

**American Rescue Plan Act Special Committee
Regular Meeting Minutes**

DATE & TIME: February 8, 2023 – 5:00 PM
LOCATION: KL Binder Library, 6th Floor, County Office Building, Kingston
PRESIDING OFFICER: Peter Criswell
LEGISLATIVE STAFF: Amber Feaster, Deputy Clerk - Finance
PRESENT: Legislators Levine, and Lopez
ABSENT: Legislators Corcoran, and Sperry
QUORUM PRESENT: Yes

OTHER ATTENDEES: Legislators Erner, Litts, and Hewitt; Director of ARP Administration Nate Litwin; ARP Administration Molly Scott; Deputy Comptroller Alicia DeMarco

Peter Criswell called the meeting to order at 5:05 PM

Motion No. 1: **Moved to Approve Minutes of the November 30, 2022 Meeting**

Motion By: Legislator Lopez
Motion Seconded By: Legislator Levine

Discussion: None

Voting In Favor: Legislators Criswell, Levine, Lopez
Voting Against: None
Votes in Favor: 3
Votes Against: 0
Disposition: **Minutes Approved**

Chair Criswell explained that there are multiple trackers for ARPA funds: one tracker summarizes the funds that have been assigned by the Legislature; the other tracker details for what’s been encumbered and / or spent to date and where each project is in the process. Director of ARP Administration Nate Litwin presented the ARPA Administration Project Reporting Tracker from 5:09 PM to 5:52 PM. During his presentation, Director Litwin detailed each approved ARPA Project, explaining each project’s phases, where each project is currently in the process, how much has been expended on each open project, and answered Committee member and Legislative questions.

Resolutions for the February 14, 2023 Session of the Legislature

Resolution No. 541 of 2022: Amending The 2022 - 2027 Capital Improvement Program – Amending Capital Project No. 604 – ARPA Water And Sewer Infrastructure – Amending The 2022 Capital Fund Budget – Department Of Finance

Resolution Summary: This resolution amends Capital Project No. 604 – ARP Water and Sewer Infrastructure to increase the amount of funding available by \$1,000,000.00.

Motion No. 2: Resolution No. 541 of 2022 Moved For Discussion

Motion By: Legislator Levine

Motion Seconded By: Legislator Lopez

Discussion:

Chair Criswell advised the members that he doesn't feel this is the best and highest use of the remaining ARPA funds. Legislator Litts asked if there is a way to utilize this funding as the local portion for authorized projects under the Federal Infrastructure Investment and Jobs Act, expressing the benefit and need for this. Director Litwin agreed to research this question and follow up.

The Committee took no action on Resolution No. 541 of 2022.

Resolution No. 42: Approving The Execution Of A Contract For \$400,000.00 Entered Into By The County – RUPCO, Inc. – Department Of Finance – ARPA

Resolution Summary: This resolution authorizes the execution of a contract with RUPCO, Inc. from March 1, 2023 to August 1, 2024 for \$400,000.00 for energy retrofits and for hands on training, with oversight and training provided by experienced energy retrofit contractors, for new employees, interns, or trainees in the field of residential green energy retrofit work under Capital Project No. 642 – ARPA Homeowner Energy Improvements And Job Training Project.

Motion No. 3: Resolution No. 42 Moved for Discussion

Motion By: Legislator Lopez

Motion Seconded By: Legislator Levine

Discussion:

Chair Criswell asked for clarification of the bidding process for this contract. Director Litwin explained that this contract is being awarded as a sole source provider.

Chair Criswell asked if there was any discussion and hearing none called for a vote in favor of the Resolution.

Voting In Favor: Legislators Criswell, Levine, Lopez

Voting Against: None

Votes in Favor: 3

Votes Against: 0

Disposition: Resolution Adopted

Resolution No. 43: Approving The Execution Of A Contract For \$136,666.00 Entered Into By The County – LaBella Associates D.P.C. – Department Of Finance - ARPA

Resolution Summary: This Resolution authorizes the execution of a contract with LaBella Associates D.P.C. for Phase I and Phase II Environmental Site Assessments for certain foreclosure eligible properties from March 1, 2023 to December 31, 2024 in the amount of \$136,666.00 under Capital Project No. 629 – ARPA Brownfields Redevelopment

Motion No. 4: Resolution No. 43 Moved for Discussion

Motion By: Legislator Levine

Motion Seconded By: Legislator Lopez

Discussion:

Director Litwin clarified that there will likely be a second contract resolution related to these services in the upcoming months, explaining that there is a fourth grouping of properties that is not included within the terms of this contract.

Chair Criswell asked if there was any discussion and hearing none called for a vote in favor of the Resolution.

Voting In Favor: Legislators Criswell, Levine, Lopez

Voting Against: None

Votes in Favor: 3

Votes Against: 0

Disposition: Resolution Adopted

Resolution No. 44 – Authorizing The Chair Of The Ulster County Legislature To Execute An Intermunicipal Agreement With The Town Of Lloyd, As An ARPA-SLFRF Subrecipient, To Partially Fund Replacement Of A Municipal Water Storage Tank – Department Of Finance, Division Of Recovery And Resilience

Resolution Summary: This resolution authorizes the Chair of the Legislature to execute an Inter Municipal Agreement with the Town of Lloyd to partially fund the replacement of a water storage tank in the form as filed with the Clerk of the Legislature or as modified with the approval of the County Attorney under Capital Project No. 604 – ARP Water & Sewer.

Motion No. 5: Resolution No. 44 Moved For Discussion

Motion By: Legislator Lopez

Motion Seconded By: Legislator Levine

Discussion:

Chair Criswell asked if there was any discussion and hearing none called for a vote in favor of the Resolution.

Voting In Favor: Legislators Criswell, Levine, Lopez

Voting Against: None

Votes in Favor: 3

Votes Against: 0

Disposition: Resolution Adopted

New Business

Chair Criswell announced that the next meeting of the Committee will be March 8, 2023.

Chair Criswell asked that the Committee provide feedback and ideas for the future of ARPA reporting.

Chair Criswell asked if there was further discussion, old or new business, and hearing none;

Adjournment

Motion Made By: Legislator Lopez

Motion Seconded By: Legislator Levine

No. of Votes in Favor: 3

No. of Votes Against: 0

TIME: 6:12 PM

Respectfully submitted: Deputy Clerk – Finance Feaster

Minutes Approved: March 8, 2023