

**Fleet Management Review Committee  
Regular Meeting Minutes**

**DATE & TIME:** June 25, 2024 – 5:00 PM  
**LOCATION:** K.L. Binder Library, 6<sup>th</sup> Floor, County Office Building, Kingston  
**PRESIDING OFFICER:** Chair Maloney  
**LEGISLATIVE STAFF:** Jay Mahler, Deputy Clerk  
**PRESENT:** Chair Maloney, Levine, Litts, Petit, Roberts, Stewart & Former Legislator Petit  
**ABSENT:** Hewitt  
**QUORUM PRESENT:** Yes  
  
**OTHER ATTENDEES:** Deputy County Executive Jamie Capuano, Deputy County Executive Amanda LaValle, Comptroller March Gallagher, Director of Employee Relations Jim Farina, Fleet Manager Kim Millian,

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Chair Maloney called the meeting to order at 5:00 PM.

<b>Motion No. 1</b>	<b>Moved to Approve June 25, 2024 Meeting Minutes</b>
<b>Motion By:</b>	Petit
<b>Seconded By:</b>	Legislator Levine
<b>Voting in Favor:</b>	Levine, Litts, Maloney, Petit, Roberts, Stewart
<b>Votes in Favor:</b>	6
<b>Votes Against:</b>	0
<b>Disposition:</b>	<b>Minutes Approved</b>

Chair Maloney highlighted the cooperation the executive has provided in their master ledger and stated the goal for this meeting was to examine the specific take home vehicles on an individual level to determine if they are truly necessary, as none of the take home vehicles meet the existing policy of 48 call outs a year, or 12 per quarter.

Chair Maloney highlighted that the Charlie Busick policy precedes the Charter and Executive form of government and that some time between then and the present, the policy has been changed internally and the standard provided in the policy were no longer standard operating procedure.

Minority Leader Roberts inquired why that standard of 48/year stopped being followed after 2013, and if there is paperwork informing the employee of why they were being given a take home vehicle. Deputy Executive LaValle stated that there is a take home vehicle form as well as the tax information submitted to the IRS. Comptroller Gallagher stated there is a weekly mileage report that is stated in the policy, and inquired if that is collected and how often, highlighting that the individual trip data should exist.

Chair Maloney asked Fleet Manager Millian about the the GPS tracking data in DPW vehicles. The Committee discussed the arduous process of transferring data to newer tracking software.

The Committee discussed the possibility of recommending a policy that would require those with take home vehicles who live out of County to park their vehicles at the nearest substation and resume their commute home in their personal vehicle. Legislator Litts highlighted this as the policy of both DOT and the Thruway Authority.

Legislators began discussing titles with take home vehicles, including the tire changer and mechanics. Fleet Manager Millian provided context for these discussions.

Chair Maloney reiterated his appreciation for the Executive and Fleet Manager Millian in providing information and cooperating, particularly in contrast to other offices and acknowledged shared goals of both the Legislature and Executive.

Deputy Executive LaValle stated they have been examining different call out policies around the State following previous discussion. Legislator Litts highlighted both a regional approach and a scheduled system as better for the work-life balance and fairness of all employees.

Chair Maloney expressed frustration with lack of documentation for union negotiations and past practices, highlighting concerns of inconsistency in granting these vehicles. TITLE Farina stated that for union members any existing take home vehicle would be considered past practice and cannot be taken away outside of the negotiation process. Minority Leader Roberts requested a legal opinion on the matter from counsel to be provided by the next meeting.

The Committee discussed the dates of future meetings (July 15, 2024 and July 31, 2024), with the first meeting to continue the discussion taking place and the second meeting to examine the take home vehicles in the Sheriff's Department and the Office of the District Attorney.

**Future Meeting Dates:** July 15 @ 5:00 PM

**Motion to Adjourn**

**Motion Made By:** Legislator Litts

**Motion Seconded By:** Legislator Levine

**Votes in Favor:** 6

**Votes Against:** 0

**Adjourned:** 6:20 PM

**Respectfully submitted:** Michael Tierney

**Approved:** September 23, 2024