

**Establishing And Reporting The Standard Work Day For Elected And Appointed Officials**

Referred to: The Ways and Means Committee (Chairman Gerentine and Legislators Bartels, Belfiglio, Briggs, Maio, Maloney, Provenzano and Rodriguez)

Chairman of the Ways and Means Committee, Richard Gerentine, and Deputy Chairman Tracey Bartels, offer the following:

WHEREAS, the New York State Comptroller is authorized by Sections 34 and 334 of the Retirement and Social Security Law to adopt rules and regulations for reporting the service and salary information for all employees of participating employers in the New York State and Local Employees' Retirement System ("Retirement System"); and

WHEREAS, Ulster County is a participating employer in the Retirement System; and

WHEREAS, the New York State Comptroller has promulgated Regulation 315.4 which imposes certain reporting requirements for elected and appointed officials of participating employers, and requires the governing board of each participating employer to adopt a resolution establishing a standard work day for each elected or appointed official; and

WHEREAS, among the requirements for employers are a more detailed description of a Standard Work Day along with a Legislative resolution establishing and reporting such Standard Work Day, public posting of the Resolution, and submission of the Resolution to the New York State Retirement System; and

WHEREAS, pursuant to Regulation 315.4, in the event that elected or appointed officials do not participate in an employer's time keeping system, they are required to keep a record of activities (ROA) for a three month period and submit it to the clerk of the governing board within 180 days of taking office; and

WHEREAS, each of the elected or appointed officials listed in this resolution have kept records of their actual time (ROA) worked in their current position for the required ninety days or taken part in the Ulster County time keeping system; now, therefore, be it

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RESOLVED, that the Ulster County Legislature hereby establishes the following as Standard Work Days for these elected and appointed officials who are not covered by a collective bargaining agreement, and will report the following days worked to the New York State and Local Employees' Retirement System based on the established time keeping system or the record of activities (ROA) maintained and submitted to the Clerk of the Legislature:

E or A	Title	Last	First	Standard Day	Term	Participates in Time Keeping System	Days per month
E	Legislator	Allen	Christopher	6.00	1/1/2014-12/31/2015	no	8.71
E	Legislator	Archer	Lynn	6.00	1/1/2014-12/31/2015	no	7.13
E	Legislator	Bartels	Tracey	6.00	1/1/2014-12/31/2015	no	<del>12.83</del> 11.28
E	Legislator	Belfiglio	Carl	6.00	1/1/2014-12/31/2015	no	4.74
E	Legislator	Fabiano	Dean	<del>6.00</del>	<del>1/1/2014-12/31/2015</del>	<del>no</del>	<del>1.4</del>
E	Legislator	Greene	Manna Jo	6.00	1/1/2014-12/31/2015	no	13.47
E	Legislator	Gregorius	Donald	6.00	1/1/2014-12/31/2015	no	11.07
E	Legislator	Loughran	Peter	6.00	1/1/2014-12/31/2015	no	5.35
E	Legislator	Maio	Mary Beth	6.00	1/1/2014-12/31/2015	no	9.7
E	Legislator	Maloney	James	6.00	1/1/2014-12/31/2015	no	3.31
E	Legislator	Parete	Richard	6.00	1/1/2014-12/31/2015	no	5.96
E	Legislator	Roberts	Kevin	6.00	1/1/2014-12/31/2015	no	15.6
E	Legislator	Rodriguez	Hector	6.00	1/1/2014-12/31/2015	no	4.77
E	Legislator	Ronk Jr.	Kenneth	6.00	1/1/2014-12/31/2015	no	7.94
A	Clerk of the Legislature	Fabella	Victoria	7.50	1/1/2014-12/31/2015	yes	
A	Deputy Clerk of the Leg	Barringer	Krista	7.50	1/1/2014-12/31/2015	yes	
A	Legislative Counsel	Guerin	Erica	6.00	1/1/2014-12/31/2015	no	14.7
A	Deputy Clerk of the Leg	Mahler	Jennifer	7.50	1/1/2014-12/31/2015	yes	
A	Legislative Financial Analyst	Quesnell	Donald	7.50	1/1/2014-12/31/2015	yes	
A	Legislative Counsel	Ragucci	Christopher	6.00	1/1/2014-12/31/2015	no	12.63

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A	Sr. Legislative Employee	Tantillo	Fawn	7.50	1/1/2014-12/31/2015	yes		
A	Legislative Employee	Tomshaw	Nettie	7.50	1/1/2014-12/31/2015	yes		
A	Assistant District Attorney	Blackmon	Dana	<del>7.00</del> 6.00	1/1/2012-12/31/2015	no	5.24	6.12
A	Assistant District Attorney	Bondarenka	Lisa	7.00	1/1/2012-12/31/2015	no	21.74	
A	Assistant District Attorney	Culmone	Elizabeth	7.00	1/1/2012-12/31/2015	no	24.52	
A	Assistant District Attorney	Derohannesian	Paul	7.00	1/1/2012-12/31/2015	no	23.08	
A	Assistant District Attorney	Grimes	Matthew	7.00	1/1/2012-12/31/2015	no	28.49	
A	Assistant District Attorney	Herasimtschuk	Andrea	7.00	1/1/2012-12/31/2015	no	22.55	
A	Assistant District Attorney	Jankowski	Matthew	<del>7.00</del> 6.00	1/1/2012-12/32/2014	no	16.94	
A	Assistant District Attorney	Kavanaugh	Michael	8.00	1/1/2012-12/31/2015	no	22.94	
A	Assistant District Attorney	Marticello	Daniel	<del>7.00</del> 6.00	1/1/2012-12/31/2015	no	6.82	7.96
A	Confidential Secretary to DA	Melville	Marylee	7.00	1/1/2012-12/31/2015	no	21.37	
A	Assistant District Attorney	Rusk	John	<del>7.00</del> 6.00	1/1/2012-12/31/2015	no	5.92	6.91
A	Assistant District Attorney	Millouras-Lettre	Rebecca	<del>7.00</del> 6.00	1/1/2012-12/31/2015	no	12.94	15.6
A	Assistant District Attorney	Schutzman	Jessica	8.00	1/1/2012-12/31/2015	no	29.48	
A	Assistant District Attorney	Tobin	John	7.00	1/1/2012-12/31/2015	no	23.73	
A	Assistant District Attorney	Van Loan	Gerard	7.00	1/1/2012-12/31/2015	no	22.06	
A	Assistant District Attorney	Van Loan	Katherine	7.00	1/1/2012-12/31/2015	no	23.27	
A	Assistant District Attorney	Wolfrom	Carly	7.00	1/1/2012-12/31/2015	no	26.51	
A	Assistant District Attorney	Weishaupt	William	7.00	1/1/2012-12/31/2015	no	23.72	

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A	Assistant Public Defender	Brucker	Stephen	7.00	1/1/2012-12/31/2015	yes
A	Assistant Public Defender	Bruhn	J Michael	7.00	1/1/2012-12/31/2015	yes
A	Assistant Public Defender	Bryant	Kevin	7.00	1/1/2012-12/31/2015	yes
A	Assistant Public Defender	Catalinotto	Michael	7.00	1/1/2012-12/31/2015	yes
A	Assistant Public Defender	Cohn	Mikael	7.00	1/1/2012-12/31/2015	yes
A	Assistant Public Defender	Cohoe	Christine	7.00	1/1/2012-12/31/2015	yes
A	Assistant Public Defender	Collier	William	7.00	1/1/2012-12/31/2015	yes
A	Assistant Public Defender	Connolly	Mariann	7.00	1/1/2012-12/31/2015	yes
A	Assistant Public Defender	Fisher	Lisa	7.00	1/1/2012-12/31/2015	yes
A	Assistant Public Defender	Gold	Majer	7.00	1/1/2012-12/31/2015	yes
A	Assistant Public Defender	Gould	Michael	7.00	1/1/2012-12/31/2015	yes
A	Assistant Public Defender	Mauceri	Michael	7.00	1/1/2012-12/31/2015	yes
A	Assistant Public Defender	Provenzano	Jeffrey	7.00	1/1/2012-12/31/2015	yes
A	Assistant Public Defender	Rounds	Bryan	7.00	1/1/2012-12/31/2015	yes
A	Assistant Public Defender	Rudikoff	Dana	7.00	1/1/2012-12/31/2015	yes
A	Assistant Public Defender	Shchindler	Russell	7.00	1/1/2012-12/31/2015	yes
A	Assistant Public Defender	Trank	Lawrence	7.00	1/1/2012-12/31/2015	yes
A	Assistant Public Defender	Trataros	Ephie	7.00	1/1/2012-12/31/2015	yes
A	Confidential Secretary PD	*Wolf	Margaret	7.00	1/1/2012-12/31/2015	yes
A	Medical Ex	Heller	Douglas	7.00	1/1/2012-12/31/2015	yes

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A	Confidential Secretary to the Executive	Longto	Jodi	7.00	1/1/2012- 12/31/2015	yes	
A	Assistant Deputy County Executive	Longtoe	Mark	7.00	1/1/2012- 12/31/2015	yes	
A	Assistant Deputy County Executive	Riley	Judy	7.00	8/5/2013- 12/31/2015	yes	
A	Director ACE	Cutten	Lisa	7.00	4/14/2014- 12/31/2015	yes	
A	Dept Director ACE	Gibney	Thomas	7.00	5/12/14- 12/31/15	yes	
A	DEP COM	Ronga	Susan	7.00	5/5/14-12/31/15	yes	
A	FIN ANLYS	Schlegel	Karl	7.00	1/1/2012- 12/30/2015	yes	
A	CON SEC CF	Vanacore	Carol	7.00	1/1/2012- 12/30/2015	yes	
E	Comptroller	Auerbach	Elliot	7.00	1/1/2014- 12/31/2018	no	24.1
A	DIR IAC	Clum	Ronald	8.00	1/1/2014- 6/6/2018	yes	
A	Deputy Comptroller	Eriole	Joseph	8.00	1/1/2014- 12/31/2018	yes	
A	Confidential Secretary to the Comptroller	Jackson	Kristin	7.00	1/1/2014- 12/31/2018	yes	
A	Deputy Budget Director	Capuano	Jamie	7:00	5/19/14- 12/31/15	yes	
A	Deputy Budget Director	Juras	Kenneth	7.00	5/5/14-12/31/15	yes	
A	Confidential Secretary - Budget	Sheeley	Laurie	7.00	1/1/2012- 12/31/2015	yes	
A	Director of Purchasing	Rider	Marc	7.00	4/25/2014- 12/31/2015	yes	
A	Director of Real Property Tax Service	Jackson, Jr.	Thomas	7.00	8/23/2012- 12/31/2015	yes	
E	County Clerk	Postupack	Nina	7.00	1/1/2014- 12/31/2018	no	21.67
A	Deputy County Clerk	DeGasperis	Nancy	7.00	1/1/2014- 12/31/2018	yes	
A	Deputy County Clerk	Hancock	Laurie	7.00	1/1/2014- 12/31/2018	yes	
A	Deputy County Clerk	Lawlis	Alice	7.00	1/1/2014- 12/31/2018	yes	

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A	Confidential Secretary to County Clerk	Quimby	Shawna	7.00	1/1/2014-12/31/2018	yes
A	Assistant County Attorney	Bloomer	Roland	7.00	1/1/2012-12/31/2015	yes
A	Confidential Secretary CA	Clark	Karen	7.00	1/1/2012-12/31/2015	yes
A	Assistant County Attorney	Engel	Jonathan	7.00	1/1/2012-12/31/2015	yes
A	Assistant County Attorney	Fisher	Robert	6.00	1/1/2012-12/31/2015	yes
A	Assistant County Attorney	Gumaer	Kristin	7.00	1/1/2012-12/31/2015	yes
A	Disaster Assistance Coordinator	Hurley-Peruso	Robin	7.00	3/13/2014-12/31/2015	yes
A	Assistant County Attorney	*Plonski	Susan	8.00	1/1/2012-12/31/2015	yes
A	Personnel Director	Cross	Sheree	7.00	4/25/2014-12/31/2015	yes
A	Confidential Secretary PO	Riley	Melissa	7.00	1/1/2012-12/31/2015	yes
A	Dept. Commissioner of Elections	Gay	Timothy	7.50	2/10/2014-12/31/2014	yes
A	Dept. Commissioner of Elections	Jacobsen	Patricia	7.50	1/1/2014-12/31/2014	yes
A	DC DPW B&G	Cunningham	Brian	7.00	1/1/2012-12/31/2015	yes
A	DC DPW FLT	Millian	Kim	7.00	1/1/2012-12/31/2015	yes
A	County Insurance Officer	Whitney	Dorraine	7.00	1/9/2014-12/31/15	yes
A	Confidential Secretary EC	Wilson	Tammy	7.00	6/18/2012-12/31/2015	yes
A	CH CIV ADM	Mc Govern	John	8.00	1/1/2012-12/31/2015	yes
A	Confidential Secretary to the Sheriff	Krueger	Maureen	8.00	1/1/2011-12/31/2014	yes
A	Corrections Superintendent	Hanstein	James	8.00	1/1/2011-12/31/2014	yes
A	DIR CH REL	Marticello	Vincent	8.00	1/1/2012-12/31/2015	yes
A	DIR ENV SV	Mertens	Shelley	8.00	1/1/2012-12/31/2015	yes
A	PHYSICIAN	Montera	Mark	6.00	1/1/2012-12/31/2015	yes

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A	CLN LAB TE	Pomerantz	Iris	6.00	1/1/2012-12/31/2015	yes
A	DEP COM MH	Mc Cracken	Amy	8.00	1/1/2012-12/31/2015	yes
A	Director, Public Transit	Di Bella	Robert	8.00	1/1/2012-12/31/2015	yes
A	Deputy Director of Transportation	Hargrove	Carol	8.00	1/1/2012-12/31/2015	yes
A	Deputy Com Admin. SS	Beisel	Cynthia	7.00	1/1/2012-12/31/2015	yes
A	Director of Employment & Training	Berger	Lisa	7.00	4/24/2014-12/31/2015	yes
A	Deputy Director of Tourism	DePatrillo-Savoca	Frances	7.00	4/28/14-12/31/15	yes
A	Director of the Office for the Aging	Mc Mullen	Kelly	7.00	5/28/2014-12/31/2015	yes
A	Confidential Secretary BS	*Clark	Linda	7.00	1/1/2012-12/31/2015	yes
A	Director of Business Services	Holt	Suzanne	7.00	7/22/2013-12/31/2015	yes
A	Deputy Director of Planning	White	Chris	7.00	1/1/2012-12/31/2015	yes

E= Elected  
A= Appointed  
\* = Tier 1

and, be it further

RESOLVED, the Clerk of the Ulster County Legislature is hereby directed to post a copy of this resolution on the County's website or official sign-board of the County for a period of not less than 30 days; and, be it further

RESOLVED, the Clerk of the Ulster County Legislature is hereby further directed to file a certified copy of this resolution along with an affidavit of posting with the Office of the New York State Comptroller within 45 days of the adoption of this resolution,

and move its adoption.

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ADOPTED AS AMENDED BY THE FOLLOWING VOTE:

AYES: 22                      NOES: 0  
(Absent: Legislator Roberts)

Passed Committee: Ways and Means as amended on June 11, 2014

FINANCIAL IMPACT:  
NONE

Legislator Gregorius motioned, seconded by Legislator Briggs, to amend the resolution to reflect the following:

- Remove the name of Legislator Fabiano
- Change Days per month to 11.28 for Legislator Bartels
- Change the following Assistant District Attorney's to read:  
Dana Blackmon – Standard Work Day 6 hours, Days per month 6.12  
Matthew Jankowski, Standard Work Day 6 hours  
Daniel Marticello, Standard Work Day 6 Hours, Days per month 7.96  
John Rusk, Standard Work Day 6 hours, Days per month 6.91  
Rebecca Millouras-Lettre, Standard Work Day 6 hours, Days per month 15.06

MOTION ADOPTED BY THE FOLLOWING VOTE:

AYES: 22                      NOES: 0  
(Absent: Legislator Roberts)

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STATE OF NEW YORK

ss:

COUNTY OF ULSTER

This is to certify that I, the undersigned Clerk of the Legislature of the County of Ulster have compared the foregoing resolution with the original resolution now on file in the office of said clerk, and which was adopted by said Legislature on the 17<sup>th</sup> Day of June, 2014, and that the same is a true and correct transcript of said resolution and of the whole thereof.

IN WITNESS WHEREOF, I have hereunto set my hand and seal of the County of Ulster this 20<sup>th</sup> Day of June in the year Two Thousand and Fourteen.

[s] Victoria A. Fabella  
Victoria A. Fabella, Clerk  
Ulster County Legislature

Submitted to the County Executive this  
20<sup>th</sup> Day of June, 2014.

Approved by the County Executive this  
\_\_\_\_\_ Day of June, 2014.

[s] Victoria A. Fabella  
Victoria A. Fabella, Clerk  
Ulster County Legislature

\_\_\_\_\_  
Michael P. Hein, County Executive