

**Fleet Management Review Committee
Regular Meeting Minutes**

DATE & TIME: December 16, 2024 – 3:30 PM
LOCATION: Legislative Chambers, 6th Floor, County Office Building, Kingston
PRESIDING OFFICER: Chair Maloney
LEGISLATIVE STAFF: Natalie Kelder, Legislative Financial Analyst
PRESENT: Legislators Hewitt, Levine, Litts, & Stewart
ABSENT: Legislator Roberts & Former Legislator Petit
QUORUM PRESENT: Yes

OTHER ATTENDEES: Legislator Hansut, Deputy County Executive LaValle, Comptroller Gallagher, Deputy Commissioner DPW - Fleet Millian, Assistant District Attorney Weishaupt

Chair Maloney called the meeting to order at 3:35 PM.

Legislator Litts led the committee in the Pledge of Allegiance.

Motion No. 1:	Motion to Approve the minutes of the December 3, 2024 Meeting
Motion Made By:	Legislator Hewitt
Motion Seconded By:	Legislator Litts
Voting in Favor:	Legislators Hewitt, Levine, Litts, Maloney & Stewart
Voting Against:	None
Votes in Favor:	5
Votes Against:	0
Disposition:	Minutes Approved

Legislator Maloney reminded the committee that the intention of the subcommittee was to update the Fleet Policy of Ulster County and asked the members if there were any outstanding changes they would like to see made.

Chair Maloney noted that the Sheriff's Department failed to provide the detailed information that was requested by the committee.

Chair Maloney informed the committee that Emergency Services Director Erichsen requested to utilize their own Departmental vehicle markings. The committee agreed to update section 16.14.2 to be specific to Public Works. The committee also agreed to allow individual departments to identify their specific department on their vehicle markings and deviate from the public works gold marking but must maintain the appropriate minimum sizes. The committee also agreed to add exception language for law enforcement vehicles that are used for investigation purposes.

Discussion ensued on who should have oversight over the Sheriff and District Attorney's take home vehicles. Chair Maloney clarified that the District Attorney's Office has no GPS in any vehicle while the Sheriff's Department is on a different system than the rest of the county.

Deputy County Executive LaValle discussed the standard operating procedures that will be created for the recipient of a take home vehicle.

The Committee also agreed to the following changes to the policy:

- strike Section 8.0 Appendix
- strike Section 4.0 References
- strike "agencies" from Section 3 and replace with "offices"

Motion No. 2:	Motion to Approve the Ulster County Fleet Vehicle Take-Home Policy, as Amended, for recommendation to the Ulster County Legislature
Motion Made By:	Legislator Litts
Motion Seconded By:	Legislator Hewitt
Voting in Favor:	Legislators Hewitt, Levine, Litts, Maloney & Stewart
Voting Against:	None
Votes in Favor:	5
Votes Against:	0
Disposition:	Policy, As Amended, Approved for Recommended to the Ulster County Legislature

Motion to Adjourn

Motion Made By:	Legislator Litts
Motion Seconded By:	Legislator Hewitt
Votes in Favor:	4
Votes Against:	0
Adjourned:	4:24 PM
Respectfully submitted:	Natalie Kelder, Legislative Financial Analyst