

**Authorizing The Chairman Of The Ulster County Legislature To Enter Into An Agreement With Albany County For Micrographics Services And For Microfilm Processing And Duplication – County Clerk**

Referred to: The Ways and Means Committee (Chairman Gerentine and Legislators Allen, Bartels, Belfiglio, Briggs, Maio, and Maloney)

Chairman of the Ways and Means Committee, Richard A. Gerentine, and Deputy Chairman Thomas J. Briggs offer the following:

WHEREAS, the Ulster County Clerk has requested that the Chairman of the Ulster County Legislature be authorized to enter into an agreement to provide micrographics and microfilm processing and duplication services to Albany County; and

WHEREAS, the Ulster County Clerk's Records Management Division has a Micrographics Department which is capable of creating, processing, and duplicating microfilm rolls; and

WHEREAS, the Albany County Clerk's Office has a need for such services which are not available through their County; and

WHEREAS, the Ulster County Clerk's Office is willing and able to perform the work required by Albany County for the creation, processing, and duplication of microfilm rolls; and

WHEREAS, Albany County will pay Ulster County \$0.0681 per image to create, process, and deliver an original film roll with an additional \$19.59 to create, process, and deliver each Diazo duplicate of said film roll for micrographics services; and

WHEREAS, Albany County will pay Ulster County \$16.36 for processing and duplication of each 16mm microfilm roll and an additional \$14.07 for processing and duplication of each Diazo duplicate of said 16mm microfilm roll for microfilm processing and duplication; and

WHEREAS, Albany County will pay Ulster County \$21.20 for processing and duplication of each 35mm microfilm roll and an additional \$16.73 for processing and duplication of each Diazo duplicate of said 35mm microfilm roll for microfilm processing and duplication; and

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WHEREAS, Ulster County will invoice Albany County quarterly and the maximum amount to be paid by Albany County to Ulster County for all services under the agreement shall not exceed \$32,465.00 per year; and the total paid over the three-year term of the Agreement will not exceed \$97,395.00 as specified in Resolution No. 552 of 2016 by the Albany County Legislature; now, therefore, be it

RESOLVED, that the Chairman of the Ulster County Legislature is hereby authorized to sign an agreement with Albany County, and any amendments thereto, for micrographics services and for microfilm processing and duplication services,

and move its adoption.

ADOPTED BY THE FOLLOWING VOTE:

AYES:    23                      NOES:    0

Passed Committee: Ways and Means on March 7, 2017

**FINANCIAL IMPACT:**

\$32,465.00 – BUDGETED 2017 REVENUE DOLLARS

\$32,465.00 – ANTICIPATED 2018 REVENUE DOLLARS

\$32,465.00 – ANTICIPATED 2019 REVENUE DOLLARS

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STATE OF NEW YORK

ss:

COUNTY OF ULSTER

I, the undersigned Clerk of the Legislature of the County of Ulster, hereby certify that the foregoing resolution is the original resolution adopted by the Ulster County Legislature on the 22<sup>nd</sup> Day of March in the year Two Thousand and Seventeen, and said resolution shall remain on file in the office of said clerk.

IN WITNESS WHEREOF, I have hereunto set my hand and seal of the County of Ulster this 24<sup>th</sup> Day of March in the year Two Thousand and Seventeen.

|s| Victoria A. Fabella  
Victoria A. Fabella, Clerk  
Ulster County Legislature

Submitted to the County Executive this  
24<sup>th</sup> Day of March, 2017.

Approved by the County Executive this  
30<sup>th</sup> Day of March, 2017.

|s| Victoria A. Fabella  
Victoria A. Fabella, Clerk  
Ulster County Legislature

|s| Michael P. Hein  
Michael P. Hein, County Executive