Fleet Management Review Committee Regular Meeting Minutes

DATE & TIME: October 22, 2024 – 5:00 PM

LOCATION: K.L. Binder Library, 6th Floor, County Office Building, Kingston

PRESIDING OFFICER: Chair Maloney

LEGISLATIVE STAFF: Natalie Kelder, Legislative Financial Analyst

PRESENT: Hewitt, Levine, Litts left at 6:05, Petit, & Roberts arrived at 5:15

ABSENT: Legislator Stewart

QUORUM PRESENT: Yes

OTHER ATTENDEES: Legislator Nolan, Legislative Counsel Ragucci, Deputy County

Executive Capuano, Comptroller Gallagher, Director Erichsen, Deputy Director Gaffney, Assistant District Attorney Weishaupt, Undersheriff Mullen, Lieutenant Riley, James Wenzel, and Deputy

Commissioner DPW - Fleet Millian

Chair Maloney called the meeting to order at 5:01 PM.

Legislator Litts led the committee in the Pledge of Allegiance.

Motion No. 1 Motion to Approve the minutes of the September 23, 2024

Meeting Minutes

Motion Made By: Petit

Motion Seconded By: Legislator Hewitt

Voting in Favor: Hewitt, Levine, Litts, Maloney & Petit

Voting Against:

Votes in Favor:

Votes Against:

0

Disposition: Minutes Approved

The Committee decided to make the following changes to the policy:

- -The current car decal that is shaped as a map will be placed on all equipment and large trucks.
- -All other take home vehicles will utilize the current gold decal but increase the size to 12" across. The decals are to be located on both the front and passenger side door.
- -Remove "semi-" from section 7.1.9 and 7.1.9.1 to make the reporting annual.
- -Section 7.1.10 is to be replaced with "The Safety Department is tasked with the authorization of county driving permits as well as monitoring DMV records for employee driver license status."
- -Change Ulster County Legislature to Clerk of the Legislature in section 7.1.8.7.
- -Change June 30th and Dec 31st to January 31st for the previous year in section 7.1.8.7.
- -Change Sheriff to Law Enforcement in section 6.12
- -Change Legislative Staff to Clerk of the Legislature in section 6.12.1

- -The system utilized for vehicle tracking shall tag each vehicle for ease of identification. The tag shall include but not be limited to: employee name, employee department, employee title, and include that the vehicle is designated as a Take-Home vehicle.
- -Remove the word "work" in section 5.4

Discussion ensued on part-time employees receiving a take home vehicle. No decisions were made.

The committee discussed potential ways to handle the union employees who currently have take home vehicles but do not meet the criteria for a take home vehicle. No decisions were made.

Motion to Adjourn

Motion Made By: Legislator Roberts
Motion Seconded By: Legislator Hewitt

Votes in Favor: 5 Votes Against: 0

Adjourned: 6:25 PM

Respectfully submitted: Natalie Kelder **Approved:** November 18, 2024