

Amending The Bank Reconciliation Procedure For The County Of Ulster – Department Of Finance

Referred to: The Ways and Means Committee (Chairman Gavaris and Legislators Collins, Hansut, Kovacs, Nolan, and Roberts)

Chairman of the Ways and Means Committee, John Gavaris, and Deputy Chair Kevin A. Roberts offer the following:

WHEREAS, this resolution has been submitted at the request of the County Executive on behalf of the Department of Finance; and

WHEREAS, Ulster County had developed a Bank Reconciliation Procedure in accordance with Government Finance Officers Association (GFOA) Best Practices; and

WHEREAS, bank reconciliations are an essential internal control tool and are necessary in preventing and detecting fraud; and

WHEREAS, due to the amendment of Local Law No. 10 of 2023, redefining the roles and responsibilities for the completion of bank reconciliations by the Department of Finance, the Department of Finance has amended Exhibit A with the updated positions and responsibilities to complete bank reconciliations; now, therefore, be it,

RESOLVED, that the Ulster County Legislature hereby adopts the amended Ulster County Bank Reconciliation Procedure in the form as attached and entitled Exhibit A,

and moves its adoption.

ADOPTED BY THE FOLLOWING VOTE:

AYES: 22 NOES: 0
(Absent: Legislator Roberts)

Postponed in Committee: Ways and Means on October 10, 2024 with consent

Passed Committee: Ways and Means with Ulster County Bank Reconciliation Procedure as amended on November 14, 2024

FINANCIAL IMPACT:
NONE

Resolution No. 546 November 19, 2024

**Amending The Bank Reconciliation Procedure For The County Of
Ulster – Department Of Finance**

STATE OF NEW YORK

ss:

COUNTY OF ULSTER

I, the undersigned Clerk of the Legislature of the County of Ulster, hereby certify that the foregoing resolution is the original resolution adopted by the Ulster County Legislature on the 19th Day of November in the year Two Thousand Twenty-Four, and said resolution shall remain on file in the office of said clerk.

IN WITNESS WHEREOF, I have hereunto set my hand and seal of the County of Ulster this 22nd Day of November in the year Two Thousand Twenty-Four.

[s] Victoria A. Fabella
Victoria A. Fabella, Clerk
Ulster County Legislature

Submitted to the County Executive this
22nd Day of November 2024.

Approved by the County Executive this
27th Day of November 2024.

[s] Victoria A. Fabella
Victoria A. Fabella, Clerk
Ulster County Legislature

[s] Jen Metzger
Jen Metzger, County Executive