

Audit Committee

Regular Meeting Minutes

DATE & TIME: September 27, 2017 – 4:30 PM
LOCATION: KL Binder Library, Sixth Floor, County Office Building
PRESIDING OFFICER: Kenneth J. Ronk, Jr., Chairman
LEGISLATIVE STAFF: Amber K. Feaster
PRESENT: Legislators Richard Gerentine (arrived at 4:35), Tracey Bartels, Mary Beth Maio, and Hector S. Rodriguez
ABSENT: None
QUORUM PRESENT: Yes
OTHER ATTENDEES: Ken Crannell, Deputy County Executive; Evan Gallo, Deputy Comptroller, Dean Rylewicz, Purchasing; Michael Berg, Family of Woodstock

• **Chairman Ronk called the meeting to order at 4:32 PM**

Motion No. 1: To Approve the Minutes of August 1, 2017

Motion Made By: Legislator Rodriguez

Motion Seconded By: Legislator Bartels

Discussion: None

Voting In Favor: Chairman Ronk, Legislators Bartels, and Rodriguez

Voting Against: None

Abstained: Legislator Maio

No. of Votes in Favor: 3

No. of Votes Against: 0

Disposition: Approved

Motion No. 2: To Move to Executive Session

Motion Made By: Legislator Rodriguez

Motion Seconded By: Legislator Maio

Discussion: Stated for the purpose of discussing proposals received in response to the Family Court Agreed Upon Procedures RFP. No action was taken.

Voting In Favor: Chairman Ronk, Legislators Bartels, Maio, and Rodriguez

Voting Against: None

No. of Votes in Favor: 4

No. of Votes Against: 0

Disposition: Approved

New Business:

Chairman Ronk welcomed Mr. Michael Berg, Executive Director of Family of Woodstock.

Mr. Berg explained that Family of Woodstock faces issues pertaining the distribution of personnel as related to client - driven contracts which are limited by location and time.

Further, Mr. Berg expressed discontent with the recent "Family of Woodstock, Inc. Contract Audit" performed and published by the Ulster County Comptroller's Office. Mr. Berg explained that the "audit" felt political and said that it was written in such a manner as if to look for errors, providing explanations for these feelings. Mr. Berg explained some of the "findings" noted within the report and Family of Woodstock's responses to such notations. Mr. Berg noted that he did submit a response to the report. The Committee asked Evan Gallo, Deputy Comptroller, whether the Comptroller's office sat down with Mr. Berg and made alterations to the audit based on Mr. Berg's responses to written "findings". Evan Gallo stated that Mr. Berg's responses are distributed within the report but that no sit-down review was conducted. Chairman Ronk thanked Mr. Berg for sharing his concerns with the committee and asked that Mr. Berg discuss his concerns directly with the Comptroller.

Old Business:

The Committee discussed Agreed Upon Procedures relating to a review of the accounting procedures of selected accounts that fall under the responsibility of the Sheriff's Department's Civil Division dated February 6, 2009. Committee members expressed concern that the procedures included had not been followed up with since the production of the report. Chairman Ronk explained that the Legislative Fiscal Analyst reached out to five local firms requesting quotes to re-perform the procedures detailed in the 2009 report plus an analysis of internal controls over cash; of the five firms, only one firm provided a quote. Legislator Gerentine requested that the Legislative Fiscal Analyst contact more firms in order to obtain additional quotes.

Legislator Bartels expressed interest in discussing an analysis of how personnel expenditures are distributed by Family of Woodstock. Ken Crannell, Deputy County Executive, and Chairman Ronk agreed that the committee should consider how to approach such an analysis.

The next meeting of the Audit Committee was tentatively scheduled for October 17, 2017 at 3:00 PM.

There being no further business before the Committee, a motion was made by Legislator Rodriguez, seconded by Legislator Bartels and carried to adjourn the meeting at 6:09 PM.

Dated the 29th Day of September, 2017
Amber Feaster, Fiscal Analyst
Minutes Approved On: October 17, 2017