

U&D Corridor Advisory Committee

Meeting Minutes

DATE & TIME: September 14, 2015 – 6:30
LOCATION: Karen L. Binder Library
PRESIDING OFFICER: Chairman Tracey Bartels
LEGISLATIVE STAFF: Fawn A. Tantillo, Sr. Legislative Employee
PRESENT: Legislators Herbert Litts, III, Lynn Archer, Carl Belfiglio, David Donaldson, Manna Jo Greene, James Maloney, Jeanette Provenzano and Kenneth Ronk, Jr.
ABSENT: None
QUORUM PRESENT: Yes
OTHER ATTENDEES: Carol Armstrong and Nicholas Ioanna, Purchasing; Chris White, Deputy Director of Planning; Carol Tripi and Karl Knock, Tripi Consulting,

Chairman Bartels called the meeting to order at 4:01 PM.

Motion No 1: Approving the minutes September 1, 2015 as presented.
Motion Made By: Legislator Ronk
Motion Seconded By: Legislator Litts
Roll Call Vote: No
Voting In Favor: Legislators Bartels, Litts, Archer, Belfiglio, Donaldson, Greene, Maloney, Provenzano and Ronk
Voting Against: None
No. of Votes in Favor: 9
No. of Votes Against: 0
Disposition: Approved

Chairman Bartels announced that the committee would be going into executive session to discuss the scoring of the RFP for a consultant and asked if members had business they wanted to discuss before she entertained that motion.

Motion 2: To enter into executive session to discuss scoring and interview firms who replied to the RFP.

Motion Made By: Legislator Ronk
Motion Seconded By: Legislator Litts
Roll Call Vote: No

Voting In Favor: Legislators Bartels, Litts, Archer, Belfiglio, Donaldson, Greene, Maloney, Provenzano and Ronk
Voting Against: None
No. of Votes in Favor: 9
No. of Votes Against: 0
Disposition: Approved

The Committee moved into executive session at 4: 04.

PRESENT: Legislators Tracey Bartels, Herbert Litts, III, Lynn Archer, Carl Belfiglio, David Donaldson, Manna Jo Greene , James Maloney, Jeanette Provenzano and Kenneth Ronk, Jr.

OTHER ATTENDEES: Carol Armstrong and Nicholas Ioanna, Purchasing

Motion 3: To move out of executive session
Motion Made By: Legislator Ronk
Motion Seconded By: Legislator Litts
Roll Call Vote: No
Voting In Favor: Legislators Bartels, Litts, Archer, Belfiglio, Donaldson, Greene, Maloney, Provenzano and Ronk
Voting Against: None
No. of Votes in Favor: 9
No. of Votes Against: 0
Disposition: Approved

The Committee moved out of executive session at 6:32

Chairman stated for the record that no action was taken in executive session.

Motion 4: To select Stone Consulting as consultant for the committee per the RFP subject to checking references.
Motion Made By: Legislator Ronk
Motion Seconded By: Legislator Maloney
Roll Call Vote: No
Voting In Favor: Legislators Bartels, Litts, Archer, Belfiglio, Donaldson, Greene, Maloney, Provenzano and Ronk
Voting Against: None
No. of Votes in Favor: 9
No. of Votes Against: 0
Disposition: Approved

Chairman Bartels appointed Legislator Belfiglio to check references.

Chairman Bartels opened a discussion about the next meeting.

Ms. Armstrong discussed the time line for getting a contract signed.

The committee discussed how quickly they could get started but canceled the meeting of the committee scheduled for Wednesday, September 16, 2015. There was agreement to hold a meeting the week of September 28 to discuss details what is needed with the consultants. Chairman Bartels will finalize the meeting as soon as possible.

Legislator Belfiglio asked for suggestions of what questions he should ask references and several suggestions were offered.

There being no further business before the Committee, a motion was made by Legislator Litts, seconded by Legislator Ronk and carried to adjourn the meeting at 6:43 PM.

Respectfully submitted this 15th day of September, 2015

Fawn A. Tantillo, Senior Legislative Employee

Minutes Approved on October 22, 2015.