

**Public Works & Capital Projects Committee  
Regular Meeting Minutes**

**DATE & TIME:** February 10, 2025 at 6:00PM  
**LOCATION:** KL Binder Library, 6<sup>th</sup> Floor, County Office Building, Kingston & Via Livestream at [www.youtube.com/@UlsterCountyLegislature/streams](http://www.youtube.com/@UlsterCountyLegislature/streams)  
**PRESIDING OFFICER:** Chair Nolan  
**LEGISLATIVE STAFF:** Michael Tierney, Legislative Support Specialist  
Tyron Rogers, Technical Support Specialist  
**MEMBERS PRESENT:** Legislators Donaldson, Kovacs, Litts, McCollough  
**MEMBERS ABSENT:** None  
**QUORUM PRESENT:** Yes  
**OTHER ATTENDEES:** Legislator Jeff Collins, Planning Director Dennis Doyle; DPW Deputy Commissioner Dean Rylewicz

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Complete content of the meeting can be accessed via the Ulster County Legislature’s YouTube channel at <https://www.youtube.com/@UlsterCountyLegislature/streams>

Chair Nolan called the meeting to order at 6:00 PM.

**Motion No. 1                      Moved to Approve December 9, 2024 Public Works, Capital Projects & Transportation Committee Meeting Minutes**

**Motion By:** Legislator McCollough  
**Seconded By:** Legislator Donaldson  
**Voting in Favor:** Legislators Donaldson, Kovacs, Litts, McCollough, Nolan  
**Voting Against:** None  
**Votes in Favor:** 5  
**Votes Against:** 0  
**Disposition:** **Minutes Approved**

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**Resolutions for the February 18, 2025 Session of the Legislature:**

**Resolution No. 19 -** Amending The 2025 - 2030 Capital Improvement Program – Amending Capital Project No. 677 Golden Hill Transportation Improvements – Amending The 2025 Ulster County Operating Budget - Amending The 2025 Capital Fund Budget – Department Of Public Works (Buildings And Grounds)

**Resolution Summary:** This Resolution amends Capital Project No. 677 Golden Hill Transportation Improvements in the amount of \$124,256.00 for construction costs to be paid for with Fund Balance.

**Motion No. 2                      Moved to Adopt Resolution**

**Motion By:** Legislator McCollough  
**Seconded By:** Legislator Kovacs  
**Voting in Favor:** Legislators Donaldson, Kovacs, McCollough, Nolan  
**Voting Against:** None  
**Abstaining:** Legislator Litts  
**Votes in Favor:** 4  
**Votes Against:** 0

**Abstentions:** 1  
**Disposition:** **Resolution Adopted**

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**Resolution No. 20** - Approving The Execution Of A Contract For \$489,597.00 Entered Into By The County – Jorrey Excavating, Inc. – Department Of Public Works

**Resolution Summary:** This Resolution approves the execution of a contract in the amount of \$489,597 with Jorrey Excavating, Inc. for the construction of a new traffic signal at the intersection of Route 32 and Golden Hill Lane.

**Motion No. 3** **Moved to Adopt Resolution**  
**Motion By:** Legislator McCollough  
**Seconded By:** Legislator Kovacs  
**Voting in Favor:** Legislators Donaldson, Kovacs, McCollough, Nolan  
**Voting Against:** None  
**Abstaining:** Legislator Litts  
**Votes in Favor:** 4  
**Votes Against:** 0  
**Abstentions:** 1  
**Disposition:** **Resolution Adopted**

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**Resolution No. 21** - Approving The Execution Of A Contract For \$300,000.00 Entered Into By The County – Golden Hill Owner LLC – Department Of Planning

**Resolution Summary:** This Resolution approves the execution of a contract in the amount of \$300,000 with Golden Hill Owner LLC for their portion of the costs of the installation of the Traffic Signal as required by the City of Kingston Planning Board.

**Motion No. 4** **Moved to Adopt Resolution**  
**Motion By:** Legislator McCollough  
**Seconded By:** Legislator Donaldson  
**Voting in Favor:** Legislators Donaldson, Kovacs, McCollough, Nolan  
**Voting Against:** None  
**Abstaining:** Legislator Litts  
**Votes in Favor:** 4  
**Votes Against:** 0  
**Abstentions:** 1  
**Disposition:** **Resolution Adopted**

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**Resolution No. 22** - Approving The Execution Of A Contract For \$679,100.00 Entered Into By The County – Pennrose NY Developer LLC – Department Of Planning

**Resolution Summary:** This Resolution approves the execution of a contract in the amount of \$679,100 with Pennrose NY Developer LLC for the Congressionally Direct Spending Grant in support of the Glen Street Pump Station.

**Motion No. 5** **Moved to Adopt Resolution**

**Motion By:** Legislator McCollough  
**Seconded By:** Legislator Litts  
**Voting in Favor:** Legislators Donaldson, Kovacs, Litts, McCollough, Nolan  
**Voting Against:** None  
**Votes in Favor:** 5  
**Votes Against:** 0  
**Disposition:** **Resolution Adopted**

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**Resolution No. 35** - Amending Capital Project No. 542 – HVAC Upgrades Campuswide - Amending The 2025 Capital Fund Budget – SUNY Ulster

**Resolution Summary:** This Resolution authorizes amendments to Capital Project No. 542 - HVAC Upgrades Campuswide for an assessment and upgrades to install and replace all the HVAC systems in all of the buildings across the SUNY Ulster Campus, and for design and construction services for the Vanderlyn Hall Theater and Art Gallery HVAC unit in the amount of \$500,000.00.

**Motion No. 6** **Moved to Adopt Resolution**  
**Motion By:** Legislator Litts  
**Seconded By:** Legislator Donaldson  
**Voting in Favor:** Legislators Donaldson, Kovacs, Litts, McCollough, Nolan  
**Voting Against:** None  
**Votes in Favor:** 5  
**Votes Against:** 0  
**Disposition:** **Resolution Adopted**

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**Resolution No. 37** - Amending Capital Project No. 654 – Emergency Preparedness and Amending The 2025-2030 Capital Fund Budget – SUNY Ulster

**Resolution Summary:** This Resolution authorizes amendments to Capital Project No. 654 - Emergency Preparedness for the procurement of emergency response equipment and installation services in the amount of \$1,500,000.00.

**Motion No. 7** **Moved to Adopt Resolution**  
**Motion By:** Legislator McCollough  
**Seconded By:** Legislator Litts  
**Voting in Favor:** Legislators Donaldson, Kovacs, Litts, McCollough, Nolan  
**Voting Against:** None  
**Votes in Favor:** 5  
**Votes Against:** 0  
**Disposition:** **Resolution Adopted**

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**Resolution No. 48** - Authorizing The Chair Of The Ulster County Legislature To Execute An Agreement With The New York State Unified Court System, Rescinding Resolution 142 Of 2024 – Department Of Public Works (Buildings And Grounds)

**Resolution Summary:** This Resolution authorizes the Chair of the Legislature to execute an agreement with the New York State Unified Court System, for the initial term beginning April 1, 2023 and ending March 31,

2024, for reimbursement for cleaning and for minor and emergency repairs of court facilities, in a proposed contract amount of \$286,465.00 for the year.

<b>Motion No. 8</b>	<b>Moved to Adopt Resolution</b>
<b>Motion By:</b>	Legislator McCollough
<b>Seconded By:</b>	Legislator Litts
<b>Voting in Favor:</b>	Legislators Donaldson, Kovacs, Litts, McCollough, Nolan
<b>Voting Against:</b>	None
<b>Votes in Favor:</b>	5
<b>Votes Against:</b>	0
<b>Disposition:</b>	<b>Resolution Adopted</b>

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**Resolution No. 49** - Establishing Capital Project No. 724 – Persen House - Historic Preservation Of County Facilities - Amending The 2025 Ulster County Operating Budget - Amending The 2025 Capital Fund Budget – Department Of Public Works (Buildings And Grounds)

**Resolution Summary:** This Resolution establishes Capital Project No. 724 - Persen House for professional and construction services in the amount of \$700,000.00, to design and construct various improvements at the Persen House Building using appropriated fund balance.

<b>Motion No. 9</b>	<b>Moved to Adopt Resolution</b>
<b>Motion By:</b>	Legislator McCollough
<b>Seconded By:</b>	Legislator Litts
<b>Voting in Favor:</b>	Legislators Donaldson, Kovacs, Litts, McCollough, Nolan
<b>Voting Against:</b>	None
<b>Votes in Favor:</b>	5
<b>Votes Against:</b>	0
<b>Disposition:</b>	<b>Resolution Adopted</b>

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**Resolution No. 50** - Establishing Capital Project No. 725 – HVAC Replacement Project At 733 Broadway, Probation Department Building - Amending The 2025 Ulster County Operating Budget - Amending The 2025 Capital Fund Budget — Department Of Public Works (Buildings & Grounds)

**Resolution Summary:** This Resolution establishes Capital Project No. 725 - HVAC Replacement Project for replacement of the HVAC unit located at 733 Broadway, Kingston, New York in the amount of \$1,870,000.00, using the Restricted Capital Project Reserve - Decarbonization Reserve.

<b>Motion No. 10</b>	<b>Moved to Adopt Resolution</b>
<b>Motion By:</b>	Legislator McCollough
<b>Seconded By:</b>	Legislator Litts
<b>Voting in Favor:</b>	Legislators Donaldson, Kovacs, Litts, McCollough, Nolan
<b>Voting Against:</b>	None
<b>Votes in Favor:</b>	5
<b>Votes Against:</b>	0
<b>Disposition:</b>	<b>Resolution Adopted</b>

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**Resolution No. 51** - Approving The Execution Of A Contract For \$434,290.00 Entered Into By The County – Cha Consulting, Inc. – Department Of Public Works

**Resolution Summary:**

<b>Motion No. 11</b>	<b>Moved to Adopt Resolution</b>
<b>Motion By:</b>	Legislator Donaldson
<b>Seconded By:</b>	Legislator Litts
<b>Voting in Favor:</b>	Legislators Donaldson, Kovacs, Litts, McCollough, Nolan
<b>Voting Against:</b>	None
<b>Votes in Favor:</b>	5
<b>Votes Against:</b>	0
<b>Disposition:</b>	<b>Resolution Adopted</b>

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**Resolution No. 52** - Adopting The Ulster County Fleet Vehicle Take-Home Policy

**Resolution Summary:** This Resolution adopts the Ulster County Fleet Vehicle Take-Home Policy, and resolves that the Policy shall take effect 10 days after adoption.

<b>Motion No. 12</b>	<b>Moved to Postpone Resolution</b>
<b>Motion By:</b>	Legislator Nolan
<b>Seconded By:</b>	Legislator McCollough
<b>Voting in Favor:</b>	Legislators Donaldson, Kovacs, Litts, McCollough, Nolan
<b>Voting Against:</b>	None
<b>Votes in Favor:</b>	5
<b>Votes Against:</b>	0
<b>Disposition:</b>	<b>Resolution Postponed</b>

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**Resolution No. 53** - Authorizing The County Of Ulster To Dedicate The 2nd Floor Of The County Office Building In Memory Of Nina Postupack

**Resolution Summary:** This Resolution dedicates the 2nd Floor of the Ulster County Office Building as "The Ulster County Clerk's Office and Nina Postupack Historical Center."

<b>Motion No. 13</b>	<b>Moved to Adopt Resolution</b>
<b>Motion By:</b>	Legislator McCollough
<b>Seconded By:</b>	Legislator Litts
<b>Voting in Favor:</b>	Legislators Donaldson, Kovacs, Litts, McCollough, Nolan
<b>Voting Against:</b>	None
<b>Votes in Favor:</b>	5
<b>Votes Against:</b>	0
<b>Disposition:</b>	<b>Resolution Adopted</b>

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**Resolution No. 54** - Adopting Proposed Local Law No. 19 Of 2024, A Local Law Regulating The Use Of County Parking Lots

**Resolution Summary:** This Resolution adopts Proposed Local Law No. 19 of 2024 A Local Law Regulating The Use Of County Parking Lots.

**Motion No. 14**                      **Moved to Postpone Resolution**  
**Motion By:**                      Legislator McCollough  
**Seconded By:**                    Legislator Kovacs  
**Voting in Favor:**                Legislators Donaldson, Kovacs, Litts, McCollough, Nolan  
**Voting Against:**                 None  
**Votes in Favor:**                 5  
**Votes Against:**                 0  
**Disposition:**                    **Resolution Adopted**

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**Resolution No. 75** - Establishing Capital Project No. 721 – Information Technology Enterprise Service Management Platform - Amending The 2025 Ulster County Operating Budget - Amending The 2025 Capital Fund Budget – Department Of Information Services

**Resolution Summary:** This Resolution establishes Capital Project No. 721 - Information Technology Enterprise Service Management Platform in the amount of \$192,234.00, for the implementation of a platform that will provide an integrated incident management and ticketing system, service catalog, asset management, and self-service portal to replace the current ticketing system, with the use of appropriated fund balance.

**Motion No. 15**                      **Moved to Adopt Resolution**  
**Motion By:**                      Legislator McCollough  
**Seconded By:**                    Legislator Nolan  
**Voting in Favor:**                Legislators Donaldson, Kovacs, Litts, McCollough, Nolan  
**Voting Against:**                 None  
**Votes in Favor:**                 5  
**Votes Against:**                 0  
**Disposition:**                    **Resolution Adopted**

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**New Business:**

Legislator Kovacs stated that the Electrical Licensing Board does not have reciprocity with the City of Kingston and that he is interested in speaking with the County and City boards to determine if some amicable conclusion can be reached to ensure Electricians do not need to duplicate their efforts in order to conduct their business.

**Old Business:**

Chair Nolan stated that as this Committee no longer has jurisdiction over UCAT and transportation issues, they had a conversation with Legislator Jeff Collins, Chair of the Housing & Transportation Committee about the Transit Riders & Intermodal Advisory Committee and would be seeking to introduce the Resolution appointing members for March.

**Adjournment**

**Motion By:**                      Legislator Litts  
**Seconded By:**                    Legislator McCollough  
**TIME:**                              6:43 PM

**Respectfully Submitted By:** Michael Tierney, Legislative Support Specialist

**Minutes Approved:** March 10, 2025