

**Public Works, Capital Projects & Transportation Committee
Regular Meeting Minutes**

DATE & TIME: July 17, 2023 – 6:00 PM
LOCATION: KL Binder Library, 6th Floor, County Office Building, Kingston
PRESIDING OFFICER: Chair Laura Petit
LEGISLATIVE STAFF: Michael Tierney, Senior Legislative Employee
PRESENT: Legislators Erner, Fabiano, Litts, Nolan
ABSENT: None
QUORUM PRESENT: Yes

OTHER ATTENDEES: Deputy County Executive Amanda LaValle, UCAT Director Toni Roser, Recovery & Resilience Director Nate Litwin, Rokosz Most

Chair Petit called the meeting to Order at 6:01PM.

Motion No. 1 **Moed to Approve June 5, 2023 Meeting Minutes**
Motion Made By: Legislator Fabiano
Motion Seconded By: Legislator Nolan
Discussion: None.
Voting in Favor: Legislators Erner, Fabiano, Litts, Nolan, Petit
Voting Against: None
Votes in Favor: 5
Votes Against: 0
Disposition: **Minutes APPROVED**

Resolutions for the July 18, 2023 Session of the Legislature:

Resolution No. 337 Authorizing The Chair Of The Ulster County Legislature To Execute An Intermunicipal Agreement With The City Of Kingston, Where The County Is A Subrecipient Of The City’s ARPA-SLFRF Funds, For The Renovation Of Elizabeth Manor, Department Of Finance, Division Of Recovery And Resilience

Resolution Summary: Accepting \$500,000 for the renovation of 21 Elizabeth Street.

Motion No. 2 **Moved Resolution for DISCUSSION**

Motion Made By: Legislator Nolan
Motion Seconded By: Legislator Erner
Discussion: Legislator Erner highlighted that over half of DSS clients reside in the City of Kingston and having a project like Elizabeth Manor would allow these families to remain in their communities. Legislator Nolan added that the centralization of County and state services in the Kingston area is another benefit of moving forward with the project. Legislator Nolan raised the

point that ending this project, finding a new site and funding it would lead to its own cost overruns and delays. Deputy Executive LaValle stated that there were motels that the County was looking at as alternatives however they have since been sold. She added that any change from a motel to a shelter would require additional permitting.

Disposition: **NO ACTION TAKEN**

Resolution No. 374 Adopting Proposed Local Law No. 6 Of 2023, A Local Law Amending The Code Of The County Of Ulster, Chapter 131, Vehicles, County, Article I, Sustainable Green Fleet Policy, In Relation To Strategies And Goals

Resolution Summary: Adopting Proposed Local Law No. 6 of 2023.

Motion No. 3 **Moved Resolution for DISCUSSION**

Motion Made By: Legislator Nolan

Motion Seconded By: Legislator Erner

Discussion: Legislator Erner spoke in favor of the Proposed Local Law. Hearing no further discussion, Chair Petit called the question in favor of the Resolution.

Voting in Favor: Legislators Erner, Fabiano, Litts, Nolan, Petit

Voting Against: None

Votes in Favor: 5

Votes Against: 0

Disposition: **Resolution ADOPTED**

Resolution No. 377 Authorizing The Chair Of The Ulster County Legislature To Execute An Intermunicipal Agreement With The Town Of Esopus, As An ARPA-SLFRF Subrecipient, To Fund Improvements To The Roger Mabie Water Treatment Plant– Department Of Finance, Division Of Recovery And Resilience

Resolution Summary: Intermunicipal agreement with the Town of Esopus for improvements to the Roger Mabie Water Treatment Plant.

Motion No. 4 **Moved Resolution for DISCUSSION**

Motion Made By: Legislator Litts

Motion Seconded By: Legislator Nolan

Discussion: None. Hearing none, Chair Petit called the question in favor of the Resolution.

Voting in Favor: Legislators Erner, Fabiano, Litts, Nolan, Petit

Voting Against: None

Votes in Favor: 5

Votes Against: 0

Disposition: **Resolution ADOPTED**

Resolution No. 378 Reassigning Capital Project No. 659 – ARP Solar And EV Charging Infrastructure To Capital Project No. 674 Due To An Administrative Error – Department Of Finance, Division Of Recovery And Resilience

Resolution Summary: Correcting an administrative error in the Capital Project numbering.

Motion No. 5 **Moved Resolution for DISCUSSION**
Motion Made By: Legislator Nolan
Motion Seconded By: Legislator Litts
Discussion: None. Hearing none, Chair Petit called the question in favor of the Resolution.
Voting in Favor: Legislators Erner, Fabiano, Litts, Nolan, Petit
Voting Against: None
Votes in Favor: 5
Votes Against: 0
Disposition: **Resolution ADOPTED**

Resolution No. 400 Authorizing The Chair Of The Ulster County Legislature To Execute A Lease Agreement With Access: Supports For Living Inc. For Office Space At 368 Broadway – Department Of Public Works

Resolution Summary: Five-year lease of 3,398ft² of office space to Supports For Living Inc. at 398 Broadway in Kingston.

Motion No. 6 **Moved Resolution for DISCUSSION**
Motion Made By: Legislator Erner
Motion Seconded By: Legislator Fabiano
Discussion: Legislator Nolan indicated zy would be abstaining. Hearing no further discussion, Chair Petit called the question in favor of the Resolution.
Voting in Favor: Legislators Erner, Fabiano, Litts, Petit
Voting Against: None
Abstentions: Legislator Nolan
Votes in Favor: 4
Votes Against: 0
Disposition: **Resolution ADOPTED**

Resolution No. 401 Authorizing Rail Removal Within The Ulster And Delaware Railroad Corridor To Allow For The Construction Of “The Michael LaPaglia Memorial” Bridge Over The Esopus Creek In The Town Of Shandaken – Department Of Public Works

Resolution Summary: Removing track for the purposes of renovating the Bridge Street Bridge in Phoenicia.

Motion No. 7

Motion Made By:

Motion Seconded By:

Discussion:

Moved Resolution for DISCUSSION

Legislator Litts

Legislator Fabiano

Legislator Nolan questioned the need to store the discarded rail track near the site and asked if the Resolution could be amended to remove references to the placement of the track. Legislator Litts stated that if that clause is not included in the Resolution it could be interpreted by the contractor that the discarded rail track becomes their property upon removal rather than the property of the County. Legislator Nolan acquiesced. Hearing no further discussion, Chair Petit called the question in favor of the Resolution.

Voting in Favor:

Legislators Erner, Fabiano, Litts, Nolan, Petit

Voting Against:

None

Votes in Favor:

5

Votes Against:

0

Disposition:

Resolution ADOPTED

Resolution No. 402

Authorizing The Chair Of The Ulster County Legislature To Enter Into A Lease Renewal Agreement With Van Dale Properties, LLC For A Fabrication Facility To Be Used By The Ulster County Department Of Public Works – Department Of Public Works (Buildings And Grounds)

Resolution Summary:

Renewing the lease for the DPW Fabrication Facility.

Motion No. 8

Motion Made By:

Motion Seconded By:

Discussion:

Moved Resolution for DISCUSSION

Legislator Fabiano

Legislator Nolan

Chair Petit questioned why the County was renting out a facility for \$100,000 per year while we had the space at 701 Grant Avenue or other places. Legislator Nolan responded by stating that the Legislature should approve this Resolution and when the space study is concluded and if it recommends moving this fabrication plant the Legislature and Executive can examine a new place for the bridge fabrication facility. Legislator Fabiano concurred with Legislator Nolan. Hearing no further discussion, Chair Petit called the question in favor of the Resolution.

Voting in Favor:

Legislators Erner, Fabiano, Litts, Nolan

Voting Against:

Legislator Petit

Votes in Favor:

4

Votes Against:

0

Disposition:

Resolution ADOPTED

Resolution No. 403

Establishing Capital Project No. 673 – Ulster County Office Building Elevator Modernization Project - Amending The 2023

Capital Fund Budget – Department Of Public Works (Buildings & Grounds)

Resolution Summary: Upgrading the elevator system in the County Office Building.

Motion No. 9
Motion Made By: Legislator Nolan
Motion Seconded By: Legislator Litts
Discussion: None. Hearing none, Chair Petit called the question in favor of the Resolution.
Voting in Favor: Legislators Erner, Fabiano, Litts, Nolan, Petit
Voting Against: None
Votes in Favor: 5
Votes Against: 0
Disposition: **Resolution ADOPTED**

Resolution No. 405 Approving The Execution Of A Contract Amendment For \$120,680.00 Entered Into By The County – Complete Building Solutions, Inc. – Department Of Public Works

Resolution Summary: Extending contract for janitorial services to July 31, 2024.

Motion No. 10
Motion Made By: Legislator Nolan
Motion Seconded By: Legislator Fabiano
Discussion: None. Hearing none, Chair Petit called the question in favor of the Resolution.
Voting in Favor: Legislators Erner, Fabiano, Litts, Nolan, Petit
Voting Against: None
Votes in Favor: 5
Votes Against: 0
Disposition: **Resolution ADOPTED**

Resolution No. 406 Approving The Execution Of A Contract Amendment For \$20,000.00, Causing The Aggregate Contract Plus Amendment Amount To Be In Excess Of \$50,000.00, Entered Into By The County – Dutchess Overhead Doors, Inc. – Department Of Public Works

Resolution Summary: Extending contract for security door service to July 31, 2024.

Motion No. 11
Motion Made By: Legislator Nolan
Motion Seconded By: Legislator Fabiano
Discussion: None. Hearing none, Chair Petit called the question in favor of the Resolution.
Voting in Favor: Legislators Erner, Fabiano, Litts, Nolan, Petit

Voting Against: None
Votes in Favor: 5
Votes Against: 0
Disposition: **Resolution ADOPTED**

Resolution No. 407 Approving The Execution Of A Contract For \$60,700.00 Entered Into By The County – Greenman-Pedersen, Inc. – Department Of Public Works

Resolution Summary: Contract for geotechnical engineering services on Oliverea Road in the Town of Shandaken and Ulster Landing Road in the Town of Ulster.

Motion No. 12 **Moved Resolution for DISCUSSION**
Motion Made By: Legislator Nolan
Motion Seconded By: Legislator Fabiano
Discussion: Legislator Litts indicated he would be abstaining.
Voting in Favor: Legislators Erner, Fabiano, Nolan, Petit
Voting Against: None
Abstentions: Legislator Litts
Votes in Favor: 4
Votes Against: 0
Disposition: **Resolution ADOPTED**

Resolution No. 408 Approving The Execution Of A Contract Amendment For Rates Anticipated To Exceed \$50,000.00 Entered Into By The County – The Gordian Group, Inc. – Department Of Public Works

Resolution Summary: Extending the term of the agreement to July 31, 2024.

Motion No. 13 **Moved Resolution for DISCUSSION**
Motion Made By: Legislator Litts
Motion Seconded By: Legislator Fabiano
Discussion: None. Hearing none, Chair Petit called the question in favor of the Resolution.
Voting in Favor: Legislators Erner, Fabiano, Litts, Nolan, Petit
Voting Against: None
Votes in Favor: 5
Votes Against: 0
Disposition: **Resolution ADOPTED**

Resolution No. 409 Approving The Execution Of A Contract Amendment For Rates Anticipated To Exceed \$50,000.00 Entered Into By The County – L.W. Tree Service, Inc. – Department Of Public Works

Resolution Summary: Extending the term of the agreement to July 31, 2024.

Motion No. 14
Motion Made By: Legislator Litts
Motion Seconded By: Legislator Nolan
Discussion: None. Hearing none, Chair Petit called the question in favor of the Resolution.
Voting in Favor: Legislators Erner, Fabiano, Litts, Nolan, Petit
Voting Against: None
Votes in Favor: 5
Votes Against: 0
Disposition: **Resolution ADOPTED**

Resolution No. 410 Approving The Execution Of A Contract Amendment For \$28,740.00, Causing The Aggregate Contract Plus Amendment Amount To Be In Excess Of \$50,000.00, Entered Into By The County – Alleymor, Inc., D/B/A Pestmaster Services – Department Of Public Works

Resolution Summary: Extending the term of agreement to July 31, 2024.

Motion No. 15
Motion Made By: Legislator Nolan
Motion Seconded By: Legislator Erner
Discussion: Legislator Erner inquired if Elizabeth Manor is included in the contract. Legislator Erner inquired about what the Non-Toxic Advisory Committee is, which DPW Deputy Directory Parete was made up of administrative staff and meets when they need to approve a new chemical for use, rather than be a standing committee with scheduled meetings. Hearing no further discussion, Chair Petit called the question in favor of the Resolution.
Voting in Favor: Legislators Erner, Fabiano, Litts, Nolan, Petit
Voting Against: None
Votes in Favor: 5
Votes Against: 0
Disposition: **Resolution ADOPTED**

Resolution No. 411 Supporting A Grant Application To The Federal Transit Administration And Authorizing The Ulster County Executive To Execute Any Required Applications Or Agreements To Accept Funding - Ulster County Area Transit (UCAT)

Resolution Summary: Application to the Federal Transit Administration for a grant totaling \$1,310,906.00

Motion No. 16
Motion Made By: Legislator Nolan
Motion Seconded By: Legislator Litts

Discussion: Legislator Erner asked for examples of anticipated improvements, which Director Roser stated could be a variety of items including raising driver salaries. Hearing no further discussion, Chair Petit called the question in favor of the Resolution.

Voting in Favor: Legislators Erner, Fabiano, Litts, Nolan, Petit
Voting Against: None
Votes in Favor: 5
Votes Against: 0
Disposition: **Resolution ADOPTED**

Resolution No. 412 Approving The Execution Of A Contract For \$51,056.00 Entered Into By The County – Complete Building Solutions, Inc. – Department Of Public Transportation

Resolution Summary: Contract for cleaning the interiors of buses and support vehicles.

Motion No. 17 **Moved Resolution for DISCUSSION**
Motion Made By: Legislator Nolan
Motion Seconded By: Legislator Fabiano
Discussion: None. Hearing none, Chair Petit called the question in favor of the Resolution.
Voting in Favor: Legislators Erner, Fabiano, Litts, Nolan, Petit
Voting Against: None
Votes in Favor: 5
Votes Against: 0
Disposition: **Resolution ADOPTED**

Resolution No. 426 Establishing The Transit Riders’ Advisory Committee

Resolution Summary: Establishing an Advisory Committee to make recommendations on improvements to the UCAT system.

Motion No. 18 **Moved Resolution for DISCUSSION**
Motion Made By: Legislator Erner
Motion Seconded By: Legislator Fabiano
Discussion: Legislator Erner and Chair Petit stated this Resolution came out of the series of Special Meetings held across the County and based this Advisory Committee on the Buffalo Area Transit Authority allowing for seats to be held by specific interest groups. Legislator Nolan asked about how this would relate to non-motor transportation users such as cyclists and wanted the Trails Advisory Committee to weigh in in the Resolution and recommend postponing for a month to better answer these questions.

Motion No. 19 **Moved to POSTPONE Resolution No. 426**

Motion Made By: Legislator Erner
Motion Seconded By: Legislator Litts
Discussion: None.
Voting in Favor: Legislators Erner, Fabiano, Litts, Nolan, Petit
Voting Against: None
Votes in Favor: 5
Votes Against: 0
Disposition: **Resolution POSTPONED**

Resolution No. 427 Establishing A Policy To Set Minimum Frequencies And To Prevent Gaps On Fixed-Route Public Transportation Services

Resolution Summary: Setting a policy that UCAT shall plan to operate all fixed-route bus service continuously throughout their daily service hours without planned service breaks, and at periodic intervals no greater than one hour in between runs in each direction and to all destinations within service areas; and, be it further

Motion No. 20

Motion Made By: Legislator Erner
Motion Seconded By: Legislator Fabiano
Discussion: Legislator Erner justified the introduction of the Resolution, stating that there are significant afternoon gaps in service in most routes, and also have many buses in a short time on the New Paltz/Kingston Route unnecessarily duplicating service. Deputy Executive LaValle stated that was something being examined in the Route Study. Legislators asked UCAT Director Roser if UCAT had the capacity for continuous service. Director Roser said they did not at this moment and that UCAT currently has 14 vacant driver positions. Legislator Nolan recommended postponing at this time.

Moved Resolution for DISCUSSION

Motion No. 21

Motion Made By: Legislator Erner
Motion Seconded By: Legislator Litts
Discussion: None.
Voting in Favor: Legislators Erner, Fabiano, Litts, Nolan, Petit
Voting Against: None
Votes in Favor: 5
Votes Against: 0
Disposition: **Resolution POSTPONED**

Moved to POSTPONE Resolution No. 427

Resolution No. 428 Establishing A Policy To Provide Public Transportation In All Municipalities And Census Designated Places

Resolution Summary: Setting a policy that Ulster County shall guarantee daily access to public transportation in every city, town, and village, as well as every United States Census Designated Place in the County

Motion No. 21
Motion Made By:
Motion Seconded By:
Discussion:

Moved Resolution for DISCUSSION
Legislator Erner
Legislator Fabiano
Legislator Erner justified his introduction of the Resolution and stated that almost half the CDPs and municipalities in Ulster County do not have a bus stop. Legislator Nolan stated that there are several CDPs in the County that do not have the density for a bus route to be cost effective and expanded paratransit would likely be a much more sustainable solution. Legislator Litts inquired how many buses would be required to make this feasible, to which Director Roser responded that 120 buses at a minimum would be needed, far beyond UCAT's current capacity.

Motion No. 22
Motion Made By:
Motion Seconded By:
Discussion:
Voting in Favor:
Voting Against:
Votes in Favor:
Votes Against:
Disposition:

Moved to POSTPONE Resolution No. 428
Legislator Erner
Legislator Litts
None.
Legislators Erner, Fabiano, Litts, Nolan, Petit
None
5
0
Resolution POSTPONED

Resolution No. 429

Establishing A Policy To Have Express And Local Fixed-Route Public-Transportation Service

Resolution Summary:

Setting a policy that UCAT shall plan to introduce and operate express bus routes, having a principal purpose to travel between municipalities.

Motion No. 22
Motion Made By:
Motion Seconded By:
Discussion:

Moved Resolution for DISCUSSION
Legislator Erner
Legislator Fabiano

Motion No. 23
Motion Made By:
Motion Seconded By:
Discussion:
Voting in Favor:
Voting Against:
Votes in Favor:
Votes Against:
Disposition:

Moved to POSTPONE Resolution No. 429
Legislator Erner
Legislator Litts
None.
Legislators Erner, Fabiano, Litts, Nolan, Petit
None
5
0
Resolution POSTPONED

New Business

Legislator Nolan discussed the introduction of Resolution No. 432, which will require compliance with all Ulster County policies by vendors operating in or on county buildings and properties, with compliance to be enforced by the Ulster County Executive through the Purchasing Department and departments having oversight of particular contracts, and with cancellation of purchases or contracts being the penalty for failing to comply. While this Resolution will not come before this Committee, Legislator Nolan sought the input of the Committee on implementation and best practices.

Adjournment:

Motion Made By: Legislator Erner

Motion Seconded By: Legislator Litts

Votes in Favor: 5

Votes Against: 0

Time: 7:57PM

Respectfully Submitted: Michael Tierney, Senior Legislative Employee

Minutes Approved: August 7, 2023