so what, so what I'm going to suggest is that we, if I can get a motion to accept the Resolution as amended, is that what we need to do, Natalie?

**Natalie Kelder:** Oh, I think it's the will of the committee. We wanted to amend it and postpone it.

**Chairman Criswell:** Correct.

**Natalie Kelder:** Because then everyone for it tonight so you can do a motion and vote to amend,

**Chairman Criswell:** Correct.

**Natalie Kelder:** And then we'll motion and vote to postpone.

**Chairman Criswell:** Perfect, that's great. Or I can just, so I think we can amend it and then just take no action on the resolution.

**Natalie Kelder:** That works too.

**Chairman Criswell:** Okay, great. So, could I get a motion to amend this resolution as presented in the most recent document to you?

**Legislator Corcoran:** Motion.

**Chairman Criswell:** And a second please. All in favor of the amendment.

**Group:** Aye.

**Chairman Criswell:** Any opposed? Great. So that, so the Resolution is now amended and my recommendation is that we take no action on this. But we will send this out. Yes, Legislator Corcoran.

**Legislator Corcoran:** Are we going to, we're going to get this to scoring?

**Chairman Criswell:** We, I was just gonna say that. So, we send this out to be scored so that we will then take it up at the next ARPA meeting for the vote.

**Legislator Corcoran:** Great.

**Chairman Criswell:** Great. And again, thank you, everybody, for your patience on this. But I do think it's important that we, those details had to be figured out. And I think it will serve us now that we figured out those details, it will be clear for everybody moving forward. So, thank you for your patience. And thank you, Legislator Stewart, for your patience with this.

**Legislator Stewart:** Well certainly, and my thanks to you guys as well.

**Chairman Criswell:** So, all right. Thank you, Eric. All right. Thank you. Moving on. I think our last bit of business here is we have Director Weidemann here, who just put something in his mouth, so I'll refer him while he swallows.

**Legislator Nolan:** Before you go to that, I was going to ask if you had time for a little joke.

**Chairman Criswell:** Sure. Yeah, yes. Fill in, Kathy, fill in.

**Legislator Nolan:** This is, you know, a little filler. Given the comments from Legislator Stewart's dog on this, I think his proposal should be considered to come from the "arf" committee.

**Director of Economic Development Weidemann:** And we're back.

**Chairman Criswell:** I give you I give you points for actually saying that. Yes. It's awesome.

**Legislator Nolan:** What I do instead of dyeing my hair a different color.

**Chairman Criswell:** That's awesome. So, so what I, what I want to do is just to cue this up, Tim, is that, you know, we've been talking about this. And, you know, Tim has given us a good presentation on the main streets program. And I'd like to move this to a scoring place. We're talking about scoring without the actual resolution. And I want to, I want to let you know why Tim and I talked about this. So, Tim, I want to just give you the floor. Have you talk about it.

**Director of Economic Development Weidemann:** Yeah. Well, you know, I think I'm, I'm sensitive to whatever feels most comfortable to the committee. But I think in this case, what I think we've done is outline the program as it would be designed. We've asked for some feedback, gotten a little bit of feedback and made some revisions, according to that feedback. The step of putting this into contract language and a resolution is really kind of a mechanic's of how to move it forward for votes. And as I've been observing the committee's work, it seems that your kind of practice has been to get to the point where you have a resolution and then, as you're doing with the prior resolution, kind of hold the resolution while you score. And so, I just figured it would be worth a conversation with you all to see if you're comfortable moving ahead with scoring the proposal, which is really the, the details of what the project and program would look like. And, and then based on that scoring, we can certainly put together resolution information and contract. I think all of the pertinent details of what would be in that resolution and contract are in the proposal. So, I'll just kind of refresh, there's a request for \$2 million. Excuse me. The details of the awards, which would max out at \$250,000, and the criteria for selection, including a scoring rubric, as well as the framework for evaluation, which would be similar to the not for profit, application process and review process where we'd have a panel that involves the Legislature and Executive and, and then the key thing being that the contract that you would see would be a contract to sub award the funds to UCEDA, which would then administer the programs and handle the individual contracts with the ultimate awardees. And so, you know, happy to go back to the drawing board and put together a resolution, contract language if that's necessary before scoring, or if I can get your, your sense of the, you know, the, the legs of the project before investing that time and effort, I'd be grateful.

**Chairman Criswell:** So, committee members, anybody have a comments on that thoughts on that that process rather than what we've been doing typically?

**Legislator Sperry:** So, the ask is that we just vote without scoring?

**Chairman Criswell:** No, we're not, no, no, no. Score it.

**Legislator Sperry:** Sorry.

**Chairman Criswell:** Score it based on the presentation.

**Legislator Sperry:** Oh, Got it.

**Chairman Criswell;** And the presentation that we've been given rather than having Tim put it into resolution language and then vote, scoring on the resolution, scoring on the project.

**Legislator Sperry:** Got it.

**Chairman Criswell:** And I'm up for either. You know, it 6 and 1 for me, but I understand the value of this. If we, if we score it, it could, in this process, it could give him good feedback for actually crafting the resolution. Or we could have him just craft the resolution and score it for that. So, the will of the committee for this one? I don't really care.

**Legislator Corcoran:** I'm the same way. I mean I think I have enough information on it. I don't mind scoring it.

**Chairman Criswell:** Craig, do you want to weigh in on this?

**Legislator Corcoran:** If there's a procedure that somebody else wants to follow, I'm for that, too, but I've got enough information to score.

**Chairman Criswell:** I personally think we can make this up as we go along. You know? Craig, do you have a thought on it?

**Legislator Lopez:** I agree with, with Legislator Corcoran. I've got enough. I'm comfortable moving forward.

**Chairman Criswell:** Aaron, Megan, any, any decision from you about this? You're fine?

**Legislator Levine:** I would say on my end, you know, obviously, the more information presented to us the better. But I don't necessarily have a strenuous objection to scoring it without having it in resolution form. I don't think that's necessarily a deal breaker on my end.

**Chairman Criswell:** Okay, so clearly, it's the will a committee that we move this forward to score it. So, we'll get that information to you, and then we'll get the scores back, and then, Tim, once we, once we have that, and then if you could start crafting the actual,

**Director of Economic Development Weidemann:** Yeah, exactly. So, with that scoring, I would be happy to then move it forward to prepare for next resolution deadline so that we can have, you know, a timely submission and get you guys reviewing that resolution language for what obviously would be a vote by this and probably a couple other committees. So, happy to do it that way. That makes a ton of sense. Thank you for the feedback. And I look forward to hearing from the committee.

**Chairman Criswell:** Absolutely. Thank you. All right. I don't have any other old business on the agenda. Is there anything else that anybody has? Do you want to introduce your dog, Molly?

**Molly Scott:** She's like, really into politics today? I don't know. This is Juniper. She doesn't understand personal space.

**Chairman Criswell:** Clearly. She's, uh, she's actually very, very beautiful. So.

**Molly Scott:** Thank you. All right.

**Chairman Criswell:** Um, I see.

**Legislator Sperry:** Generals are in the room. They can hear everything you're saying.

**Chairman Criswell:** Sorry. Sorry, Generals. Just to do a little two timing here. All right. So, if I don't see anybody else who has any old business? Nope. All right. I will call for a motion to adjourn.

**Legislator Corcoran:** Motion to adjourn.

**Chairman Criswell:** The second.

**Legislator Lopez:** Second.

**Chairman Criswell:** All in favor.

**Group:** Aye.

**Chairman Criswell:** Any opposed? I'm assuming no. All right. Great. Thank you for your attention tonight. Have a great evening.

**Legislator Corcoran:** Great job, Peter. Thanks.

**Chairman Criswell:** Thank you.

**Legislator Stewart:** Thank you, folks.

**Legislator Levine:** Thanks very much, everyone. Thank you, Mr. Chairman.

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**Time:** 5:43 PM

**Respectfully submitted:** Amber Feaster  
**Minutes Approved:** August 31, 2022