

**Economic Development, Planning, Education, Employment, Arts & Agriculture Committee  
Regular Meeting Minutes**

**DATE & TIME:** July 1, 2025 – 6:00 PM  
**LOCATION(S):** Legislative Chambers, 6<sup>th</sup> Floor, County Office Building, Kingston, NY  
Livestreamed at <https://www.youtube.com/@UlsterCountyLegislature/streams>  
**PRESIDING OFFICER:** Chair Sperry  
**LEGISLATIVE STAFF:** Jay Mahler, Deputy Clerk & Tyron Rogers, Technical Support Specialist  
**MEMBERS PRESENT:** Legislators Clinton, Corcoran, Hewitt, Litts, Stewart & Walls  
**MEMBERS ABSENT:** None  
**QUORUM PRESENT:** Yes

**OTHER ATTENDEES:** Legislators Collins & Nolan; Director Dennis Doyle – Department of Planning; Director Kevin Lynch & Business Services Administrator Barbara Loughran – Department of Economic Development; Deputy County Executive Amanda LaValle; Michael Schreiber, Vice President of Administration and Finance – SUNY Ulster County Community College; Executive Director Jake Wedemeyer – Ulster County Soil & Water Conservation District; Executive Director Melanie Forstrom – Cornell Cooperative Extension of Ulster County

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Complete content of the meeting can be accessed via the Ulster County Legislature’s YouTube channel at <https://www.youtube.com/@UlsterCountyLegislature/streams>

Chair Sperry called the meeting to order at 6:08 PM and asked Legislator Litts to lead everyone in the Pledge of Allegiance.

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Chair Sperry recognized newly appointed Director of Arts, Culture and Open Spaces Sarah Kramer-Harrison and invited her to introduce herself to the members. Director Kramer-Harrison thanked Chair Sperry and the members for the opportunity, spoke about her experience and background and expressed her excitement to begin the new role.

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Chair Sperry recognized Department of Economic Development Director, Kevin Lynch and Business Services Administrator, Barbara Loughran to make a presentation to the committee on the work of the department (appended to these minutes).

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**Motion No. 1:** **Motion to Approve the minutes of the June 3, 2025 Regular Meeting**

**Motion Made By:** Legislator Hewitt  
**Motion Seconded By:** Legislator Clinton

**Voting in Favor:** Legislators Clinton, Corcoran, Hewitt, Sperry, Stewart, Litts & Walls  
**Voting Against:** None  
**Votes in Favor:** 7  
**Votes Against:** 0  
**Disposition:** **Minutes Approved**

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Resolutions for the July 15, 2025 Legislative Session:

**Resolution No. 323** – Authorizing The Planning Department To Submit An Application To The New York Environmental Facilities Corporation (NYSEFC) Via The NYSEFC Customer Portal – Department Of Planning

**Resolution Summary** – This Resolution authorizes the Director of Planning to submit an online application through the NYSEFC Customer Portal for the New York Environmental Facilities Corporation Green Resiliency Grant Program for funding up to the grant's maximum award amount of \$10,000,000.00 which has a minimum project cost of \$1,000,000.00.

<b>Motion No. 2:</b>	<b>Motion to Adopt Resolution No. 323</b>
<b>Motion Made By:</b>	Legislator Litts
<b>Motion Seconded By:</b>	Legislator Hewitt

<b>Voting in Favor:</b>	Legislators Clinton, Corcoran, Hewitt, Sperry, Stewart, Litts & Walls
<b>Voting Against:</b>	None
<b>Votes in Favor:</b>	7
<b>Votes Against:</b>	0
<b>Disposition:</b>	<b>Resolution Adopted</b>

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**Resolution No. 324** – Authorizing The Department Of Budget To Submit Various Grant Applications Via The New York State Consolidated Funding Application (CFA) – Department Of Budget

**Resolution Summary** – This Resolution authorizes the Director of Budget to submit online applications through the New York State Consolidated Funding Application (CFA) for the included grant programs for each respective grant category's maximum award amounts, and authorizes the Director of Budget, or designee, an official or employee, to act on the County's behalf in submittal of an application through the CFA for \$2,000,000.00 to be used for the proposed food waste reduction project per the specific requirements of the Climate Smart Communities Grant Program.

<b>Motion No. 2:</b>	<b>Motion to Adopt Resolution No. 324</b>
<b>Motion Made By:</b>	Legislator Hewitt
<b>Motion Seconded By:</b>	Legislator Litts

<b>Voting in Favor:</b>	Legislators Clinton, Corcoran, Hewitt, Sperry, Stewart, Litts & Walls
<b>Voting Against:</b>	None
<b>Votes in Favor:</b>	7
<b>Votes Against:</b>	0
<b>Disposition:</b>	<b>Resolution Adopted</b>

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**Resolution No. 327** – Adopting The Inclusion Of Additional Lands In Agricultural Districts Within Ulster County As Recommended By The Ulster County Agricultural And Farmland Protection Board – Department Of Planning

**Resolution Summary** – This Resolution adopts the recommendation of the Agricultural Farmland Protection Board (AFPB) as filed with the Clerk of the Legislature, which includes the placement of additional lands within existing agricultural districts in Ulster County totaling sixteen (16) parcels and approximately eight hundred two (802) acres.

<b>Motion No. 3:</b>	<b>Motion to Adopt Resolution No. 327</b>
<b>Motion Made By:</b>	Legislator Litts

**Motion Seconded By:** Legislator Hewitt

**Voting in Favor:** Legislators Clinton, Corcoran, Hewitt, Sperry, Stewart, Litts & Walls

**Voting Against:** None

**Votes in Favor:** 7

**Votes Against:** 0

**Disposition:** **Resolution Adopted**

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**Resolution No. 328** – Setting A Public Hearing To Satisfy The Public Participation Requirements Of the Community Development Block Grant Program (CDBG) - Department Of Economic Development

**Resolution Summary** – This Resolution sets a second Public Hearing to satisfy the public participation requirements of the Community Development Block Grant Program (CDBG) for Tuesday, August 19, 2025 at 7:10 PM in the Legislative Chambers, Ulster County Office Building.

**Motion No. 4:** **Motion to Adopt Resolution No. 328**

**Motion Made By:** Legislator Corcoran

**Motion Seconded By:** Legislator Litts

**Voting in Favor:** Legislators Clinton, Corcoran, Hewitt, Sperry, Stewart, Litts & Walls

**Voting Against:** None

**Votes in Favor:** 7

**Votes Against:** 0

**Disposition:** **Resolution Adopted**

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Chair Sperry advised the members that the last four Resolutions pertained to capital projects at SUNY Ulster and invited Michael Schreiber, Vice President of Administration and Finance, to address the members. He provided an update (appended to these minutes) on projects at the college.

**Resolution No. 329** – Amending Capital Project No. 541 SUNY Ulster Facilities Equipment – Amending The 2025 Capital Fund Budget – SUNY Ulster

**Resolution Summary** – This Resolution amends Capital Project No. 541 - SUNY Ulster - Facilities Equipment in the amount of \$50,000.00 for replacement battery equipment for the Plant Operations Department.

**Motion No. 5:** **Motion to Adopt Resolution No. 329**

**Motion Made By:** Legislator Hewitt

**Motion Seconded By:** Legislator Clinton

**Voting in Favor:** Legislators Clinton, Corcoran, Hewitt, Sperry, Stewart, Litts & Walls

**Voting Against:** None

**Votes in Favor:** 7

**Votes Against:** 0

**Disposition:** **Resolution Adopted**

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**Resolution No. 331** – Amending Capital Project No. 542 HVAC Upgrades Campuswide -Amending The 2025 Capital Fund Budget – SUNY Ulster

**Resolution Summary** – This Resolution amends Capital Project No. 542 - SUNY Ulster - HVAC Upgrades in the amount of \$1,000,000.00 for design and construction services to the Vanderlyn Hall Cafeteria and Bookstore/Art Room HVAC and upgrade of the building management system (BMS) in Vanderlyn Hall.

**Motion No. 7:** **Motion Adopt Resolution No. 331**

**Motion Made By:** Legislator Litts

**Motion Seconded By:** Legislator Corcoran

**Voting in Favor:** Legislators Clinton, Corcoran, Hewitt, Sperry, Stewart, Litts & Walls

**Voting Against:** None

**Votes in Favor:** 7

**Votes Against:** 0

**Disposition:** **Resolution Adopted**

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**Resolution No. 333** – Amending Capital Project No. 546 SUNY Ulster Technology Upgrade – Amending The 2025 Capital Fund Budget – SUNY Ulster

**Resolution Summary** – This Resolution amends Capital Project No. 546 - SUNY Ulster - Technology Upgrades in the amount of \$290,000.00 to upgrade technology equipment in 2025.

**Motion No. 8:** **Motion to Adopt Resolution No. 333**

**Motion Made By:** Legislator Litts

**Motion Seconded By:** Legislator Corcoran

**Voting in Favor:** Legislators Clinton, Corcoran, Hewitt, Sperry, Stewart, Litts & Walls

**Voting Against:** None

**Votes in Favor:** 7

**Votes Against:** 0

**Disposition:** **Resolution Adopted**

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**Resolution No. 335** – Amending Capital Project No. 701 SUNY Ulster Minor Critical Maintenance - Amending The 2025 Capital Project Fund – SUNY Ulster

**Resolution Summary** – This Resolution amends Capital Project No. 701 - SUNY Ulster - Minor Critical Maintenance in the amount of \$500,000.00 to handle minor critical maintenance in 2025.

**Motion No. 8:** **Motion to Adopt Resolution No. 335**

**Motion Made By:** Legislator Litts

**Motion Seconded By:** Legislator Corcoran

**Voting in Favor:** Legislators Clinton, Corcoran, Hewitt, Sperry, Stewart, Litts & Walls

**Voting Against:** None

**Votes in Favor:** 7

**Votes Against:** 0

**Disposition:** **Resolution Adopted**

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**New Business** - None

**Old Business** - Chair Sperry reminded the members of upcoming events:

- Cornell Cooperative Extension Ag Tour for Elected Officials
  - Tuesday, July 8<sup>th</sup> (July 9<sup>th</sup> rain date)
- Ulster County Fair
  - Tuesday, July 29<sup>th</sup> – Sunday, August 3<sup>rd</sup>
    - The elected official tour of the 4H barn will be on Wednesday

Chair Sperry recognized CCE Executive Director Forstrom who advised the members that they received notice that funding for their SNAP/Nutrition Educator position has been eliminated. They are processing how to move forward, and she expects to have an update for the committee at the August meeting when CCE makes a presentation on their 2026 Budget request. Exec. Director Forstrom also updated the members that Hatch research and Smith-Lever funding previously slated for elimination at the federal level has been restored to previous amounts.

Chair Sperry advised the members that information requested at the June meeting on the new tourism Biking promotion campaign as well as October 2024 Bike Packing campaign was shared through the OneDrive.

**Adjournment**

<b>Motion Made By:</b>	Legislator Litts
<b>Motion Seconded By:</b>	Legislator Stewart
<b>Votes in Favor:</b>	7
<b>Votes Against:</b>	0

**TIME:** 6:49 PM

<b>Respectfully Submitted:</b>	Jay Mahler, Deputy Clerk
<b>Adopted:</b>	August 5, 2025

Complete content of the meeting can be accessed via the Ulster County Legislature's YouTube channel at <https://www.youtube.com/@UlsterCountyLegislature/streams>

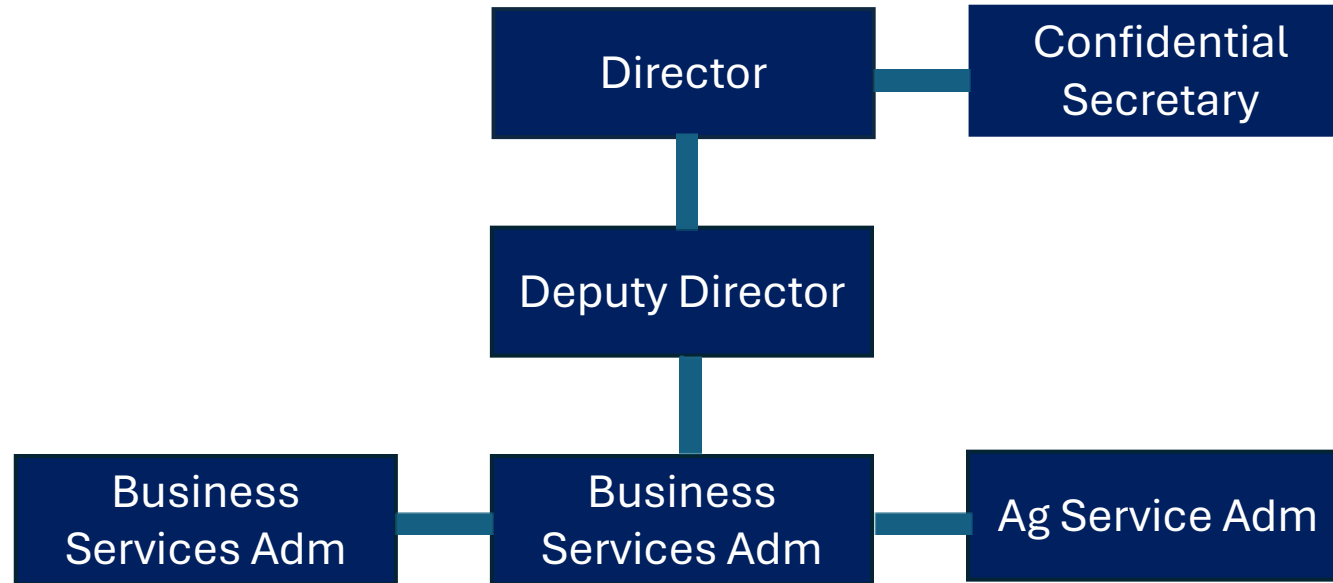
# **Presentation to the Ulster County Economic Development Planning, Education, Employment, Arts and Agriculture Committee**

July 1, 2025

Megan Sperry, Chair  
Herbert Litts, III, Deputy Chair

Kevin Lynch, Director  
Barbara Loughran, Business  
Administrator

## Department Structure



# Ulster County Department of Economic Development

- Mission Statement** → UCDED's mission is to 1) **grow** our local economy; 2) improve **equity** and **access** to opportunity; and 3) protect and **invest** in our communities' economic assets.
- Vision Statement** → Ulster County's residents achieve **sustainable and equitable** prosperity
- Core Values** → **Sustainability | Equity and inclusion | Continuous improvement**



# THEMATIC vs. TACTICAL



Ulster 2040: A people center economy

Community Climate Action Plan

Agriculture and Farmland Protection Plan

Workforce Development



# Tactical : Grant Administration



Empire State  
Development

## Restore NY Communities Initiatives

- ☐ **\$10.0M** iPark 87 National Resources
- ☐ **\$1.6M** Pine Hill – Wellington Hotel
- ☐ **\$840.0K** Barrel Factory



- ☐ **\$78.0K** Hudson House



## **\$2.0M** Agriculture Relief

- ☐ Ag Coordinator
- ☐ UC Ag Crisis Relief Program
- ☐ Farm Viability and Sustainability Grant
- ☐ Climate Resiliency and Soil Health
- ☐ Farmland Preservation



- ☐ **\$2.0M** Boost 4 Main Street

# Tactical: Pipeline

## Ulster County 2025 Entrepreneur Employment Program

Total CDBG Grant Amount: **\$300K ( \$5k -\$35K)** – Micro Businesses less than 5 employees

## Revolving Loan Fund

**\$1.5 Million** – Co-lending program. Loan amounts \$25k-\$150K. At least 1:1 capital match. For-profit and non-for profit eligible.

## Farmland Preservation

Amount (?) Supporting farmland preservation projects and conservation easement costs.

## Ulster County Cannabis Initiative

**Amount \$70K:** Hudson Valley Regional Regenerative Cannabis and Farming Development Plan.

## Agri-Business Accelerator Feasibility Study

**Amount \$80K** Identifying and analyzing potential public and private funding sources for agribusiness ventures models.

## Hemp Cottage Industry Conference

**Amount \$25K:** A conference focusing on the viability of hemp as a targeted industry in Ulster County / HV region.



# Tactical :Internal and External Partners



- ☐ **Ulster County Economic Development Alliance**
- ☐ **Tourism**
- ☐ **Planning**
- ☐ **Environment**
- ☐ **Department of Labor**
- ☐ **UC Industrial Development Agency**

- ☐ **Hudson Valley Agribusiness Development Corporation**
- ☐ **Briico Business Program**
- ☐ **The Hudson Valley Venture Hub**
- ☐ **Roundout Valley Growers Association**
- ☐ **Cornell Cooperative Extension**
- ☐ **Ulster County Soil and Water District**
- ☐ **Small Business Development Center**
- ☐ **Circular Hudson Valley**
- ☐ **Ulster County Chamber of Commerce**
- ☐ **Ulster Strong**
- ☐ **Mid-Hudson Economic Development Council**
- ☐ **NY Empire State Development Corp**
- ☐ **Financial Institutions**



# Tactical Operational / Administration



## Professional Development

- ☐ Hudson Valley Regional Council
- ☐ Council of Development Finance Agencies
- ☐ New York State Economic Development Council
- ☐ Business Council of New York State
- ☐ International Economic Development Council
- ☐ New York State Energy Research and Development
- ☐ The American Council of Renewable Energy
- ☐ Coalition for Green Capital
- ☐ Moody's Economics

## Tool Alignment

- ☐ Customer Relationship Mgmt Systems
- ☐ Project Management
- ☐ Business Asset Mapping
- ☐ Marketing Strategies



# SUNY Ulster

## Current Capital Projects and Projects over \$250k

as of June 30th, 2025

#	Project	Total	Status
0469	Water Supply Ext	516,418	Balance from previous project, funds are used for the design of Maintenance Facility (including Water Plant.) Construction cost of \$8M for this capital project has not been established yet.
0486	Window Replacements	6,747,393	Vanderlyn \$3.7M project underway for Summer of 2025. Burroughs \$3M project slated for Summer 2026
0489	Dewitt & Various Roofs + \$5 Mil (April Leg)	9,206,369	Dewitt, Clinton and Hasbrouck Roof (2000 additions) \$5M slated Summer of 2027. Burroughs \$6.8M project slated for Summer 2026. Remainder: \$2.5 for HAS Hall Roof (est. in 2021, new cost per DASNY is going to be \$5.3, Construction Summer 2028)
0493	Door Replacement	1,584,269	Vanderlyn Door Completed (VAN Door #8) but not updated until end of year (DASNY). Remaining: Vanderlyn Doors #9 and #11.
0524	Burroughs Renovation	262,846	Remaining funds from BUR 120 Renovation (2017-2019)
0541	Facilities Equipment + \$50k (Current Leg)	75,158	<b>New request includes electrical safety equipment</b>
0542	HVAC Upgrades + \$1 Mil (Current Leg)	750,477	Existing project is underway for Vanderlyn for Theater and Art Gallery. <b>New request includes Vanderlyn Cafeteria, bookstore and art rooms.</b>
0546	Technology Upgrade + \$290k (Current Leg)	296	<b>New request includes Desktops, Laptops, Montiors, Access Points, and Projectors, inline with equipment replacement plan.</b>
0624	Children Center	1,215,887	This project was pushed to the Summer of 2026, due to timing issues with getting Temp Cert at an alternative location. Now questions have arised to best use of funds for new building vs renovation with engineers.
0654	Emergency Preparedness	1,711,413	Backup Generator for Hasbrouck/Hardenbergh Server Room and Public Safety areas. Project is with engineers for estimating back up generators, size needs and capacity.
0672	Wayfinding	250,000	Project is in process with marketing team.
0688	ADA Compliance	2,000,000	The Majority of this project is to repair/replace the elevator in the Dewitt library. The College has purchased a portable wheel chair lift to access the first to second floor and is in process of installing a back up lift from the second to third floor. The main elevator is with DASNY and engineers completing construction documents.
0696	Water Line Replacement	312,320	Water line study has begun, modifying contract to add other utility study.

## SUNY Ulster

### Current Capital Projects and Projects over \$250k

as of June 30th, 2025

#	Project	Total	Status
0701	Minor Critical Maintenance +500k (Current Leg)	491,050	100K - in contracts with Trane for smaller HVAC units replacements; remaining funds - Trane is to provide the quotes for the 5 additional HVAC units to be replaced as well repair leaking underground boiler line through Gordian. <b>New request includes 5 additional smaller HVAC systems in Vanderlyn (ESC; Music and Digital Stollytelling; first floor classrooms) and Hasbrouck 101 areas (VetTech new home.)</b>

Summarization Level

Organization

Account Type

Expense

Include Unposted Transactions
☒

Reclassification Journal Type

HH.2497 - Capital Projects Fund, Community College, Cap Proj Fiscal Year: 2025

Description	Adopted Budget	Amended Budget	Encumbrances	Expenses	Remaining Balance
0270 - UCCC Technology Upgrade-CLOSED	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0271 - UCCC Facilities MP Ph2-CLOSED	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0286 - UCCC Facilities MasterPln-CLOSED	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0300 - UCCC Facilities MP -CLOSED	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0360 - UCCC Telecommunications-CLOSED	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0370 - STRIVE-CLOSED	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0373 - UCCC HVAC & Generators-CLOSED	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0405 - UCCC Reno Kelder Center-COMplete	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0464 - SUNY Ulst Pfeiffer Cent-CLOSED	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0465 - SUNY Ulster Furniture Rep-closed	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0466 - SUNY Ulster Gym Wall Replacement	\$0.00	\$110,177.35	\$0.00	\$0.00	\$110,177.35
0467 - SUNY Ulster Leach Field-CLOSED	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0468 - SUNY Ulster Vanderlyn Ped Brdge	\$0.00	\$88,376.39	\$0.00	\$0.00	\$88,376.39
0469 - SUNY Ulster Water Supply Ext.	\$0.00	\$516,417.55	\$0.00	\$0.00	\$516,417.55
0480 - KCSU Roof Replacement-CLOSED	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0481 - Technology Facility Upgrades	\$0.00	\$48.31	\$0.00	\$0.00	\$48.31
0485 - Water Storage Tank - UCCC-closed	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0486 - Window Replacement Proj - UCCC	\$0.00	\$6,747,392.53	\$0.00	\$0.00	\$6,747,392.53
0489 - SUNY Ulster DeWitt&VariousRoofs	\$0.00	\$9,206,368.92	\$0.00	\$0.00	\$9,206,368.92
0491 - SUNY Ulst Facilities Master Plan	\$0.00	\$101,002.60	\$0.00	\$217.98	\$100,784.62
0493 - SUNY Ulster Door Replacement	\$0.00	\$1,584,269.46	\$0.00	\$0.00	\$1,584,269.46
0524 - SUNY Ulster - Burroughs Renov	\$0.00	\$262,845.86	\$0.00	\$0.00	\$262,845.86
0527 - SUNY Ulster - Classroom Renov	\$0.00	\$26,145.64	\$0.00	\$0.00	\$26,145.64



0541 - SUNY Ulster-Facilities Equipment	\$0.00	\$379,990.97	\$118,773.86	\$186,059.10	\$75,158.01
0542 - SUNY Ulster - HVAC Upgrades	\$0.00	\$750,476.76	\$0.00	\$0.00	\$750,476.76
0545 - SUNY Ulster - Furniture Rplcemnt	\$0.00	\$112,599.64	\$0.00	\$0.00	\$112,599.64
0546 - SUNY Ulster - Technology Upgrade	\$0.00	\$215,812.03	\$208,165.16	\$7,351.00	\$295.87
0552 - UCCC-KCSU Roof Saf. Imp. - close	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0624 - SUNY Ulster-Children's Center	\$0.00	\$1,215,887.00	\$0.00	\$0.00	\$1,215,887.00
0654 - Emergency Preparedness	\$0.00	\$1,786,427.20	\$21,849.78	\$53,164.73	\$1,711,412.69
0672 - SUNY Ulster Wayfinding	\$0.00	\$250,000.00	\$0.00	\$0.00	\$250,000.00
0688 - SUNY ADA Compliance	\$0.00	\$2,000,000.00	\$0.00	\$0.00	\$2,000,000.00
0696 - SUNY Water Line Replacement	\$0.00	\$312,320.00	\$0.00	\$0.00	\$312,320.00
0701 - SUNY Minor Critical Maintenance	\$0.00	\$500,000.00	\$8,950.00	\$0.00	\$491,050.00